



GRETCHEN WHITMER  
GOVERNOR

State of Michigan  
**STATE 911 COMMITTEE**  
LANSING

JEFF TROYER  
CHAIR

**State 911 Committee Meeting**  
Wednesday, December 9, 2020  
Virtual Meeting  
Meeting Minutes

<b>Voting Members Present</b>	<b>Representing</b>	<b>Attending Remotely</b>
Mr. Jeff Troyer, Chair	House Appointee, Public Member	Centreville, MI
Ms. April Heinze	Senate Appointee, Public Member	Vermontville, Eaton County
Chief Mark Barnes	Michigan Association of Fire Chiefs	Oshtemo Twp, Kalamazoo Co.
Mr. Scott Temple	Governor's Appointee, Public Member	Highland Twp., Oakland Co.
Sheriff Richard Behnke	Michigan Sheriffs' Association	Cass Co.
Mr. Steven Berenbaum	Commercial Mobile Radio Service	Birmingham, Oakland Co.
Mr. Dale Berry	Michigan Assoc. of Ambulance Services	Jupiter, Florida
Mr. Rich Feole	Assoc. of Public Safety Communication Officials	Marshall, Calhoun Co.
Mr. Mark Docherty	Michigan Professional Firefighters Union	Sterling Heights, Macomb Co.
Ms. Jeanette Doll	Michigan Dept. of Licensing & Regulatory Affairs	Perry, Shiawassee Co.
Ms. Stephanie Lehman	National Emergency Number Association	Hastings, Barry Co.
Ms. Jennifer Greenburg	Telecommunications Assoc. of Michigan	Lansing, Clinton Co.
Chief Dale Greenleaf	Michigan Association of Chiefs of Police	Blissfield, Lenawee Co.
Mr. Gary Johnson	UP Emergency Medical Services Corp.	Marquette Co.
Mr. Ken Mitchell	Michigan Association of Counties	Watertown Twp., Clinton Co.
Ms. Jordyn Sellek	Michigan Communication Directors Assoc.	Brighton, Livingston Co.
Major Beth Clark	Michigan State Police	Grand Blanc, Genesee Co.
Ms. Wendy Thelen	Michigan Public Service Commission	St. Johns, Clinton Co.
<b>Non-Voting Members Present</b>	<b>Representing</b>	
Ms. Joni Harvey	State 911 Administrative Office	
Ms. Cindy Homant	State 911 Administrative Office	
Ms. Theresa Hart	State 911 Administrative Office	
Ms. Lyndsay Stephens	State 911 Administrative Office	
Ms. Stacie Hansel	State 911 Administrative Office	
<b>Voting Members Absent</b>	<b>Representing</b>	
Sgt. Matthew Miller	Deputy Sheriff's Association	
Mr. Michael Sauger	Michigan Fraternal Order of Police	
Sgt. Frank Williams	Michigan State Police Troopers Association	

Association of Public Safety Communications Officials • Commercial Mobile Radio Service • Department of Licensing and Regulatory Affairs  
 Department of State Police • Deputy Sheriff's Association • Fraternal Order of Police • Michigan Association of Ambulance Services  
 Michigan Association of Chiefs of Police • Michigan Association of Counties • Michigan Communications Directors Association  
 Michigan Association of Fire Chiefs • Michigan Professional Firefighters Union • Michigan Public Service Commission • Michigan Sheriff's Association  
 Michigan State Police Troopers Association • National Emergency Number Association • Telecommunications Association of Michigan • Upper Peninsula  
 Emergency Medical Services • Members of the general public appointed by the Governor, Speaker of the House, and Majority Leader of the Senate

**I. Call to Order**

Mr. Jeff Troyer called the State 911 Committee (SNC) meeting to order at 10 a.m.

**II. Roll Call**

Roll call was taken, and a quorum was present.

Mr. Scott Temple asked that 'PSAP boundary layer data' be added to the Emerging Technology Subcommittee report as 'Item C'.

**III. Approval of Minutes**

A **MOTION** was made by Ms. April Heinze, with support by Mr. Ken Mitchell, to approve the State 911 Committee meeting minutes for September 9 and October 30, 2020, as presented.

As discussed in the October 30 meeting minutes, the rulemaking process and the dispatcher training rules were subject to emergency orders. For future discussion, Ms. Wendy Thelen would like to explore different possible measures for amending the rules to account for these types of situations. This will help the process if needed for any other type of situations needing emergency rules.

With no further discussion, a roll call vote was taken:

<b>Voting Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Mr. Jeff Troyer, Chair	X		
Ms. April Heinze	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Rich Feole	X		
Mr. Mark Docherty	X		
Ms. Jeanette Doll	X		
Ms. Stephanie Lehman	X		
Ms. Jennifer Greenburg	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Ms. Jordyn Sellek	X		
Major Beth Clark	X		
Ms. Wendy Thelen	X		

With a unanimous vote, the **MOTION** carried.

**IV. Correspondence**

Communicator Accreditation Letter

The correspondence received from the Michigan Association of Chiefs of Police, in coordination with the Law Enforcement Accreditation Commission, and the Michigan Sheriff's Association was included in the meeting packet. They have requested partnering with the SNC to develop an accreditation program specifically designed for Michigan PSAPs and communication centers.

There are approximately 600 law enforcement agencies in Michigan, with 25 agencies fully accredited and 50 in the process. This process brings the state to national standards.

Mr. Troyer will be reaching out to members of the SNC asking for volunteers to assist with the development.

**V. Certification Subcommittee Report**

A. Approval of Minutes

A **MOTION** was made by Mr. Scott Temple, with support by Ms. April Heinze, to accept the August 20, 2020, meeting minutes as presented. With no discussion, a roll call vote was taken:

Voting Member	Yes	No	Abstain
Mr. Jeff Troyer, Chair	X		
Ms. April Heinze	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Rich Feole	X		
Mr. Mark Docherty	X		
Ms. Jeanette Doll	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Ms. Jordyn Sellek	X		
Major Beth Clark	X		
Ms. Wendy Thelen	X		

With a unanimous vote, the **MOTION** carried.

B. Washtenaw County Compliance Review

There are six PSAPs in Washtenaw County: Chelsea PD, Eastern Michigan University, Milan PD, Saline PD, University of Michigan Department of Public Safety, and Washtenaw Metro Dispatch. The first phase, which is the financial review, is complete. There were no findings. The only requirement is for Washtenaw Metro to track interest as they receive most surcharge funds for the county.

After restrictions are lifted, the review team will complete phase two, the on-site visit, and add as an addendum to the report.

A **MOTION** was made by Mr. Gary Johnson, with support by Chief Dale Greenleaf, to approve the Washtenaw County financial compliance review as presented. With no discussion, a roll call vote was taken:

Voting Member	Yes	No	Abstain
Mr. Jeff Troyer, Chair	X		
Ms. April Heinze	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Rich Feole	X		
Mr. Mark Docherty	X		

Voting Member	Yes	No	Abstain
Ms. Jeanette Doll	X		
Ms. Stephanie Lehman	X		
Ms. Jennifer Greenburg	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Ms. Jordyn Sellek	X		
Major Beth Clark	X		
Ms. Wendy Thelen	X		

With a unanimous vote, the **MOTION** carried.

C. SNC-301 and 500 Forms

On the SNC-301, there were only minor wording changes and updating the dates throughout. Section 12 was removed from the form as that section was added last year at the request of the MPSC.

The only changes on the SNC-500 are updating deadline dates.

Ms. Thelen asked the last sentence in the introduction section of the SNC-301 be removed.

A **MOTION** was made by Chief Mark Barnes, with support by Ms. Stephanie Lehman, to approve the SNC-301 and 500 forms, as amended, with the removal of the last sentence of the introduction section on the SNC-301.

Mr. Troyer asked if PSAPs are getting close to being able to submit these forms within MiSNAP. That portion of the automation project is not available at this time so the forms will be submitted as usual.

With no further discussion, a roll call vote was taken:

Voting Member	Yes	No	Abstain
Mr. Jeff Troyer, Chair	X		
Ms. April Heinze	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Rich Feole	X		
Mr. Mark Docherty	X		
Ms. Jeanette Doll	X		
Ms. Stephanie Lehman	X		
Ms. Jennifer Greenburg	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Ms. Jordyn Sellek	X		
Major Beth Clark	X		
Ms. Wendy Thelen	X		

With a unanimous vote, the **MOTION** carried.

D. Subcommittee Updates

Hillsdale and CCE county compliance review reports are in draft form. The subcommittee will review at the February meeting. The virtual meeting to discuss the financial documentation with Ionia County will be held December 29, and Alger County in mid-January. Ms. Stephens is currently working with the City of Detroit, Conference of Western Wayne, Arenac, and Midland counties to gather documentation. Virtual meetings will be scheduled in the first quarter of 2021.

The final three counties/service districts to be reviewed are Muskegon, Macomb, and Downriver. That will complete the review of all counties/service districts in the state. All counties/service districts will then be put back into the random draw process. If a county is randomly drawn that has had a review in the last five years, it will be set aside.

The subcommittee has been updating their notification letters and documents sent out for the compliance reviews to better clarify the optional and required sections of the review.

The subcommittee has also been busy answering questions on the allowable and disallowable list.

VI. **911 Training Subcommittee Report**

A. Approval of Minutes

A **MOTION** was made by Mr. Scott Temple, with support by Chief Dale Greenleaf, to approve the August 19 and October 27, 2020, meeting minutes as presented. With no discussion, a roll call vote was taken:

<b>Voting Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Mr. Jeff Troyer, Chair	X		
Ms. April Heinze	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Rich Feole	X		
Mr. Mark Docherty	X		
Ms. Jeanette Doll	X		
Ms. Stephanie Lehman	X		
Ms. Jennifer Greenburg	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Ms. Jordyn Sellek	X		
Major Beth Clark	X		
Ms. Wendy Thelen	X		

With a unanimous vote, the **MOTION** carried.

B. Training Fund Application, Guidelines, and Instructions

The applications will now be submitted through MiSNAP. The training providers will add attendance into MiSNAP upon course completion, which will then auto-populate the individual's record, as well as the DTS-510. The PSAP will add the expenditures associated with the training into MiSNAP. External approvers will create their own account and sign the signature sheet electronically. As in the past, three unique signatures will be required before submitting the application.

A **MOTION** was made by Ms. April Heinze, with support by Mr. Ken Mitchell, to approve the 2021 dispatcher training fund application process, instructions, and guidelines.

Mr. Troyer encouraged the APCO, NENA, and MCDA representatives on the SNC to add this item to their next agenda. This process is new and PSAPs will have numerous questions. Ms. Hart stated she is sending the PSAPs a detailed email to explain and remind them the application will be submitted in MiSNAP. She will let everyone know herself and Ms. Stephens are the contacts for any questions.

It was asked if there were any tutorials that could be posted on the website. Ms. Hart stated a webinar for the PSAPs was presented earlier this year, including the application process. The webinars are recorded and posted within MiSNAP.

With no further discussion, a roll call vote was taken:

<b>Voting Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Mr. Jeff Troyer, Chair	X		
Ms. April Heinze	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Rich Feole	X		
Mr. Mark Docherty	X		
Ms. Jeanette Doll	X		
Ms. Stephanie Lehman	X		
Ms. Jennifer Greenburg	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Ms. Jordyn Sellek	X		
Major Beth Clark	X		
Ms. Wendy Thelen	X		

With a unanimous vote, the **MOTION** carried.

C. Subcommittee Updates

The subcommittee discussed concerns with one of the training providers and their request to consider a blanket approval of all their instructors. The subcommittee is not recommending any change to the process.

The subcommittee granted an extension for all SNC-approved training courses due to expire between March 1 and December 31, 2020. The courses will now expire on January 1, 2021. The vendors will have the opportunity to renew the courses through December 31, otherwise the course expires, and they will need to start the process from step one.

To date, the review team has approved 184 requests for training course approval and/or renewal and denied three.

When training providers began the transition to a virtual training environment, the review team was inundated with requests. Online course requests for approval require a different application be submitted and all instructors need approval. The review team was thanked for their time and dedication, along with other subcommittee members, for their assistance.

## VII. Emerging Technology Subcommittee

### A. Approval of Minutes

A **MOTION** was made by Mr. Dale Berry, with support by Ms. April Heinze, to accept the August 3 and October 5, 2020, meeting minutes as presented. With no discussion, a roll call vote was taken:

Voting Member	Yes	No	Abstain
Mr. Jeff Troyer, Chair	X		
Ms. April Heinze	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Rich Feole	X		
Mr. Mark Docherty	X		
Ms. Jeanette Doll	X		
Ms. Stephanie Lehman	X		
Ms. Jennifer Greenburg	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Ms. Jordyn Sellek	X		
Major Beth Clark	X		
Ms. Wendy Thelen	X		

With a unanimous vote, the **MOTION** carried.

### B. Subcommittee Updates

The two vacancies have been filled with the addition of Ms. Angela Eley from Macomb County Sheriff's Office, and Mr. Pat Savage from TSSI Consulting.

One vendor each meeting has been invited to give a presentation regarding advancements in technologies and products to educate and inform the subcommittee.

A workgroup has been created tasked with updating the Statewide Communications Interoperability Plan. There is no timeframe for when the plan needs to be complete, so that work will be ongoing.

The subcommittee is reviewing the 911 Outage Plan for any needed updates.

### C. PSAP Boundary Layer

The ETS is proposing a recommendation to the SNC for the PSAP boundary data layer, created and maintained by DTMB, to become open source data and not confidential, which requires approval of the ETS and implementation of a Non-Disclosure Agreement (NDA) with DTMB. This would only apply to the PSAP boundary layer data on the DTMB GIS open data portal. All other layers would still be required to follow the approval process in place.

Mr. Mark Holmes, the Geospatial Services Manager from DTMB, gave a presentation to the SNC for more detail and background on this issue.

The important part of this layer to note is it is not information submitted by the PSAP or county as part of the GIS repository; this layer was built by DTMB.

With requiring requestors to sign an NDA every time, it adds to the amount of time before the provider can start routing calls appropriately.

It was asked if there is any nefarious means by which the public could use the data if it is made public and why it is confidential data currently. Mr. Holmes stated in 2012, it was being used to upload into the 911 repository. By default, it was added in with the confidentiality. However, with the multiple requests coming in now and seeing what the requests are actually for, there is no confidentiality tied to the data within that particular layer. With PSAP boundaries written into the NDA, the ETS felt it was necessary to come to the SNC for approval.

The PSAP boundary data already exists on public websites; however, they are not always accurate. The ETS feels it is important for companies to use the most accurate version of the data when routing 911 calls, so this could also assist in the accuracy of the boundaries being used.

A **MOTION** was made by Ms. April Heinze, with support by Ms. Stephanie Lehman, to support the Emerging Technology Subcommittee decision and make the PSAP boundary layer open source data.

With no further discussion, a roll call vote was taken:

Voting Member	Yes	No	Abstain
Mr. Jeff Troyer, Chair	X		
Ms. April Heinze	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Rich Feole	X		
Mr. Mark Docherty	X		
Ms. Jeanette Doll	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Ms. Jordyn Sellek	X		
Major Beth Clark	X		
Ms. Wendy Thelen	X		

With a unanimous vote, the **MOTION** carried.

## VIII. Legislative Action Subcommittee

### A. Approval of Minutes

A **MOTION** was made by Chief Mark Barnes, with support by Ms. April Heinze, to accept the August 31, 2020, meeting minutes as presented. With no discussion, a roll call vote was taken:

Voting Member	Yes	No	Abstain
Mr. Jeff Troyer, Chair	X		
Ms. April Heinze	X		
Chief Mark Barnes	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		



<b>Voting Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Mr. Dale Berry	X		
Mr. Rich Feole	X		
Mr. Mark Docherty	X		
Ms. Jeanette Doll	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Ms. Jordyn Sellek	X		
Major Beth Clark	X		
Ms. Wendy Thelen	X		

After a unanimous vote, the **MOTION** carried.

**B. Subcommittee Updates**

Three new members were approved to join the subcommittee: Mr. Jim Valentine from Ionia County, Mr. Jeremy Ludwig from Allegan County, and Mr. Josh Mausolf from Ottawa County.

Looking at the act and separating items in terms of general updates, policy changes, or funding, two workgroups will be created. One will focus on the policy and updates, and the other group will focus on funding. Once the workgroups agree on the proposed changes, they will go to the full subcommittee for review. Upon completion of the review, the proposals will come to the SNC.

To make everyone aware of the timeline, the legislature will come back mid-to end of January where new house members will be sworn in. Even in a normal year, they usually do not begin anything until late January, early February. This year could be later. Then they will break in June for the summer. That leaves approximately February through May to get the recommendation to the full SNC.

Regarding the role of the MPSC with the sunset, Ms. Thelen stated their role is related to costs. They do not handle disbursement or collection of the funds, and any questions regarding those issues should go to Treasury. Their December report is an extensive cost report, so if there are any specific questions about it, or the role of the MPSC, please forward to her.

The reason the rewrite has started later than originally planned is the need to get the numbers from Treasury. Now that the subcommittee has the MPSC report, the LAS will be able to match up their numbers, in terms of what the balance is in the emergency fund, to what numbers Treasury provides. The biggest things with the rewrite are if the funding needs to be changed, where to look in the next three to five years. The LAS is unable to do that until they know what the true balance is in the emergency fund.

**IX. State 911 Administrator's Report**

The full report was included in the meeting packet.

FirstNet/MiPSB

FirstNet will be hosting a webinar featuring Emergency Communication Centers on December 10.

Automation Project

Phase 2 was completed November 2. There are a few issues with the files coming over from Treasury, but we are working with vendor, DTMB, and Treasury to get those issues resolved.

Phase 3 will automate many forms that collect information from PSAPs, providers, and local agencies for the Annual Report to the Legislature. It will also automate forms for PSAP outages. The projected live date is July 2021.

#### Text to 911

Currently, 77 counties and 1 Wayne County Service District have deployed. Ms. Homant is touching base with PSAPs who have not notified the FCC to remind them to do so. The FCC needs to have the most updated information for Michigan.

#### Next Generation 911 Grant

On November 5, the TAC approved the last of the final round of grants. There was still some funding left, so the TAC decided to move from a 5% local match to 3%. In order to do that, some of the funds from the administrative portion were transferred to the CPE portion. The administrative portion were funds set aside for the TAC to travel and conduct site visits; those are now being completed with virtual tours. Through the CPE portion of the grant, 181 workstations were upgraded.

For the GIS repository upgrade, that is still underway. 1Spatial completed a training for the 1Data Gateway, which is where agencies will upload their data.

The TAC is working with DTMB and are moving forward with a Request for Qualification to get vendors approved for the address point gap fill portion.

#### Activity of the State 911 Office

The MPSC has enacted an emergency rule extending training certification deadlines through January 1, 2021.

Still in the process of getting the bi-annual audit completed with the Auditor General.

The State 911 Office will remain teleworking until March 1, 2021, at a minimum. With that, all the main conference rooms at MSP headquarters are blocked off for the year. Requests for use of the rooms will be considered on a case-by-case basis.

The MPSC report was released. If anyone needs a copy of the report, it is posted on the MPSC website. If you cannot find it, let Ms. Harvey know and she will forward a copy to you.

The FCC and Congress have assigned 988 for the National Suicide Hotline. Ms. Harvey sent a bullet list document to the SNC and the PSAPs to make everyone aware of deadlines. Much more information will be coming. Ms. Harvey announced Ms. Heinze has been asked to work as the 911 representative with the national group tasked with rolling out the 988 plan across the United States.

Ms. Harvey has been attending many of the subcommittee meetings. The reports given during the SNC meeting are brief, but there is much work done at the subcommittee level. She thanked everyone for their efforts and for the work being done for 911.

### **X. Old Business**

There was no old business.

### **XI. New Business**

#### **A. 911 Network Outage Workgroup**

A workgroup was created to discuss the two large outages that happened this year. Mr. Troyer, Mr. Temple, Ms. Heinze, Ms. Sellek, Ms. Thelen, and Ms. Harvey had several meetings with the provider to discuss the reasons for the outage and mitigation strategies deployed to prevent future events. The memo written by the workgroup that was sent to the PSAPs was included in the meeting packet.

B. Nomination and Election of Officers

The floor was opened for nominations for the chair and vice-chair positions.

A **MOTION** was made by Mr. Scott Temple, with support by Mr. Rich Feole, to nominate Mr. Jeff Troyer as chair and Ms. April Heinze as vice-chair.

A **MOTION** was made by Mr. Gary Johnson, with support by Chief Dale Greenleaf, to close the nomination of the election of officers and cast a unanimous ballot for Mr. Jeff Troyer as chair and Ms. April Heinze as vice-chair.

With no discussion, a roll call vote was taken:

Voting Member	Yes	No	Abstain
Mr. Jeff Troyer, Chair	X		
Ms. April Heinze	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		
Mr. Dale Berry	X		
Mr. Rich Feole	X		
Mr. Mark Docherty	X		
Ms. Jeanette Doll	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Ms. Jordyn Sellek	X		
Major Beth Clark	X		
Ms. Wendy Thelen	X		

With a unanimous vote, the **MOTION** carried.

C. Set 2021 Meeting Dates

It was proposed to keep the same schedule of the second Wednesday of each quarter. This would make the meeting dates March 10, June 9, September 8, and December 8, 2021.

It was asked if there was any consideration being made to allow attendees to attend virtually when in-person meetings are resumed. The current extension allows everything to continue virtual through March 31 at this time. In "normal" times, there are certain circumstances which allows members to attend virtually or by conference call if there is a physical quorum present. Then, the person calling in may participate but is not able to vote.

A **MOTION** was made by Ms. April Heinze, with support by Ms. Stephanie Lehman, the State 911 Committee approve the 2021 meeting schedule as being the second Wednesday at 10 a.m. every quarter with meetings in March, June, September, and December.

With no further discussion, a roll call vote was taken:

Voting Member	Yes	No	Abstain
Mr. Jeff Troyer, Chair	X		
Ms. April Heinze	X		
Mr. Scott Temple	X		
Sheriff Richard Behnke	X		
Mr. Steven Berenbaum	X		

<b>Voting Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Mr. Dale Berry	X		
Mr. Rich Feole	X		
Mr. Mark Docherty	X		
Ms. Jeanette Doll	X		
Ms. Stephanie Lehman	X		
Chief Dale Greenleaf	X		
Mr. Gary Johnson	X		
Mr. Ken Mitchell	X		
Ms. Jordyn Sellek	X		
Major Beth Clark	X		
Ms. Wendy Thelen	X		

With a unanimous vote, the **MOTION** carried.

**XII. Public Comment**

There was no public comment.

**XIII. Next Meeting**

Wednesday, March 10, 2021, at 10 a.m.  
Virtual Conference (subject to change)

**XIV. Adjourn**

The meeting adjourned at 11:53 a.m.