



GRETCHEN WHITMER  
GOVERNOR

State of Michigan  
**STATE 911 COMMITTEE**  
LANSING

JEFF TROYER  
CHAIR

**State 911 Committee Meeting**  
Wednesday, September 9, 2020  
Virtual Meeting  
Meeting Minutes

<b>Voting Members Present</b>	<b>Representing</b>
Mr. Jeff Troyer, Chair	House Appointee, Public Member
Chief Mark Barnes	Michigan Association of Fire Chiefs
Mr. Scott Temple	Governor's Appointee, Public Member
Sheriff Richard Behnke	Michigan Sheriffs' Association
Mr. Steven Berenbaum	Commercial Mobile Radio Service
Mr. Dale Berry	Michigan Association of Ambulance Services
Mr. Mark Docherty	Michigan Professional Firefighters Union
Ms. Stephanie Lehman	National Emergency Number Association
Ms. Jennifer Greenburg	Telecommunications Association of Michigan
Chief Dale Greenleaf	Michigan Association of Chiefs of Police
Mr. Gary Johnson	UP Emergency Medical Services Corporation
Mr. Ken Mitchell	Michigan Association of Counties
Sgt. Matthew Miller	Deputy Sheriff's Association
Mr. Michael Sauger	Michigan Fraternal Order of Police
Ms. Jordyn Sellek	Michigan Communication Directors Association
Ms. Wendy Thelen	Michigan Public Service Commission
Sgt. Frank Williams	Michigan State Police Troopers Association
<b>Non-Voting Members Present</b>	<b>Representing</b>
Ms. Joni Harvey	State 911 Administrative Office
Ms. Cindy Homant	State 911 Administrative Office
Ms. Theresa Hart	State 911 Administrative Office
Ms. Lyndsay Stephens	State 911 Administrative Office
Ms. Stacie Hansel	State 911 Administrative Office
Inspector Mike Caldwell	Michigan State Police
<b>Voting Members Absent</b>	<b>Representing</b>
Ms. April Heinze, Vice Chair	Senate Appointee, Public Member
Mr. Rich Feole	Association of Public Safety Communication Officials
Ms. Jeanette Doll	Michigan Department of Licensing & Regulatory Affairs
Major Beth Clark	Michigan State Police

Association of Public Safety Communications Officials • Commercial Mobile Radio Service • Department of Licensing and Regulatory Affairs  
 Department of State Police • Deputy Sheriff's Association • Fraternal Order of Police • Michigan Association of Ambulance Services  
 Michigan Association of Chiefs of Police • Michigan Association of Counties • Michigan Communications Directors Association  
 Michigan Association of Fire Chiefs • Michigan Professional Firefighters Union • Michigan Public Service Commission • Michigan Sheriff's Association  
 Michigan State Police Troopers Association • National Emergency Number Association • Telecommunications Association of Michigan • Upper Peninsula  
 Emergency Medical Services • Members of the general public appointed by the Governor, Speaker of the House, and Majority Leader of the Senate

**I. Call to Order/Roll Call**

Mr. Jeff Troyer called the State 911 Committee (SNC) meeting to order at 10 a.m., roll call was taken, and a quorum was present.

**II. Approval of Minutes**

A **MOTION** was made by Mr. Gary Johnson, with support by Chief Mark Barnes, to approve the State 911 Committee meeting minutes of June 10, 2020, as presented.

With no discussion, a roll call vote was taken:

Voting Member	Yes	No	Abstain
Mr. Jeff Troyer, Chair	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Mark Docherty	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Sgt. Matthew Miller	X		
Mr. Michael Sauger	X		
Ms. Jordyn Sellek	X		
Ms. Wendy Thelen	X		

After a unanimous vote, the **MOTION** carried.

**III. Correspondence**

Delegation Letter for New SNC Member

Major Beth Clark has been appointed to the SNC as the representative for the Michigan State Police, replacing Inspector James Wolf who has retired.

Audit Governance Letter

Mr. Troyer received the audit governance letter on behalf of the SNC, which provides information on the audit of the Emergency 911 Fund.

Rave Mobile Safety

Rave Mobile Safety submitted a request to the SNC, asking for a letter of support for continued funding of Smart 911. The request was delegated to the Legislative Action Subcommittee (LAS). The correspondence included in the meeting packet is the response which was sent to Rave Mobile Safety after the issue was discussed at the last LAS meeting.

**IV. Certification Subcommittee Report**

A. Approval of Minutes

A **MOTION** was made by Mr. Scott Temple, with support by Chief Dale Greenleaf, to accept the May 14, 2020, meeting minutes as presented. With no discussion, a roll call vote was taken:

Voting Member	Yes	No	Abstain
Mr. Jeff Troyer, Chair	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		

<b>Voting Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Mark Docherty	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Sgt. Matthew Miller	X		
Mr. Michael Sauger	X		
Ms. Jordyn Sellek	X		
Ms. Wendy Thelen	X		
Sgt. Frank Williams	X		

After a unanimous vote, the **MOTION** carried.

B. Menominee County Compliance Review

Menominee is the first county that has gone through the process virtually for the financial portion of the review. Sixty-five percent of expenditures are covered by surcharge funds. There was a change in the funding mechanism from general funds to a millage this year. The only requirement noted is there is no documentation for showing interest earned. During the financial meeting, they stated they do a first-in, first-out with the surcharge funds. Menominee County was notified it will still show as a requirement in the report to show interest earned in the future.

A **MOTION** was made by Ms. Stephanie Lehman, with support by Mr. Gary Johnson, to approve the Phase I Menominee County Compliance Review Report, as presented.

When asked about the first-in, first-out accounting, Ms. Stephens explained Menominee County stated as soon as they receive surcharge money, they use that for expenses before using any other funding. As more than half of their expenses are paid with other money, that is why they state they do not earn interest.

With no further discussion, a roll call vote was taken:

<b>Voting Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Mr. Jeff Troyer, Chair	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Mark Docherty	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Sgt. Matthew Miller	X		
Mr. Michael Sauger	X		
Ms. Jordyn Sellek	X		
Ms. Wendy Thelen	X		
Sgt. Frank Williams	X		

After a unanimous vote, the **MOTION** carried.

C. Random Draw Process

There are only five counties and one service district that has not been pulled for review. The plan is to have those started or at least drawn by the middle of next year. The subcommittee has started discussing how the second round of draws should go. There are two different options on the table at this time, which Mr. Feole will be discussing with Mr. Troyer. The first option is to continue doing a random draw, making sure there has been at least five years since a previous review. The second option is to start from the beginning and complete the reviews in the same order they were completed in the first round.

D. Subcommittee Updates

Washtenaw, CCE, and Detroit are currently in process for review. Washtenaw County virtual meetings are being scheduled for September. All Detroit's training documentation will need to be manually entered into the new MiSNAP portal by the State 911 Office. When asked why the State 911 Office is entering the information, Ms. Stephens explained it is due to the fact none of the training information was entered in the old MiCJIN portal to pull over into the new portal, so now the office needs to manually enter old information. As of March 17, entering training information is the responsibility of the training provider.

At the last subcommittee meeting, Ionia, Hillsdale, and the Conference of Western Wayne were randomly drawn for the next reviews.

V. **911 Training Subcommittee Report**

A. Approval of Minutes

A **MOTION** was made by Chief Dale Greenleaf, with support by Mr. Ken Mitchell, to approve the May 27, 2020, meeting minutes as presented. With no discussion, a roll call vote was taken:

<b>Voting Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Mr. Jeff Troyer, Chair	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Mark Docherty	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Mr. Michael Sauger	X		
Ms. Jordyn Sellek	X		
Ms. Wendy Thelen	X		
Sgt. Frank Williams	X		

After a unanimous vote, the **MOTION** carried.

B. Approval of FTE Count for Second Distribution

With no changes from the first distribution, the FTE count for the second distribution is 1,963.

A **MOTION** was made by Sheriff Richard Behnke, with support by Sgt. Matthew Miller, to approve 1,963 FTEs for the second distribution of training funds. With no discussion, a roll call vote was taken:

<b>Voting Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Mr. Jeff Troyer, Chair	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Mark Docherty	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Sgt. Matthew Miller	X		
Mr. Michael Sauger	X		
Ms. Jordyn Sellek	X		
Ms. Wendy Thelen	X		
Sgt. Frank Williams	X		

After a unanimous vote, the **MOTION** carried.

C. Subcommittee Updates

The 2021 subcommittee meeting dates have been scheduled.

The State 911 Office received a request to use training funds to purchase laptops. It is currently not an allowable expense, but the PSAP asked if it could be considered allowable to attend training in the virtual environment. It was brought to the subcommittee for discussion. On the allowable/disallowable list, under supplies category, it states training materials that are, “used to assist eligible trainees in understanding training topics are permissible,” which means textbooks, etc., material to help understand the topic. Training funds are not allowed to help centers purchase projectors or large monitors for training rooms, and laptops are no different. The subcommittee decided the allowable/disallowable list will be kept as is with no changes.

To date the subcommittee review team has approved 156 requests for training course approval and/or renewal, and denied three. This total does not include additional instructor requests.

The spring training fund distribution was released by Treasury on August 11; the amount received was \$456.82 per FTE.

**VI. Emerging Technology Subcommittee**

A. Approval of Minutes

A **MOTION** was made by Chief Mark Barnes, with support by Mr. Dale Berry, to accept the March 2, May 4, and June 16, 2020, meeting minutes as presented. With no discussion, a roll call vote was taken:

<b>Voting Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Mr. Jeff Troyer, Chair	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Mark Docherty	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		

<b>Voting Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Sgt. Matthew Miller	X		
Mr. Michael Sauger	X		
Ms. Jordyn Sellek	X		
Ms. Wendy Thelen	X		
Sgt. Frank Williams	X		

After a unanimous vote, the **MOTION** carried.

**B. Subcommittee Updates**

The Emerging Technology Forum will be held at Great Wolf Lodge, September 27-29, 2021. The subcommittee will begin planning in January.

Several letters of interest for the subcommittee vacancy were discussed at the last meeting. Mr. Jon Moored from Kalamazoo Consolidated Dispatch was selected. Since then, two subcommittee members have resigned, leaving more vacancies, which will be discussed at the October meeting.

In the past, the subcommittee has been asked to submit topics on behalf of the 911 community for the Interoperability Conference. Four or five topics have been submitted to the subcommittee for review, which will then be submitted to the Michigan Public Safety Communication Systems (MPSCS) to review.

The subcommittee has been discussing what additional benefits they could bring to the SNC regarding technology. The subcommittee is continuing to look for opportunities to increase knowledge and bring relevant topics to the SNC.

As a standing agenda item, every August the subcommittee reviews the SKIP plan for any changes that may be needed. After review, any changes will be forwarded to the MPSCS.

**VII. Legislative Action Subcommittee**

**A. Approval of Minutes**

A **MOTION** was made by Mr. Scott Temple, with support by Ms. Stephanie Lehman, to accept the February 24, March 9, and April 13, 2020, meeting minutes as presented. With no discussion, a roll call vote was taken:

<b>Voting Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Mr. Jeff Troyer, Chair	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Mark Docherty	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Sgt. Matthew Miller	X		
Ms. Jordyn Sellek	X		
Ms. Wendy Thelen	X		
Sgt. Frank Williams	X		

After a unanimous vote, the **MOTION** carried.

**B. Subcommittee Updates**

A letter approved by the subcommittee to Secretary of State (SOS) Benson was added as an addendum to the meeting packet. This issue is not against the ability to change gender identification; however, it is bringing to light safety issues to consider. The CJIS board has been in contact with the SOS, along with the Michigan Communication Directors Association and the Michigan State Police, both who have sent letters. The subcommittee was also asked to submit a letter.

For background, when someone is subject to law enforcement, law enforcement needs to make sure there are no orders, warrants, or cautions in LEIN. The dispatcher, officer, or deputy must query a subject as gender unknown with the gender identification changes. This increases the amount of data which needs to be evaluated, adding to safety concerns and additional burdens to the dispatch centers and law enforcement agencies.

The letter asks for an indicator on the SOS driver response, noting the gender indicator was modified. The indicator would only be seen by LEIN-approved criminal justice agencies. Similar to an alias name indicator, it would prompt the law enforcement agencies and dispatch centers to query the subject as unknown gender, when appropriate and required based on type of law enforcement contact. The letter also asks, as we move toward a non-binary option, that public safety systems are taken into consideration and allowed time to determine programming changes and budgeting.

The bottom line, is if an officer has to sort through hundreds of lines of text to see if their subject of interest is wanted, missing, etc., they will not run that themselves, they will ask dispatch to do it. PSAPs do not have designated LEIN positions any more due to all the automation implemented. Automated things like swiping a driver's license or license plate readers, that auto query LEIN and SOS, are not currently set up for running things as unknown. If the indicator can show there was a gender identification change, law enforcement only has to run the unknowns for those people, not every single person they come into contact with. This comes as a unanimous recommendation from the subcommittee members.

A **MOTION** was made by Mr. Gary Johnson, with support by Sheriff Richard Behnke, to approve sending the letter to Secretary of State Benson, as presented.

Chief Dale Greenleaf stated it might be helpful to point out that without creating the request, law enforcement is potentially increasing the chance of unnecessarily or improperly detaining someone, or arresting someone who is not wanted. This helps ensure the right individual is apprehended. This really is in the interest of protecting civil rights of persons being investigated. Ms. Sellek will add that point into the letter.

The original motion was to approve and send the letter as presented; however, there is now a recommendation to modify the letter and include the clarification regarding civil rights. The modification of the motion was acceptable to Mr. Johnson and Sheriff Behnke, who made the original motion, and a roll call vote was taken:

<b>Voting Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Mr. Jeff Troyer, Chair	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Mark Docherty	X		

<b>Voting Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Ms. Stephanie Lehman	X		
Ms. Jennifer Greenburg	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Sgt. Matthew Miller	X		
Ms. Jordyn Sellek	X		
Ms. Wendy Thelen			X
Sgt. Frank Williams	X		

With a majority vote, the **MOTION** carried.

The subcommittee is going through funding numbers for the I-fund going forward and the next steps needed with the sunset. They are working with the State 911 Office, Treasury, and the MPSC. Before the subcommittee can go forward, they need to know where the fund is at. The next meeting is scheduled for November, but there will most likely be a special meeting before that to discuss this topic, as well as membership vacancies.

#### **VIII. State 911 Administrator's Report**

The full report was included in the meeting packet.

##### Automation Project

Phase 2 is in process, which is the 911 surcharge phase, and testing should begin shortly. This will alleviate much of the manual process that is being done now. This will also allow for quicker reporting and let Ms. Homant focus more on collecting from non-payers. The next phase is the forms process, which will eliminate the need for PSAPs to submit their annual reporting forms. This phase will begin the first part of November.

##### FirstNet

FirstNet and AT&T provided an update to the state on August 10 on network development. Part of that was investing \$213M to expand deployable assets and enhance the network core for 5G capabilities. The funds from AT&T were a requirement of the contract and will total \$1.8B over the 25-year terms of the contract. FirstNet is hosting webinars with each state; Michigan's was held on July 23. Mr. Jonathan Lewin has replaced Mr. John Hunt as the primary contact for FirstNet. Contact Ms. Pam Matelski for more information on FirstNet.

##### Text-to-911

There are 75 counties and one Wayne County Service District deployed, which covers almost 73% of the state. There are seven in process, looking to deploy by the end of the year.

##### Next Generation 911 Grant

Still working on getting project one, which is the CPE portion, installed and deployed in the 911 centers. There are a few local agencies that have submitted for reimbursement. Previously, you had to have an agreement in place with an IP-based provider in order to qualify for the grant. After some research, it was found that is not the case for qualifying, and the qualifications have been changed. A letter of intent signed with a provider is needed instead of having an agreement in place. Ms. Stephens has reached out to agencies that would now qualify for the remaining funding. They have until October 31 to submit an application.

The GIS repository upgrade is moving along with no issues. The TAC is working on getting information back to those who had submitted files to Mr. Mark Holmes. Mr. Troyer stated many PSAPs submitted the data to the Center for Shared Solutions (CSS) quite a while ago and have heard nothing as far as a timeline. Ms. Stephens stated the CSS are analyzing the data. A



subcommittee was created of GIS members on the TAC to review the report TAC members received on their data. They will review the report to see what questions they might have, and if there are ways to enhance and make the report better for the local agencies. The plan is to have the report back to the local agencies within the next two weeks.

Ms. Harvey recognized Ms. Stephens and the TAC members for their flexibility and working to make sure funds for CPE are being spent. Mr. Troyer also thanked the TAC group and the State 911 Office for going back, doing more research, clarifying items on the federal side, etc. to make sure funds get spent on CPE.

#### Rave Mobile Safety

Mr. Kevin Hatline stated his team has been working with legislators for approximately two years to obtain funding for Smart 911. The amount they are asking for is approximately \$2M, which will cover all of 2021 along with the portion through December 31, 2020, that Rave covered at no cost to the PSAPs. They are working with different state associations and 911 directors for letters of support.

#### Activity of the State 911 Office (SNO)

- The Annual Report to the Legislature was completed and submitted on August 3.
- The FCC/National 911 Database Report was completed and submitted on July 29.
- The SNO is in the process of updating their retention schedule.
- The office is in the process of the bi-annual audit with the Auditor General, which was originally anticipated to be completed in September. This date will probably be extended.
- The current state of emergency expired October 1, which leaves a certification designation deadline of November 30.
- Hazard pay has been modified to include authorities and round two applications are open until September 30.
- The Office of the State Employer has advised the SNO will remain teleworking until at least October 31.
- The SNO has created a presentation overview on what their daily responsibilities are, statutory and non-statutory requirements, etc. Contact Ms. Hansel if you would like to schedule a presentation.
- Ms. Harvey is making a point to share contact information with each region so 911 centers know who their regional neighbors are.
- The SNO will be working on creating a new director orientation packet. The goal is to reach out to new directors to offer education, resources, etc.

With the upcoming legislative rewrite, Mr. Temple asked where the most appropriate place within the SNC would be to begin discussions about the organizational structure of the SNC, specifically with the SNO being a part of the Michigan State Police. Mr. Troyer stated this issue is raised each time the act is reviewed. It is asked each time if the administrative structure is best placed within the Michigan State Police, better suited in another department, what it would look like if it was its own entity, etc. Those discussions happened many times over the years within the Legislative Action Subcommittee, and those discussions will probably happen again under the rewrite. The issue has never received enough support to look at it further.

**IX. Old Business**

None.

**X. New Business**

None.

**XI. Public Comment**

Mr. Drew Fioranelli, GIS public safety professional with DataMark, introduced himself, commended the SNC on the informative meetings, and thanked the committee for the opportunity provided to sit in on the meeting.

**XII. Next Meeting**

Wednesday, December 9, 2020, at 10 a.m.  
Virtual Conference (subject to change)

**XIII. Adjourn**

The meeting adjourned at 11:15 a.m.