

# **MICHIGAN COMMISSION ON SERVICES TO THE AGING (CSA) MEETING**

**Michigan Department of Health and Human Services (MDHHS)**

**Aging and Adult Services Agency (AASA)**

**Munising Parks & Recreation Gymnasium**

**413 Maple Street, Munising, MI 49862**

**Friday, July 20, 2018 - 10:00 AM**

## **MINUTES**

### **CALL TO ORDER**

Commission Chair Wishart called the meeting to order at 10:06 AM. She asked Jonathan Mead, UPCAP Region 11 AAA Chief Executive Director, to lead the Pledge of Allegiance.

### **COMMISSION ROLL CALL**

The Commission roll call was taken, and a quorum was present.

### **COMMISSION MEMBERS PRESENT**

Dona Wishart, Matthew Adeyanju, John Briggs, Jerry Doucette, Nancy Duncan, Joan Ilardo, Peter Lichtenberg, Donna Murray-Brown, Laura Newsome and Kristie Zamora.

### **COMMISSION MEMBERS ABSENT** (excused)

Kathleen LaTosch, Michael Sheehan, Linda Strohl and Amy Tripp.

### **AASA STAFF PRESENT**

Richard Kline, Scott Wamsley and Carol Dye.

### **VISITORS/GUESTS PRESENT**

Erin Carter, MSU Extension, April Lane, Munising News, Kate LaBeau, Jonathon Mead, UPCAP Executive Director, Scott McCormick, media folks, and other members of the public.

Commissioner Wishart introduced and welcomed the most recent governor-appointed Commissioner Jerry Doucette.

Commissioner Doucette welcomed the CSA to Munising, and provided his brief background, as well as an overview and highlights of Alger County and the UP.

### **APPROVAL OF CSA AGENDA**

Commissioner Wishart requested under Chair Report, items a) & b) be reversed, and she requested a motion to approve the amended CSA agenda.

A motion was made by Commissioner Duncan to approve the amended agenda. Commissioner Adeyanju seconded the motion.

This motion was approved unanimously with a voice vote.

### **APPROVAL OF CSA MINUTES**

Commissioner Wishart asked for a motion to approve the June 15, 2018, CSA minutes.

A motion was made by Commissioner Newsome to approve the CSA minutes. Commissioner Adeyanju seconded the motion.

This motion was approved unanimously with a voice vote.

### **PUBLIC COMMENT RELATED TO AGENDA ITEMS**

None.

### **CSA CHAIR REPORT**

Commissioner Wishart stated the governor's appointments process expects commissioners will continue to serve until they are replaced or reappointed by the Governor. Recent reappointments were made for Commissioners LaTosch, Lichtenberg, Strohl, and herself to continue as Chair, and Commissioner Doucette was appointed from the UP.

Commissioner Wishart stated Commissioner Murray-Brown will be stepping away from the CSA for other exciting opportunities, and she thanked her for the stellar work she's done for the CSA, and as chair of their Advocacy Committee.

### **Advocacy Committee Chair Report**

Commissioner Murray-Brown stated they continue to work on their policy agenda items, and have established work groups to address top issues, including waitlists and transportation.

Commissioner Murray-Brown stated the waitlist issue is very complex, and they are studying root causes and factors of heavy waitlists in one region, while others have none, and they hope to present their recommendations to the CSA in the fall on actions to consider taking in a long-term approach.

Commissioner Ilardo stated they are looking at the issue of transportation statewide, noting MDOT informed them all transportation is local. They met with AASA staff and AAA directors and gathered information from around the state and nationwide to see what solutions are out there that they can help disseminate. She drafted a survey to help learn more about transportation needs, and if anyone would like to see it, they would appreciate any feedback. All information will be reviewed to determine what legislation could be proposed in Michigan that could help with some of the transportation issues.

Commissioner Murray-Brown stated the other two issues they're reviewing are elder abuse and direct care workers, and with her transition out of the CSA, they will be reassigned, and additional details will be provided to continue the momentum.

Commissioner Wishart stated with Commission Murray-Brown transitioning out, she has appointed Commissioner LaTosch as the new CSA Advocacy Committee chair effective August 1, 2018. She thanked the Advocacy Committee members and Commissioner Duncan, who has assisted in their efforts, and she encouraged others to lend their support going forward.

Commissioner Wishart stated she was invited to serve on the Area Agency on Aging Association of Michigan's planning committee for their annual conference being held on October 9 & 10, 2018, at the Kellogg Center in East Lansing. She will serve on a panel to

present the CSA Advocacy Committee's work and legislative priorities, which will be pulled together under Commissioner LaTosch's leadership.

### **SAC Chair Report**

Commissioner Zamora thanked Commissioner Duncan for attending and participating at the SAC's June meeting, where they elected Don Ryan as the new vice chair, and Wendi White as co-vicechair. The SAC has been working hard on their volunteerism report as charged by the CSA, which they hope to present to the CSA soon.

Commissioner Zamora provided a handout to guide discussions on the next report the CSA will charge the SAC to complete, with the goal of selecting a purposeful and practical topic.

Commissioner Zamora stated the 40 SAC members are dedicated volunteers who put in many hours of intense research, so she's hoping the suggested charge will be less broad.

Commissioner Lichtenberg asked Commissioner Doucette about his reference to the HUD housing funding cuts, upcoming contracts coming up in Detroit and how they might be affected, and he asked that this issue be added to the list of tentative SAC charges.

Commissioner Ilardo stated housing was one of the issues they discussed for a SAC report charge because of waivers and services that can be provided in-home, and the projection of what kind of bricks and mortar will be needed is important, and with the reauthorization of the Older Americans Act and this congress are concerning.

Commissioner Doucette stated it's not only our elderly, but our veterans as well that will be impacted by the proposed HUD funding cuts.

Commissioner Briggs stated Alpena has a shortage of market-rate housing and many of the local senior citizens make a little too much pension to qualify for this type of housing.

### **AASA SENIOR DEPUTY DIRECTOR REPORT**

Director Richard Kline stated AASA is partnering in some new initiatives, with one through AARP called "Disrupting Disparities in Healthcare." They are pulling together a coalition to address disparities in accessing healthcare, home- and community-based services, availability of new technologies, and diseases prevalent in older adults in Michigan.

Director Kline stated the MDHHS Office of Recovery Oriented Systems of Care is an agency charged with substance abuse prevention. At the federal level, Substance Abuse and Mental Health Services Administration (SAMHSA) is providing block grant funding and they identified Michigan as an area for more funding, particularly for the growth of our older adult population and crisis situation with alcohol and opioid abuse we're facing.

Director Kline stated there is an \$8 million Michigan mobility grant pilot wherein providers are collaborating with technical companies to aid with transportation, and AAAs are getting involved in this initiative.

Director Kline stated the Managed Long Term Supports and Services report is complete and should be posted to a website soon, and he will provide the link when he receives it.

Director Kline stated AASA has a \$1 million PREVNT grant to address elder abuse and exploitation with about 12 grantees participating in these efforts, and they will come together in the next week to present their projects, progress, findings and to share best practices.

Director Kline stated a new item coming out of the Dementia Coalition is a website that will bring together resources in one place, and he will provide that link soon.

Commissioner Ilardo stated she and Commissioner Lichtenberg served on this federally funded coalition, but funding went away in 2009. The Alzheimer's Association asked a couple years ago if they would reconvene a group of stakeholders to address dementia issues and develop a new state plan to replace the one from 2012, and they agreed to join this grassroots coalition. The main themes are public awareness, education and training for professionals and caregivers, legal financial safety, and services and supports to provide good, trustworthy, vetted services that are available.

Director Kline stated the Electronic Visit Verification initiative put out by the 21<sup>st</sup> Century Cares Act is a federal requirement for states to help prevent fraud, waste and abuse, which will require providers to electronically document services they provide by 2019. In his role with the Developmental Disabilities Council, this technology is being discussed and their concern is around privacy issues, so they're trying to balance accountability vs privacy.

Commissioner Wishart stated she met an entrepreneur from Midland who has a system called Notify, and she suggested they look at that.

Director Kline stated Michigan is not very far ahead in this initiative, which could potentially affect AAAs, as well as providers and clients.

### **LEGISLATIVE UPDATE**

Director Kline stated the legislature is now on summer break, and when they return will be in session for 13-14 days starting in September before going on another break for the campaign season. After the November election, there will be 14 session days where all of the bills will die and need to be reintroduced for a new session in 2019.

Director Kline stated depending on election results, there could be a lot of movement during the "lame duck" session, which is the time period before the bills die in December.

Director Kline stated AASA is working with MDHHS on our priorities, and with Alzheimer's Association, AARP and Silver Key Coalition, among others, who will continue to monitor aging related legislation, such as elder abuse prevention.

The CSA took a break at 10:59 AM and resumed business at 11:11 AM.

### **FINANCIAL UPDATE**

Mr. Wamsley provided AASA's preliminary 3<sup>rd</sup> Quarter Grant & Services Expenditures Report and detailed overview, as well as state and federal funding stream processes.

### **BUSINESS ITEMS**

#### **Request for Approval of Updated Access Service Program Standards**

Dan Doezema, AASA staff, provided a detailed overview of the updated access service program standards revisions.

A motion was made by Commissioner Lichtenberg to approve the updated Access Service Program Standards, as presented. Commissioner Ilardo seconded the motion.

This motion was approved unanimously with a voice vote.

**Request for Approval of Merit Award Trust Fund (MATF) Caregiver Support Program Allocations**

Mr. Doezema stated AASA receives MATF funding that covers caregiver respite and adult day care participant costs and requested approval of the proposed FY 2019 state funding allocations, which will be administered by Home and Community-Based Waiver agents.

Commissioner Murray-Brown made a motion to approve the MATF Caregiver Support Program allocations, as presented. Commission Newsome seconded this motion.

Additional discussion followed, and this motion was approved with a 10-0-0 vote.

**Request for Approval for Region 2 Area Agency on Aging (AAA) to Relinquish Diversity in Dementia Care Funds**

Mr. Wamsley stated AASA received a request from Region 2 AAA to relinquish a Michigan Health Endowment Fund (MHEF) award they received after encountering unexpected challenges in staffing the project, noting AASA is working toward reprogramming these funds.

Commissioner Briggs made a motion to approve Region 2 AAA relinquishment of Diversity in Dementia Care funds, as presented. Commission Adeyanju seconded this motion.

Commissioner Lichtenberg wondered if this AAA had identified members of the community before AASA considered funding them. He suggested they should have retained some of the funding to hire a local consultant to prepare the way. His other concern is their letter that states, in part, "...the current climate is not conducive to bringing groups of ethnically diverse residents together."

Mr. Wamsley clarified the Diversity in Dementia is a MHEF grant, and Region 2 AAA's request to continue in dementia care is not in this specific grant, but in the federal Administration for Community Living Developing Dementia Dexterity grant and they want to continue in dementia care, but not through the MHEF grant.

Commissioner Lichtenberg suggested it might be important for them to think of a different strategy to overcome this barrier but couldn't comment further without more details.

Commissioner Wishart requested to see their proposal or concept paper, which might provide a broader understanding, and Mr. Wamsley stated he would provide that.

Additional discussion followed, and this motion was approved with a 10-0-0 vote.

**Request for Approval of Creating Confident Caregivers® (CCC) Master Trainer Certification**

Mr. Wamsley stated Pam Niebrzydowski has been a Savvy Caregiver Program/CCC Master Trainer in Region 10 since 2012. In concurrence with the CSA review panel who reviewed her essays and program quiz scores, he asked for approval to certify Ms. Niebrzydowski as a Master Trainer for a period ending November 30, 2019.

Commissioner Adeyanju made a motion to approve the CCC® master trainer certification, as presented. Commission Ilardo seconded this motion.

Commissioner Lichtenberg stated one thing they recommended during the review, because there was only a 33 percent success rate, is that a mentoring program be considered because it's not a good experience to bring that many trainers in and only have one of three pass, so it may be of benefit to include a mentoring process within the training.

Commissioner Wishart stated as an evidence-based program, if it would be a good idea for the CSA to suggest this change to the designers of the program.

Commissioner Ilardo stated she spoke with Sally Steiner, AASA's CCC® program manager, and Ms. Steiner supports this, but Commissioner Ilardo's concern is if participants have done enough of the leadership workshops but still can't pass the master trainer certification program, especially when thought about in a fidelity setting, there should be some sort of mentoring to get them back on the correct fidelity path.

This motion was unanimously approved with a voice vote.

#### **Request for Approval of Developing Dementia Dexterity (DDD) Year-Three Funds**

Mr. Wamsley stated the federal DDD project focuses on building the capacity of the network to provide dementia sensitive programming, different from the Diversity in Dementia previously discussed, and the AAAs and their service providers are using funds to build better targeting assessment tools to locate those who may have dementia care needs.

Commissioner Zamora made a motion to approve the DDD year-three funds, as presented. Commission Duncan seconded this motion.

Commissioner Duncan asked if one of the two PhD grantees is doing an evaluation, and in their third year if there is an interim, by what criteria would they judge success.

Mr. Wamsley stated he wasn't sure if they've done an evaluation, but could be something that's specified in the federal grant, and he will check with Ms. Steiner, the program manager, and let them know.

This motion was approved with a 10-0-0 vote.

#### **Request for Approval of State Advisory Council (SAC) on Aging Appointment and Reappointment Recommendations**

Commissioner Zamora stated that she, Commissioners Briggs, Strohl and Wishart reviewed four SAC applications, and based on the review process, their recommendation of the two SAC reappointments and two new SAC appointments be approved.

A motion was made by Commissioner Murray-Brown to approve the four SAC appointment and reappointment recommendations, as presented. Commissioner Adeyanju seconded the motion.

This motion was approved unanimously by a voice vote.

### **Request for Approval of Intrastate Funding Formula (IFF) Recommendation**

Commissioner Lichtenberg stated the purpose of the IFF Work Group which was chaired by Commissioner Sheehan and included Commissioners Newsome, Briggs, Adeyanju, himself and ex-officio, Commissioner Wishart, was to review the history, component factors and demographics pertaining to the Michigan IFF; determine if the current formula remains appropriate for distribution of funding, or if revision is warranted; and develop a consensus recommendation for consideration by the CSA.

Commissioner Lichtenberg stated the IFF Work Group considered a variety of factors and upon conclusion of their work, came to a consensus to recommend keeping current factors and weights of the Michigan IFF, including the geographic base, and that it continue to be appropriate for the distribution of funding; that Michigan continue to use more frequently updated Census data from the American Community Survey, and population data be updated and applied at five-year intervals; and the impact of population changes should be phased in for funding allotments over a two-year period.

Commissioner Lichtenberg stated Commissioner Sheehan presented a comprehensive oral report of the IFF Work Group's efforts and recommendation at the May 18, 2018, CSA meeting and AASA presented the proposed recommendation for a 30-day public review and comment period. The Work Group considered all comments received and concluded there is no reason to change their recommendation to the CSA.

A motion was made by Commissioner Adeyanju to approve the IFF recommendation, as presented. Commissioner Ilardo seconded the motion.

Additional discussion followed, and this motion was approved with a 10-0-0 vote.

### **INFORMATIONAL ITEMS**

#### **2019 Annual Implementation Plan (AIP) Orientation**

Eric Berke stated a few new service definitions will be included in the AAA's AIPs and he provided a broad overview and background on the process, noting field representatives are available for any questions commissioners may have.

Mr. Doezema provided a sample of an Area Agency on Agency AIP and detailed overview of the plan and process.

### **ANNOUNCEMENTS**

The CSA will hold a public hearing after this meeting at this same location at 1:00 PM.

The next CSA meeting will be held at 9:00 A.M. on Friday, August 17, 2018, at the South Grand Building located at 333 S. Grand Avenue, Lansing in the Grand Conference Room 1A on the first floor. Commissioners are asked to remain until all AAA directors have

completed their AIP presentations, which will likely continue one to two hours past lunch hour. These meetings are open to the public and anyone wishing to attend may do so. Those needing accommodations to attend should contact Carol Dye, CSA secretary, at (517) 284-0146 at least five (5) days prior to the meeting date.

The next SAC meeting will be held on Thursday, October 25, 2018, at 9:30 A.M. at the Ramada Hotel & Conference Center, 7501 W. Saginaw Hwy. in Lansing, and she thanked Commissioner Lichtenberg for volunteering to attend this meeting to represent the CSA.

**ADJOURN**

Commissioner Wishart asked for a motion to adjourn the meeting.

A motion to adjourn was made by Commissioner Adeyanju. The motion was seconded by Commissioner Ilardo.

This motion was approved unanimously with a voice vote.

Commissioner Wishart adjourned the meeting at 12:19 PM.