

DETROIT FINANCIAL REVIEW COMMISSION

CITY REGULAR MEETING

Monday, March 27, 2017 at 1:00 p.m.
Cadillac Place, Suite L-150
3062 West Grand Boulevard
Detroit, MI 48202

MINUTES

Approved April 17, 2017

I. Call to Order

Chairman Nick A. Khouri called the meeting to order at 1:05 p.m.

II. Roll Call

Members Present – 8

Darrell Burks (via teleconference)
Stacy Fox
Brenda Jones
Bill Martin (via teleconference)
Nick A. Khouri
Al Pscholka
Tony Saunders
Dr. Iris Taylor (non-voting)

Members Absent – 2

Mike Duggan
Alycia Meriweather (non-voting)

Let the record show that 8 Commission members eligible to vote were present, 6 participated in person and 2 participated via teleconference. A quorum was present.

Approval of Proposed Minutes from the February 27, 2017 City Meeting

Motion made to approve the draft minutes of the Commission's February 27, 2017 City Meeting as presented. Motion moved and supported, the Commission approved the minutes of the February 27, 2017 meeting as presented.

III. Executive Director's Report – Executive Director Ron Rose stated that the Four-Year Financial Plan will be discussed at the meeting today.

IV. Old Business - None

V. New Business

a. Presentation of the City's Monthly Financial Report

Mr. Hill presented his monthly financial report and highlighted that YTD actuals indicate that FY 2017 is in line with the budget; January YTD net cash flow remains positive but is lower than the previous year due to increased salaries/wages and other disbursements partially offset by increased tax revenues; the accounts payable ageing balance as of January 2017 was \$24.2M. He further stated that the invoices on hold decreased by \$9.6M from \$17.6M to \$8M, and the Non Hold Invoices increased by \$6.1M from \$10.1M to \$16.2M compared to the December aging. He addressed questions from the Commission.

Presentation of the City's 2018-2021 Four-Year Financial Plan

CFR John Hill and Budget Director Tanya Stoudemire noted that following the City Council's review and decisions on the Mayor's recommended budget, the City submitted its FY 2018-2021 Four-Year Financial Plan to the FRC on March 23, 2017. They gave a brief overview of the four-year financial plan, noting that the plan includes \$130M in discretionary pension funding for the Retiree protection Fund. They also stated that public safety accounts for 41% of the general fund budget. The budget also includes \$50M of the prior year's surplus to fund capital technology projects, fleet purchases and blight incentives. Mr. Hill and Ms. Stoudemire addressed questions from the Commission.

b. Consideration of the City's Time Extension Request for its Fiscal Year 2016 Comprehensive Annual Financial Report to May 31, 2017 (FRC Resolution 2017-5)

Chief Deputy CFO and Finance Director John Naglick presented the City's request to extend its Comprehensive Annual Financial Report (CAFR) submission deadline from March 31 to May 31, 2017, noting that Detroit Building Authority, Detroit Housing Commission, the public library and water authority require additional time to complete their separate audits, which are then incorporated into the citywide audit.

Motion made to approve the City's extension request (Resolution 2017-5) as presented. Motion moved and supported. The Commission unanimously approved Resolution 2017-5) as presented.

c. Consideration of the City's March 2017 budget amendment per CL141.1637(c) (FRC City Resolution 2017-6)

Deputy CFO/Budget Director Tanya Stoudemire gave a brief overview of the City's March budget amendment approval requests. She stated that there are 3 budget amendments, which are all budget-neutral. She addressed questions from the Commission.

Motion made to approve the City's February 2017 budget amendment requests (FRC City Resolution 2017-6). Motion moved and supported. The Commission approved City Resolution 2017-6 as presented.

d. Consideration of the City's March 2017 contract approval requests per MCL 141.1636(6) (FRC City Resolution 2017-7)

Public Act 181 of 2014 requires the Financial Review Commission to review and approve contracts meeting any of the three following criteria: 1) the contract exceeds \$750,000; 2) the contract has a term exceeding 2 years; and 3) multiple contracts within a single entity that exceed \$750,000 in aggregate.

Chief Procurement Officer Boysie Jackson gave an overview of the City's 20 contract approval requests and addressed questions from the Commission. All contracts have been reviewed by the FRC Advisory Subcommittee on Contracts and Procurement.

Motion made to approve the City's February 2017 contract approval requests (City Resolution 2017-7) as presented. Motion moved and supported. The Commission approved City Resolution 2017-7 as presented.

VI. Public Comment

John Lauve
Gene Cunningham

VII. Next Meeting Date

City Regular Meeting: Monday, April 17, 2017 at 1:00 p.m. at Cadillac Place, 3062 West Grand Boulevard, Suite L-150, Detroit, MI 48202.

VIII. Adjournment

Motion made to adjourn. Motion moved and supported, the Commission approved the motion to adjourn.

There being no further business, the meeting adjourned at 2:20 p.m.

FRC Committee Monthly Meeting
City of Detroit
Resolution Roll Call
Monday, March 27, 2017

FRC 03/27/2017 Meeting (City of Detroit)	City Resolution 2017-5 (consideration of City's CAFR Extension – May 31, 2017) Roll Call	City Resolution 2017-6 (March 2017 budget amendments) Roll Call	City Resolution 2017-7 (March 2017 contract approval requests) Roll Call
Mr. Burks	Yes	Yes	Yes
Mr. Duggan	Absent	Absent	Absent
Ms. Fox	Yes	Yes	Yes
Ms. Jones	Yes	Yes	Abstain
Mr. Khouri	Yes	Yes	Yes
Mr. Martin	Yes	Yes	Yes
Mr. Pscholka	Yes	Yes	Yes
Mr. Saunders	Yes	Yes	Yes

Signed by: B. Greaves
 Beverly C. Greaves- Secretary

Date: 3-27-17