

MICHIGAN COMMISSION ON SERVICES TO THE AGING (CSA) MEETING

**Michigan Department of Health and Human Services
Aging and Adult Services Agency (AASA)
South Grand Tower, Grand Conference Room, 1st Floor
333 S. Grand Avenue, Lansing, MI 48933
9:00 AM, Friday, September 21, 2018**

MINUTES

CALL TO ORDER

Commissioner Wishart called the meeting to order at 9:00 A.M. This was followed by the Pledge of Allegiance led by Commissioner Michael Sheehan.

CSA ROLL CALL

The Commission roll call was taken, and a quorum was present.

CSA MEMBERS PRESENT

Dona Wishart, Matthew Adeyanju, John Briggs, Nancy Duncan, Joan Ilardo, Kathleen LaTosch, Peter Lichtenberg, Laura Newsome, Michael Sheehan, Linda Strohl, Amy Tripp and Kristie Zamora.

CSA MEMBERS ABSENT

None.

AASA STAFF PRESENT

Richard Kline, Scott Wamsley, Carol Dye, Cindy Albrecht, Shirley Bentsen, Eric Berke, Kelly Cooper, Dan Doezema, Cynthia Farrell, Sherri King, Phil Lewis, Michelle McGuire, Tari Muñoz, Becky Payne, Sally Steiner, Lauren Swanson-Aprill, and AASA student intern, Miranda Pearson.

VISITORS/GUESTS PRESENT

Ryan Cowmeadow, AAAAM Executive Director, Michael Karson, Region 1-B AAA CEO; Karla Fales, Region 3B AAA CEO; Laurie Sauer, Region 9 AAA Director; Julie Wetherby, Region 2 AAA Executive Director, Robert Schlueter, Region 10 AAA of Northwest MI Executive Director, and Heidi Gustine; Marion Owen, Region 6 Tri-County Office on Aging Executive Director, and Kate Long; Laura Sutter, Region III-C AAA Coordinator; Anne Zemlick, Executive, Region 3-A AAA Director, and Don Ryan; and several other AAA members and members of the public.

APPROVAL OF CSA AGENDA

Commissioner Wishart requested a motion to approve the CSA agenda.

A motion was made by Commissioner Adeyanju to approve the agenda. Commissioner Duncan seconded the motion. This motion was approved unanimously with a voice vote.

APPROVAL OF CSA MINUTES

Commissioner Wishart asked for a motion to approve the August 17, 2018, CSA minutes.

A motion was made by Commissioner Sheehan to approve the minutes. Commissioner Ilardo seconded the motion. This motion was approved unanimously with a voice vote.

CSA CHAIR REPORT

Commissioner Wishart congratulated retiring AASA staff Eric Berke and thanked him for 44 years of state service, recognized him and all the lives he's touched and presented him with a certificate signed by all commissioners.

Commissioner Wishart stated the CSA Advocacy Committee members, Commissioners LaTosch, Ilardo, AASA staff Phil Lewis and herself, will attend the Area Agency on Aging Association of Michigan (AAAAM) conference in October, including past Commissioner Donna Murray-Brown, and as a panel will present their structure, guiding principles and legislative topics. She requested questions the committee would like to present to the audience, and asked everyone to register, noting if overnight accommodations are needed for attendance to the second day of the conference, to work with Ms. Dye.

Advocacy Committee Chair Report

Commissioner LaTosch, CSA Advocacy Committee Chair, provided a brief history and overview composed of Commissioners Duncan, Adeyanju and Ilardo, and she detailed their process of selecting learning-based, action-oriented priorities and issues that predominantly impact all seniors while covering the broad geography of Michigan.

Commissioner Ilardo provided an overview on the work of her transportation subcommittee, and a survey they sent to multiple statewide organizations who distributed it to their local older adults and adults with disabilities for response to create a statewide dataset.

State Advisory Council on Aging Chair Report

Commissioner Zamora provided an update on the SAC's report on "Volunteerism" and noted they plan to present it at the next CSA meeting.

AASA SENIOR DEPUTY DIRECTOR REPORT

Director Richard Kline stated he and Director Wamsley will attend an Administration for Community Living conference, noting at the last year's meeting, they learned of the 12 states within Regions V & VII, Michigan did very well with a \$10 million funding increase, while other states reported no increase, with one reporting a 40 percent decrease.

Director Kline stated that at the invitation of Commissioner Newsome, he has a planned visit to the Capac Community Center and Marine City in October.

Director Kline stated AASA staff members Terri Simon, Annette Gamez and Carol Dye were awarded and recognized with Good Government coins at the MDHHS Central Staff meeting attended by over 1,000 staff.

LEGISLATIVE UPDATE

Phil Lewis, AASA's Public Affairs Specialist, provided brief legislative updates.

FINANCIAL UPDATE

Deputy Director Wamsley provided brief updates on AASA's federal and state budgets.

BUSINESS ITEMS

Request for Approval of Community for a Lifetime (CFL) Recognition for the Village of Brooklyn

Dan Doezema, AASA staff, provided an overview of the CFL program, and discussed the strengths from the Village of Brooklyn's assessment to achieve their CFL recognition.

Commissioner Sheehan requested a motion to approve the CFL recognition for the Village of Brooklyn, as presented. Commissioner Adeyanju seconded the motion.

Commissioner Newsome stated as one of the CFL recognition panel judges, they realized the need to review current CFL criteria, and suggested some core values or other criteria be added to help provide a little more direction and make it easier for those who get recognized to clearly define what it is they're being recognized for, and for what reasons, so they plan to meet and discuss what can be done to improve the process.

Additional discussion followed, and this motion was unanimously approved with a voice vote.

Request for Approval of Community for a Lifetime (CFL) Recognition for the City of Cheboygan

Mr. Doezema stated Cheboygan had an existing group called "Bring it Cheboygan" who took on the task of making their city safer, to increase access to healthcare, as well as many other improvements that helped make them an age-friendly community.

A motion was made by Commissioner Ilardo to approve the CFL recognition for the City of Cheboygan, as presented. Commissioner Duncan seconded this motion.

This motion was approved unanimously with a voice vote.

Request for Approval of Fiscal Year (FY) 2019 State Long Term Care Ombudsman (SLTCO) Program Grant Funds

Mr. Wamsley requested approval for the third year of this three-year grant awarded to the Michigan Advocacy Program is used for leadership, training and technical assistance to long-term care ombudsman staff, and systems advocacy for residents of licensed long-term care facilities in Michigan, and he also requested approval for AASA's senior deputy director to adjust the FY 2019 grant award by five percent, based on final project fund availability.

A motion was made by Commissioner Briggs to approve FY 2019 SLTCO program grant funds, as presented. Commissioner Strohl seconded this motion.

This motion was approved with a 12-0-0 vote.

Mr. Wamsley stated Michelle McGuire has taken on contract administration for this grant and will likely return for the next request for their funding approval.

Request for Approval of Fiscal Year (FY) 2019 Senior Volunteer Program State Allocations

Mr. Wamsley requested approval to award the Foster Grandparent, Retired and Senior Volunteer, and Senior Companion Programs with grants to multiple ADRC grantees to

support FY 2019 local volunteer program activities, noting an unobligated balance is due to a sponsorship that ceased in the UP for which AASA will issue a request for proposal to seek another qualified RSVP applicant.

A motion was made by Commissioner Tripp to approve FY 2019 Senior Volunteer Program state allocations, as presented. Commissioner Zamora seconded this motion.

This motion was approved with a 10-0-2 vote.

Request for Approval of Fiscal Year (FY) 2019 Grant for Medicare Improvements for Patients and Providers Act, State Health Insurance Program (MIPPA SHIP) and Area Agency on Aging (MIPPA AAA)

Mr. Wamsley requested approval to award MIPPA SHIP and MIPPA AAA FY 2019 grants to MMAP, Inc. for outreach, education and enrollment assistance in Medicare Part D, Low Income Subsidy and Medical Savings Programs, as well as approval for AASA's senior deputy director to adjust the grant by five percent, based on final project fund availability.

A motion was made by Commissioner Sheehan to approve FY 2019 grant for MIPPA SHIP and MIPPA AAA, as presented. Commissioner Adeyanju seconded the motion.

Additional discussion followed, and this motion was approved with an 11-0-1 vote.

Request for Approval of Fiscal Year (FY) 2019 Grant for Medicare Improvements for Patients and Providers Act, Aging and Disability Resource Collaboration (MIPPA ADRC)

Mr. Wamsley requested approval of FY 2019 MIPPA ADRC grants to five Michigan ADRCs for outreach, education and enrollment assistance in Medicare Part D, Low Income Subsidy and Medical Savings Programs, and for AASA's administrative costs, as well as approval for AASA's senior deputy director to adjust the grant by five percent, based on final project fund availability.

A motion was made by Commissioner Duncan to approve FY 2019 grant for MIPPA ADRC, as presented. Commissioner Lichtenberg seconded the motion.

This motion was approved with a 12-0-0 vote.

The CSA took a break at 10:12 AM and resumed business at 10:28 AM.

Commissioner Wishart paused to celebrate the retirement of Eric Berke and she presented him with a certificate signed by all commissioners wishing him much continued success.

Request for Approval of Fiscal Year (FY) 2019 Annual Implementation Plan (AIP) for the Northeast Michigan Community Service Agency (NEMCSA), Region 9 Area Agency on Aging (AAA)

Dan Doezema, AASA field representative, introduced Laurie Sauer, Region 9 AAA Director and stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and requested approval of the FY 2019 AIP for NEMSCA, Region 9 AAA.

A motion was made by Commission Briggs to approve the FY 2019 AIP for Region 9 AAA, and Appendix E, as presented. Commissioner Ilardo seconded the motion.

Ms. Sauer provided a handout, overview and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with an 11-0-1 vote.

Request for Approval of Fiscal Year (FY) 2019 Annual Implementation Plan (AIP) for Area Agency on Aging of Northwest Michigan (AAANM), Region 10 AAA

Mr. Doezema introduced Bob Schlueter, Executive Director, and Heidi Gustine, Associate Director, of Region 10 AAA of Northwest MI, and stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and requested approval of the FY 2019 AIP for Region 10 AAA of Northwest MI.

A motion was made by Commission Sheehan to approve the FY 2019 AIP for Region 10 AAA of Northwest MI, as presented. Commissioner Duncan seconded the motion.

Mr. Schlueter and Ms. Gustine provided a handout, overview and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with a 12-0-0 vote.

Request for Approval of Fiscal Year (FY) 2019 Annual Implementation Plan (AIP) for Tri-County Office on Aging (TCOA), Region 6 Area Agency on Aging (AAA)

Sherri King, AASA staff, introduced Marion Owen, Executive Director and Kate Long, Planner of TCOA, and stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and requested approval of the FY 2019 AIP for TCOA, Region 6 AAA.

A motion was made by Commission Ilardo to approve the FY 2019 AIP for TCOA, Region 6 AAA, as presented. Commissioner Tripp seconded the motion.

Ms. Owen and Ms. Long provided a handout, an overview and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with a 12-0-0 vote.

Request for Approval of Fiscal Year (FY) 2019 Annual Implementation Plan (AIP) for Area Agency on Aging (AAA) Region IIIA

Cindy Albrecht, AASA Field Representative, introduced Anne Zemlick, Director, Brian Brockway, Quality Assurance and Planning coordinator of Region IIIA AAA, and Don Ryan, IIIA AAA Board Chair and SAC member, and stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and requested approval of Region IIIA AAA's FY 2019 AIP.

A motion was made by Commissioner LaTosch to approve the FY 2019 AIP for Region IIIA AAA, and Appendix D, as presented. Commissioner Newsome seconded the motion.

Ms. Zemlick & Mr. Brockway provided an overview and highlighted their current and ongoing efforts, and Mr. Ryan discussed a celebration of local elders with a luncheon a couple years ago with 17 centenarians, while 20+ centenarians attended last year's celebration, and they are now planning another celebration next year, and he welcome commissioners to attend.

Additional discussion followed, and this motion was approved with a 12-0-0 vote.

The CSA took a break for lunch at 11:45 AM and resumed business at 1:00 PM.

Request for Approval of Fiscal Year (FY) 2019 Annual Implementation Plan (AIP) for the Branch-St. Joseph Area Agency on Aging (AAA), Region 3C

Ms. King introduced Laura Sutter, Region 3C AAA Coordinator, and stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and requested approval of the FY 2019 AIP for the Branch-St. Joseph AAA, Region 3C.

A motion was made by Commissioner Duncan to approve FY 2019 AIP for Region 3C AAA, and Appendix F, as presented. Commissioner Zamora seconded the motion.

Ms. Sutter provided an overview and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with a 12-0-0 vote.

Request for Approval of Fiscal Year (FY) 2019 Annual Implementation Plan (AIP) for Area Agency on Aging (AAA) 1-B

Ms. Albrecht introduced Michael Karson, President & CEO of Region 1-B AAA, and stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and requested approval of the FY 2019 AIP for Region 1-B AAA.

A motion was made by Commissioner Lichtenberg to approve the FY 2019 AIP for Region 1-B AAA, and Appendix D, as presented. Commissioner Adeyanju seconded the motion.

Mr. Karson provided an overview and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with an 11-0-1 vote.

Request for Approval of Fiscal Year (FY) 2019 Annual Implementation Plan (AIP) for Region 2 Area Agency on Aging (AAA)

Ms. King introduced Julie Wetherby, Executive Director of Region 2 AAA, and stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and requested approval of FY 2019 AIP for Region 2 AAA.

A motion was made by Commissioner Tripp to approve the FY 2019 AIP for Region 2 AAA, as presented. Commissioner Sheehan seconded the motion.

Ms. Wetherby provided an overview and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with a 12-0-0 vote.

Request for Approval of Fiscal Year (FY) 2019 Annual Implementation Plan (AIP) for CareWell Services Southwest, Region 3B Area Agency on Aging (AAA)

Ms. Albrecht introduced Karla Fales, CEO of CareWell Services Southwest, Region 3B AAA, and stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and requested approval of the FY 2019 AIP for CareWell Services Southwest, Region 3B AAA.

A motion was made by Commissioner LaTosch to approve the FY 2019 AIP for CareWell Services Southwest, Region 3B AAA, and Appendix F, as presented. Commissioner Briggs seconded the motion.

Ms. Fales provided an overview and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with an 11-0-1 vote.

ANNOUNCEMENTS

Commissioner Wishart invited Eric Berke to address the CSA, and he gave his gratitude and thanks to this group with the advice to their very special positions in the State of Michigan, and with the Older Michigianians Act, the ability to do some critically important things in the network, and he thanked the field reps in making the complicated AIP process seem simple.

Commissioner Wishart stated the next CSA meeting will be held at 9:00 AM on Friday, October 19, 2018, at the Region 1-C AAA, The Senior Alliance, 5454 Venoy Rd., in Wayne. A public hearing at 1:00 PM will follow this meeting at this same location.

Please note, these meetings are open to the public and anyone wishing to attend may do so. Those needing accommodations to attend should contact Carol Dye, CSA Secretary, at (517) 284-0146 at least five (5) days prior to the meeting date.

The next SAC meeting will be held on Thursday, October 25, 2018, at 9:30 A.M. at the Ramada Hotel & Conference Center, located at 7501 West Saginaw Highway in Lansing, and Commissioner Lichtenberg has volunteered to represent the CSA at that meeting.

ADJOURN

Commissioner Wishart asked for a motion to adjourn the meeting.

A motion to adjourn was made by Commissioner Strohl. The motion was seconded by Commissioner Sheehan. This motion was approved unanimously with a voice vote.

Commissioner Wishart adjourned the meeting at 2:03 PM.