

**MICHIGAN COMMISSION ON SERVICES TO THE AGING AND
STATE ADVISORY COUNCIL ON AGING JOINT MEETING**

**Michigan Department of Health and Human Services
Aging and Adult Services Agency
Ramada Lansing Hotel & Conference Center, American Room
7501 W. Saginaw Hwy.; Lansing, MI 48917
April 21, 2017 @ 9:00 AM**

MINUTES

CALL TO ORDER

Commissioner Wishart called the joint meeting to order at 9:04 A.M. She introduced SAC member, Gary Scholten, a noble veteran, and asked him to lead the Pledge of Allegiance.

COMMISSION ROLL CALL

The Commission roll call was taken and a quorum was present.

COMMISSION MEMBERS PRESENT

Dona Wishart, Matthew Adeyanju, Joan Ilardo, Gerald Irby, Kathleen LaTosch, Peter Lichtenberg, Harold Mast, Donna Murray-Brown, Laura Newsome, Michael Sheehan, Linda Strohl and Amy Tripp.

COMMISSION MEMBERS ABSENT (excused)

John Briggs, Margot Roedel and Kristie Zamora.

COUNCIL ROLL CALL

The Council roll call was taken and a quorum was present.

COUNCIL MEMBERS PRESENT

Wendy White, Vice Chairperson, Alan Bond, Dennis Brieske, Dave Caudle, Sandra Falk-Michaels, Audra Frye, Debra Johnson, Kathleen Johnston-Calati, Mary Jones, Victoria Laupp, Gerald McCole, Nicolette McClure, Roy Pentilla, Angie Perone, Patricia Rencher, Gary Scholten, Joseph Sucher, Teresa Vear, Julie Wetherby, Lillie Williams, Kathleen Williams-Newell, Karen Wintringham, John Zimmerman, and Ex-Officio Members Robyn Ford and Elizabeth Thompson.

COUNCIL MEMBERS ABSENT (excused)

Bozena Bienias, Nellie Blue, Vicente Castellanos, Charles Corwin, Sara Damiano, Mary Engelman, Thomas Hartwig, Pamela McKenna, Donald Ryan and Susan Vick.

AGING AND ADULT SERVICES AGENCY (AASA) STAFF PRESENT

Richard Kline, Scott Wamsley, Eric Berke, Amy Colletti, Cindy Albrecht, Shirley Bentsen, Dan Doezema, Carol Dye, Sherri King, Gloria Lanum, Phil Lewis, Laura McMurtry and Lauren Swanson-Aprill.

VISITORS/GUESTS PRESENT

Bob Cochrane, Cass Co. COA, Jim McGuire and John Krueger of AAA 1-B, and several other members of the public.

APPROVAL OF CSA AGENDA

Commissioner Wishart requested a motion to approve the CSA agenda.

A motion was made by Commissioner Lichtenberg to approve the agenda. Commissioner Irby seconded the motion. This motion was approved unanimously with a voice vote.

APPROVAL OF CSA MINUTES

Commissioner Wishart asked for a motion to approve the March 17, 2017, CSA minutes.

A motion was made by Commissioner Mast to approve the CSA minutes. Commissioner Adeyanju seconded the motion.

Commissioner LaTosch stated on page four, second paragraph, regarding if any issues come up between CSA meetings for the Advocacy Committee, they should be sent to the Committee Chair, Donna Murray-Brown with a copy to Commissioner Wishart.

This motion was approved unanimously, with corrections as noted, with a voice vote.

APPROVAL OF SAC AGENDA

Commissioner Sheehan, SAC Chair, asked for a motion to approve the SAC agenda.

A motion was made by SAC member Veer to approve the SAC agenda. SAC member Laupp seconded the motion. This motion was approved unanimously with a voice vote.

APPROVAL OF SAC MINUTES

Commissioner Sheehan asked for a motion to approve the March 16, 2017, SAC minutes.

A motion was made by SAC member McCole to approve the SAC minutes. SAC member Wintringham seconded the motion. This motion was approved unanimously with a voice vote.

PUBLIC COMMENT RELATED TO AGENDA ITEMS

Bob Cochrane, CEO of the CASS Co. Council on Aging stated the Project FRESH process of providing coupons to all Michigan counties is being threatened by the Legislature to do so through a lottery instead, which would jeopardize some counties who may not receive coupons. He's concerned because this program targets low income older populations with an opportunity to receive fresh fruits and vegetables from local farmers markets, and is extremely popular in his area. They have one of the highest coupon redemption rates in the state at 95 percent, and it would be extremely disappointing to see this program turn into a lottery. He asked for support from the Advocacy Committee to stop this from happening.

CSA CHAIR REPORT

Commissioner Wishart stated Richard Kline is officially AASA's Senior Deputy Director, and Scott Wamsley is officially AASA's Deputy Director.

Commissioner Wishart thanked the SAC for their work on the Direct Care Workforce Report, which was recognized and mentioned at a recent Aging in America conference. She also thanked them for their work on the current Creative Aging project, along with Commissioner Zamora, who has been instrumental on this topic with her deep knowledge base.

Commissioner Wishart stated the SAC will break away to meet, and asked AASA to check and see if the budget might allow five face-to-face meetings for next year, which are much more productive.

Commissioner Wishart stated the SAC suggested the vetting process be reviewed with members of the CSA SAC Application Review Committee for new SAC members.

Commissioner Wishart stated with regard to travel vouchers, Commissioners should only sign them, and Ms. Dye will work with you to enter the information correctly, and to turn in itemized receipts, as credit card receipts are not acceptable for reimbursement.

Commissioner Wishart stated the 2016 Gatekeeper of the Year event will be held during a luncheon after the May 19th CSA meeting.

SAC CHAIR REPORT

Commissioner Sheehan detailed the SAC's ongoing process in crafting the Creative Aging report. They will meet during their break away to finalize the report, and it will be ready for distribution soon.

Commissioner Sheehan stated the SAC is looking for ways to join as an arm of the CSA Advocacy Committee, as well as offer ways to improve the SAC applicant vetting process.

AGING AND ADULT SERVICES AGENCY SENIOR DEPUTY DIRECTOR REPORT

Deputy Director Kline stated AASA staff used to participate in the Meals on Wheels program, and he is working to revive this effort, and encourage staff to volunteer again.

Director Kline stated AASA has been participating in the State's disaster drills with staff reporting to the State Emergency Operations Center to practice evacuation of frail, elderly and vulnerable adults, along with all other State agencies. He stated the first one happened the previous week, the next one will happen next week, and the third one will be overseen by FEMA, and he will keep the CSA apprised of the activities and outcomes.

Director Kline stated Adult Protective Services (APS) is working on MiAmes, a new software program that will be piloted on June 1st, and is set to go live on August 1st across the state, which will positively impact field staff with their referral and documentation processes.

Director Kline stated AASA is dealing with an APS audit finding related to quality assurance, and is gathering relevant data to determine ways to effectively and consistently track data to help define a baseline that will measure quality and effectiveness.

Director Kline stated AASA is in the same department as Medical Services Administration, who oversees the Medicaid program, but is not associated with Medicaid, but 14 of the 16 AAA's are Medicaid-funded MiChoice Waiver Agents, while six are non-AAAs.

FINANCIAL UPDATE

Scott Wamsley, AASA Deputy Director, stated AASA will not be notified of final Federal funding amounts until April 28, 2017, at which time, our fiscal year will be 58 percent over. All state and federal funding received thus far has been awarded, but until final notification is received for the entire fiscal year, AAAs have contingencies and are prepared to adjust spending for the remainder of the fiscal year based on final award amounts, and AASA will process allocations within two days.

LEGISLATIVE UPDATE

Phil Lewis, AASA's public affairs and legislative liaison, provided the FY 2017 Health & Human Services Budget, Senate Subcommittee and House bills analyses, and a history on the "No Wait State" advocacy efforts in terms of nutrition and in-home services, funding increases, and AAA's successes in reaching beyond their projected goals. Ongoing budget discussions appear this initiative's funding may again increase in the next fiscal year.

Mr. Lewis stated AASA will be watching the new legislation related to Senior Project Fresh.

Mr. Lewis stated discussions are ongoing on the revised Health Care Bill.

Mr. Lewis encouraged Commissioners to continue meeting with their State Legislators and members of Congress to advocate.

ADVOCACY COMMITTEE REPORT

Commissioner Murray-Brown provided an overview and background on the Advocacy Committee, and reiterated their framework, values and guiding principles.

Commissioner Murray-Brown stated they will be discussing ways to collaborate with the SAC on ways to leverage their knowledge and expertise to assist in their advocacy efforts.

Commissioner Wishart asked for a motion to approve the CSA's Advocacy Committee's 2017 Legislative Framework and Public Policy and Advocacy Guiding Principles documents.

Commissioner Strohl made a motion to approve of the CSA Advocacy Committee's documents, as presented. Commissioner Ilardo seconded this motion.

This motion was approved unanimously with a voice vote.

A request was made to provide talking points on issues the CSA can use as they advocate with legislators.

INFORMATIONAL ITEMS

SAC Creative Aging Preliminary Report Overview

Wendy White, SAC Vice Chairperson, Robyn Ford, SAC Workgroup lead, and Lauren Swanson-Aprill, AASA staff, provided an overview of the SAC meetings, conference calls and research conducted on the report, noting it's in the final stages. The report discusses the positive effects older adults experience through the arts, and as a very large and broad topic, they focused on visual, language and performing arts, and lifelong learning through spirituality and wellness. Ms. Swanson-Aprill noted there are funding grants available on

creative programs through Michigan Council for the Arts that the aging network can apply for now. The SAC will return soon with their final report.

The SAC broke away to meet in another room, and the CSA took a break at 10:49 AM, and resumed business at 11:06 AM.

State Plan Update

Shirley Bentsen, AASA staff, provided AASA's draft state plan and an overview on the four goals, 25 objectives, 93 strategies and 96 outcomes. Ms. Bentsen requested the CSA review and provide input and comments by June 1st, noting it will go on AASA's website for 30 days to seek public input and comments. She'll return to the June CSA meeting to seek approval on the final draft that is due to the Feds by July 1st.

Ms. Bentsen provided the Older Michiganian's Day agenda and platform, and stated Gwen Tulk, who is 100 years old, was nominated to receive the Senior Citizen of the Year award for her volunteerism efforts at this May 17th event.

Commissioner LaTosch asked about discussion as a commission after reviewing the state plan, and Commissioner Wishart requested a conference call be set up for informational learning.

BUSINESS ITEMS

Request for Approval of State Advisory Council on Aging (SAC) Re-Appointment Recommendations

Commissioner Sheehan, SAC Chair, stated the SAC Review Committee consisting of Commissioners Briggs, Zamora, Strohl and himself, along with Commissioner Wishart, provided three recommendations for reappointment to the SAC.

A motion was made by Commissioner Irby to approve the SAC re-appointment recommendations, as presented. Commissioner Ilardo seconded the motion.

This motion was approved unanimously with a voice vote.

Request for Approval of Probationary Status for Area Agency on Aging (AAA) 1-B

Mr. Wamsley provided information and background on the process to place an AAA on probationary status until corrective actions are completed within set timelines.

AASA performed financial assessments on AAA 1-B and found they were out of compliance in several areas. He recommends AAA 1-B be placed on probationary status and provided all requirements within the specified timeframes as set forth by AASA are successfully fulfilled, AASA will return to request approval to discontinue probationary status at the CSA meeting scheduled for December 15, 2017.

Commissioner Sheehan made a motion to approve the probationary status for AAA 1-B, as presented. Commissioner Adeyanju seconded the motion.

Additional discussion followed, and this motion was approved with an 11-0-1 vote.

The Commission broke for lunch at 12:10 PM, and resumed business at 12:26 PM.

Request for Approval of United States Department of Agriculture (USDA) Senior Farmers Market Nutrition Program (SFMNP) Funding, Known as Senior Project FRESH/Market FRESH in Michigan

Sherri King, AASA staff, stated USDA grants AASA funds yearly for the SFMNP funding, known as “Senior Project FRESH/Market FRESH” in Michigan. This program distributes coupons to older adults who qualify in every Michigan county, and are used to purchase unprocessed, fresh Michigan-grown nutritional produce from authorized farmers markets and roadside stands throughout Michigan. Ms. King requested approval for the Fiscal Year 2017 USDA grant award for SFMNP, known as “Senior Project FRESH/Market FRESH in Michigan,” as well as approval to adjust the final grant amount by five percent, based on final funding availability.

Commissioner Mast made a motion to approve the USDA SFMNP funding, known as “Senior Project FRESH/Market FRESH” in Michigan, as presented. Commissioner Newsome seconded this motion.

Additional discussion followed, and this motion was approved with a 12-0-0 vote.

Request for Approval to Reallocate Program Year (PY) 2016-2017 Senior Community Service Employment Program (SCSEP) Funds

Laura McMurtry, AASA staff, stated a SCSEP subgrantee needed to reduce its award due to unspent SCSEP funds, and she requested a funding reallocation to three other SCSEP subgrantees who requested additional funding, since funding cannot be carried over from year to year.

Commissioner Irby made a motion to approve the reallocation of PY 2016-2017 SCSEP funds, as presented. Commissioner Adeyanju seconded the motion.

This motion was approved with a 12-0-0 vote.

Request for Approval of Fiscal Year (FY) 2018 Annual Implementation Plan (AIP) Approval Criteria

Eric Berke and Dan Doezema, AASA staff, provided a detailed overview of the FY 2018 AIP approval criteria, updates and key changes from previous year approval criteria.

A motion was made by Commissioner Lichtenberg to approve the FY 2018 AIP approval criteria, as presented. Commissioner Strohl seconded the motion.

This motion was approved unanimously with a voice vote.

Request for Approval to Reallocate Fiscal Year (FY) 2017 Prevent Elder and Vulnerable Adult Abuse, Exploitation & Neglect Today (PREVNT) Funds

Scott Wamsley, AASA Deputy Director, stated AASA did not award all available FY 2017 PREVNT funds, which cannot be carried forward year to year, so project enhancement proposals were requested from current subgrantees, and based on those received, AASA’s recommendation is to reallocate unallocated PREVNT funds to three of the grantees, as

well as to the Prosecuting Attorneys' Association of Michigan to support adult protective services (APS) staff to attend at a June 2017 training on elder abuse prevention.

Commissioner Mast made a motion to approve the revised FY 2017 PREVNT funding, as presented. Commissioner Sheehan seconded this motion.

Additional discussion followed, and this motion was approved with an 11-0-1 vote.

OTHER

Mr. Wamsley stated in response to a request from last month's meeting, he provided a National Ombudsman Reporting System (NORS) federal report on funding granted from AASA on October 31, 2016, to the Long Term Care Ombudsman that details progress. He offered to invite Salli Pung, the new Long Term Care Ombudsman, to discuss further.

ANNOUNCEMENTS

Commissioner Wishart stated following this meeting, there will be a public hearing on AASA's state plan at 1:00 PM at this same location.

Commissioner Wishart stated the next CSA meeting is scheduled for at 9:00 AM on Friday, May 19, 2017, at Ramada Lansing Hotel and Conference Center, 7501 W. Saginaw Hwy., in Lansing, in the American Room. The CSA will host the 2016 Gatekeeper of the Year at a 12:00 PM luncheon event in this same location.

Commissioner Wishart stated these meetings are open to the public, and anyone needing accommodations to attend should contact Carol Dye at least five (5) days prior to the meeting date.

ADJOURN

Commissioner Wishart asked for a motion to adjourn the meeting.

A motion to adjourn was made by Commissioner Ilardo. The motion was seconded by Commissioner Adeyanju. This motion was approved unanimously with a voice vote.

Commissioner Wishart adjourned the meeting at 12:54 PM.