

STATE OF MICHIGAN GIS REPOSITORY USER REQUEST

To register application users, the PSAP Director must provide the information in this table and return it via e-mail to stephensl5@michigan.gov or fax it to (517) 284-3034, Attn: Ms. Lyndsay Stephens. A description of each role is provided below the table.

County or PSAP: _____

911 Repository Role	Name	Organization	Email and phone #
PSAP Administrator			
Alternate PSAP Administrator(s) (Optional)			
Data Importer(s)			
Data Exporter(s)			
Restricted Administrator			

Name: _____ Signature: _____

If you have any questions or concerns about this process, please contact: [Ms. Lyndsay Stephens](#) at MSP at (517) 284-3030, fax (517) 284-3034 or [Mr. Mark Holmes](#), at CSS at (517) 373-7910, fax (517) 373-2939.

PSAP Administrator – This role is established for the person who will be managing the accounts for the users within a specific PSAP jurisdiction. This role will typically be assigned to the 911 Director. This access is limited to PSAPs that are a branch of the entity that is party to the ‘memorandum of understanding’ for the 911 GIS Repository.

Alternate PSAP Administrator(s) (optional) – This role is established for a person to provide a backup role to the PSAP Administrator for assigning logins or accounts. This role will have the same permissions level in the system as the PSAP Administrator.

Data Importer(s) – This role is established for a person who will be providing GIS data updates to the repository system. This role can be assigned to a PSAP staff member, county GIS department staff member or a vendor. This role is typically assigned to the person who is maintaining the GIS data.

Data Exporter(s) – This role is established for a person who will be extracting GIS data from the repository for 911 purposes on a regular basis. For example, the data exporter might be the person who typically integrates GIS data with existing CAD systems.

Restricted Administrator- This role is established as a ‘view only’ for PSAPs that are not a branch of the government which is party to the ‘memorandum of understanding’ for the 911 GIS Repository.