

Commission on Services to the Aging (CSA) Meeting  
Michigan Department of Health and Human Services (MDHHS)  
Aging and Adult Services Agency (AASA)  
South Grand Building, Conf. Rooms 1K & 1L  
333 S. Grand Avenue; Lansing Michigan 48933  
Public Meeting 9:00 a.m. – Noon  
Executive Committee Meeting Noon – 2:30 p.m.  
Friday, December 21, 2018

## **MINUTES**

### **CALL TO ORDER**

Commissioner Wishart called the meeting to order at 9:01 A.M.

Commissioner Stroll to lead the Pledge of Allegiance.

### **CSA ROLL CALL**

The Commission roll call was taken, and a quorum was present.

### **CSA MEMBERS PRESENT**

Dona Wishart, Matthew Adeyanju, Mark Bomberg, Renee Cortright, John Briggs, Nancy Duncan, Joan Ilardo, Kathleen LaTosch, Laura Newsome, Michael Sheehan, Linda Strohl, Jean Hall, and Kristie Zamora.

### **CSA MEMBERS ABSENT** (excused)

Peter Lichtenberg, Amy Tripp.

### **AASA STAFF PRESENT**

Richard Kline, Scott Wamsley, Phil Lewis, Sherri King, Laura McMurtry, Lauren Swanson-Aprill, Shirley, Bentsen, Becky Payne, Amy Colletti, Gloria Lanum, and Carol Dye

### **VISITORS/GUESTS PRESENT**

Carolyn Harden, office of Governor Snyder

### **APPROVAL OF CSA AGENDA**

Commissioner Wishart requested a motion to approve the CSA agenda.

A motion was made by Commissioner Sheehan to approve the agenda. Commissioner Strohl seconded the motion. This motion was approved unanimously with a voice vote.

### **APPROVAL OF CSA MINUTES**

Commissioner Wishart asked for a motion to approve October 19, 2018, CSA minutes.

A motion was made by Commissioner Newsome to approve the minutes. Commissioner Adeyanju seconded the motion. This motion was approved unanimously with a voice vote.

### **Public Comments**

No public comments.

## **CSA CHAIR REPORT**

### **– State Advisory Council on Aging (SAC) Update Report (A)**

Commissioner/Chair Wishart moved to hear from the Chair of the State Advisory Council, Kristie Zamora to give overview of State Advisory Council on Aging (SAC) Update report.

Commissioner Zamora reported that the 2018 SAC report on volunteerism is done. The next report to develop a compendium of all AAA efforts on innovative programs related to the identified CSA/Advocacy Committee Legislative priorities is in the works for March and April. SAC will bring update on their report currently developing a format to help gather information.

Commissioner Zamora reported that 2018 volunteerism report is now in printed form, as well as the executive summary and is available for distribution. The report was approved by the internal review process for publications. Hard copies are being mailed to SAC members for their distribution (15) copies, as well as sharing of the electronic copy. Copies will also be sent to the new administration (Governor's office), as well as to the incoming legislators.

Commissioner LaTosch reported that the four legislative priorities for the SAC work areas are; Transportation, reducing elder abuse, wait lists, and direct care workforce. Efforts will be taken for looking into 16 regions to identify best practices and creating a list to share. This will be tied together with the advocacy efforts.

Commissioner Zamora continued reporting that education, listening and investigation would be beneficial to help with these four areas and how they also differ with the state regions. Commissioner Zamora reported that Commissioner Lichtenberg was asked to will bring his SAC presentation to the CAS and will be invited to do so soon. At the October meeting they divided up into four different work groups and each were assigned four different AAA regions, not being the members (home AAA's) to keep it diverse. Each of these work groups will be looking into the four topics of advocacy. In November each workgroup had a phone conference that were 1-2 hours in length to develop one tool to come up with questions to ask the AAA regions across the state to assist with best practices and to identify what they are with the goal of having one set of questions to ask one living document that all are adding on to. Questions were shared with the ASA staff members and with the advocacy committee noting that there is more work to be done in the best practices area. Next steps will be to continue to work on the questions, hearing back from staff members, working closely with the advocacy committee to incorporate everyone's work together with the goal of alignment with best practices, and working closely with the advocacy committee to ensure collaboration and alignment. It was determined that a better understanding of all the regions will prove to be beneficial to determine their best practices.

Commissioner Zamora reported that finding speakers to address the four topics could be beneficial for upcoming meetings adding the next in person meetings are in March and April. Commissioner/Chair Wishart asked that a draft of the proposed questions be given to all commissioners when ready as an informational item for review.

**Advocacy Committee- Report Educational Packet Review (B)**

Commissioner LaTosch reported that the Educational Packet listing all advocacy priorities is being prepared to send to the new incoming administration and incoming legislators in efforts to advocate to reduce in-home services and meals on wheels waiting lists and to bring attention to all four legislative priorities identified by the CSA Advocacy Committee.

Commissioner LaTosch added that a state-wide work group was approved investigating regional wait-lists. Commissioner LaTosch reported that Commissioner Duncan has been assigned to work with Governor Whitmer on her transition team on the budget side. Commissioner/Chair Wishart added that they had a phone conversation with Gov Whitmer's team liaison Pam Yaeger to discuss Aging advocacy priorities and upcoming issues.

**Advocacy Committee Chair Report**

**ACTION ITEM (Part 1)**

**Request for approval of Education Packet**

Commissioner LaTosch shared the Educational Packet in draft form with a brief overview and is seeking full approval from the CSA with the time-line of getting this packet to the legislators by January 2019.

Commissioner/Chair Wishart motioned to request approval for the CSA Advocacy Committees Educational Packet, it's intentional use and distribution as presented.

Commissioner Duncan moved the request  
Commissioner Strohl seconded the request.

This motion was approved unanimously with a voice vote; adding to include the Michigan Association of Counties to the distribution of the packet.

Commissioner LaTosch noted the next steps will be to draft potential uses, and to get this into individuals hands, AASA website, newsletters, social media, and to get it out electronically to the new legislators, as well as key foundations and United Way, the office of Michigan Foundations which is housed in the Governor's office, and to the Michigan Chamber, but added that face-to-face would be the best avenue.

Commissioner Duncan suggested that CSA invite the Governor and or staff, to attend an upcoming CSA meeting. Commissioner Wishart thanked all the Commissioners on their hard work and dedication, also adding thanks to AASA for their commitment and for their continued work.

Commissioner/Chair Wishart asked Commissioner Sheehan to reconvene the Intra State Funding Formula Committee to begin the research for the Intra State Funding Formula that is used to distribute federal and state funding to the AAA's based on multiple factors.

Commissioner/Chair Wishart acknowledged and thanked Carol Dye for her years of service to the State of Michigan and to the Commission on Services to the Aging, asking that these comments be reflected in the minutes.

Carol has been a long-term employee with the State of Michigan. As the state and her colleagues thank her for her years of service and many accomplishments, Chair Wishart noted that on behalf of the entire Commission, Carol is thanked for her excellent support to the entire commission, and to each commissioner individually. Carol has guided and assisted us and our work with excellence, and wrapped us in the spirit of gracious friendship. Carol will be missed. Carol is wished an exciting and adventurous “next chapter” of life in retirement. We wish her good health and happiness along the journey

### **AASA SENIOR DEPUTY DIRECTOR REPORT**

Kline thanked Shirley Bentsen (AASA) for her work on the AASA’s annual report which is a legislative requirement due January 31<sup>st</sup> of each year. The report focuses on how the aging network leverage resources. The report follows the format of the federally approved multi-year plan (three-year plan).

Kline thanked Shirley Bentsen again for her coordination of materials working closely with Scott Wamsley and Phil Lewis to complete the copy and layout and getting it to the Legislature. Mr. Kline gave a brief overview opting for the long version of the annual report and added that Phil Lewis put together an aging resource guide which is now on-line.

The CSA took a comfort break at 10:08 AM and resumed business at 10:23 AM.

### **LEGISLATIVE UPDATE**

Phil Lewis gave an update on the partial federal shutdown, noting that the partial federal shutdown will not impact Older Americans Act programs. Lewis added that during the recent Lame Duck session, numerous bills went to the Governor for signature, but none that affected our agency or programs.

Lewis noted that the bill regarding the PACE program (HB 6551) did go to the Governor for signature and was signed. Lewis gave a general update of some of the bigger news items that came out of the recent session, like the minimum wage and paid sick leave changes. Lewis added that the issue of Dementia is likely to be looked at soon in the Legislature, as the incoming Governor noted in her health care plan that it is a priority for her.

### **FINANCIAL UPDATE**

Scott Wamsley provided the quarterly Grant and Services Expenditures Report. He noted that 4<sup>th</sup> quarter ended September 30, 2018. He also gave an overview and update on agency awards. AASA financial staff have been busy with grant closeouts for fiscal year 2018. The final Grant and Services Expenditure Report will be available at the end January 2019.

Mr. Wamsley reported that the networks will be receiving continued allotments of federal funds throughout the year. The Commission approved the federal funding formula for fiscal year 2019 at the July 2018 CSA meeting, AASA issued the federal and state awards for the Older American Act and the Michiganian Act programs under the Commission approved formula with a two-year phase-in being implemented.

Mr. Wamsley reported that full-year state funds are in place for fiscal year 2019. Additional federal awards will be issued in fiscal year 2019 as they are available.

### **BUSINESS ITEMS (Part A)**

#### **Request for approval of 2019 Dementia Care Funds, Sally Steiner, AASA Staff**

Steiner asked for approval for the 2019 Diversity in Dementia Care Funds. A two-year project funded by the Michigan Health Endowment Fund in the amount of \$267,753.00 for two-years, from December 2, 2017 through December 3, 2019. The purpose of the project is to partner with selected entities to improve the reach of dementia care patients in underserved populations.

Commissioner/Chair Wishart seeks a motion for approval. Commissioner Briggs moved the motion. Commissioner LaTosch seconded the motion. This motion was unanimously approved with a roll call vote.

#### **Request for approval of SAC Appointment Recommendations - Kristie Zamora, SAC Chair**

Commissioner Zamora reported that Commissioner's Briggs, Strohl, and Chair Wishart reviewed applications for SAC membership and recommended that the following three applicants be approved to serve on the SAC: Marjorie Hobe--AAA Region 2, Lori Wells--AAA Region 10, and Ruby Kickert--AAA Region 14.

Commissioner Adeyanju moved to approve the three applicants for membership on the SAC. Commissioner Sheehan seconded the motion. This motion was unanimously approved with a voice vote.

#### **Request for Approval of 2019 & 2020 CSA Meeting Dates/Locations, Carol Dye AASA staff/CAS Secretary**

Carol Dye presented tentative dates for 2019 and 2020 dates and potential locations. The dates are locked in for the third Friday of every month when there are enough business agenda items presented to meet. Dye seeks approval for the dates but not the locations. The locations are targeted to be presented at the next meeting.

Commissioner Wishart seeks motion for approval of the 2019 and 2020 CSA meeting dates only. Commissioner Sheehan moved the motion. Commissioner Bomberg seconded the motion. All in favor for the dates only. This motion was unanimously approved with a voice vote.

### **Informational Items**

None

### **ANNOUNCEMENTS**

Deputy Director Kline congratulated Cindy Albrecht who has been promoted to new position as a departmental specialist (field rep.), and Becky Payne who has been promoted to an analyst position, both within AASA. Carolyn Harden was introduced and welcomed to AASA staff.

The next Commission on Services to the Aging meeting will tentatively be held at 9:00 AM on Friday, January 18, 2019, at the Department of Health and Human Services, Aging and Adult Services Agency in the South Grand Building located at 333 S. Grand Avenue in Lansing in Conference Rooms 1K and 1L on the first floor.

**ADJOURN**

Commissioner Wishart asked for a motion to adjourn the meeting.

A motion to adjourn was made by Commissioner Sheehan. The motion was seconded by Commissioner Bomberg. This motion was approved unanimously with a voice vote.

Commissioner Wishart adjourned the meeting at 11.02 AM.