

STATE 911 COMMITTEE
Emerging Technology Subcommittee
January 7, 2019
Meeting Minutes

A. Call to Order / Roll Call

The meeting was called to order at 1:00 p.m. Roll call was taken and a quorum was present.

<u>Voting Members Present:</u>	<u>Representing:</u>
Ms. April Heinze (Chair)	INDigital
Mr. Steven Berenbaum	AT&T
Ms. Patricia Coates	Oakland County
Mr. Mark Holmes	Michigan Department of Technology, Management and Budget
Mr. Tim Smith	Ottawa County Central Dispatch
Mr. Matt Groesser	Kent County Sheriff's Office
Mr. Jerry Nummer	Michigan's Public Safety Communications System
Mr. Tim McKee	Peninsula Fiber Network
Mr. Michael Armitage	Eaton County Central Dispatch
Ms. Jaime Seling	Oakland County Sheriff's Office
Mr. Carl Rodabaugh	Midland County Central Dispatch
Mr. Mike Muskovin	Motorola Solutions

<u>Voting Members Absent:</u>	<u>Representing:</u>
Mr. Steven Stryd	Kalamazoo County Sheriff's Office Dispatch Center

<u>Non-Voting Members Present:</u>	<u>Representing:</u>
Ms. Cindy Homant	State 911 Office
Ms. Harriet Rennie-Brown	State 911 Office
Ms. Kristine Bond	State 911 Office

B. Meeting Minutes Approval – December 5, 2018

A **MOTION** was made by Mr. Matt Groesser, with support by Ms. Jaime Seling, to accept the meeting minutes of December 5, 2018, as presented. With no discussion, the **MOTION** carried.

C. Old Business

2019 Emerging Tech Forum Planning

The training course application for the Dispatcher Training Subcommittee is ready to be sent for approval. There are a couple sessions which may have information added as it becomes available. The sponsorships were discussed and assigned for follow up. There is a tentative budget organized and a meeting with the Great Wolf Lodge conference organizer is scheduled for February 19.

D. New Business

Statewide Communications Interoperability Plan (SCIP) Planning

Mr. Brad Stoddard from the Michigan Public Safety Communications System and the Statewide Interoperability Coordinator for Michigan appeared before the State 911 Committee at the December 2018 meeting and requested assistance with the Statewide Communications Interoperability Plan (SCIP). The SNC Chair, Mr. Jeff Troyer, referred the request to the Emerging Technology Subcommittee (ETS). Mr. Stoddard presented to the ETS information about the SCIP and objectives for the Department of Homeland Security as established by other areas of emergency planning. By mapping the objectives, it allows for emergency management to work towards attaining inclusion and coordination across all agencies in emergency services. He requested assistance to add 911 related components in bullet point format. A pre-existing workgroup was identified by the ETS that could provide bullet point objectives to Mr. Stoddard. Ms. Patricia Coates has the pre-existing document for revisions. Therefore, a draft format of the bullet points will be shared with Mr. Stoddard by the end of January. The State 911 Administrator confirmed that the draft format would need to be approved by the SNC at its next meeting, March 13, 2019. Mr. Stoddard also indicated that his committee was also scheduled to meet in March as well.

It was clarified that for future revisions and updates, the ETS would begin an annual review each August in order to have the opportunity to present information to the SNC in December.

The ETS Chair, Ms. Heinze suggested that Ms. Cindy Homant attend the SCIP workgroup meetings as a non-member to create a liaison between the ETS and Mr. Stoddard's workgroup. Mr. Stoddard will look to send someone from his office as a non-member to the ETS meetings. It was acknowledged that Mr. Jerry Nummer of DTMB already sits on both. It was requested that the monthly ETS meeting be forwarded for assignment. Mr. Mark Holmes also suggested that in the future, geographic information system (GIS) data might also be a future consideration for communication between multiple agencies.

Added to Agenda – NG911 Readiness Document

Mr. Michael Armitage indicated there is a plan to have the NG911 Readiness document available for review at the February ETS meeting.

E. Public Comment

None

F. Next Meeting

February 4, 2019, at 1:00 p.m. – Michigan State Police Headquarters, Centennial Room

G. Adjourn

The meeting was adjourned at 1:59 p.m.