

# Local Public Agency Stakeholder Partnering Team Meeting

**Date: January 9, 2020**

**Location: Horatio S. Earle Center  
7575 Crouner Dr. Dimondale, MI 48821  
Lake Huron Room**

**Time: 10:00 am – 12:00 pm**

**Attendees:**

Tracie Leix, MDOT	Kris Sullivan, MDOT
Larry Doyle, MDOT	Kelly Crannell, MDOT
Jack Hofweber, MDOT	Eric Mullen, MDOT
Steve Puuri, County Road Commission	Sheryl Siddall, Washtenaw County Road Commission
Theodore Burch, FHWA	
<u>Phone</u>	
Andy Kilpatrick, City of Lansing	Lance Malburg, Dickinson County Road Commission
Matt Bellgowan, MDOT	Bill Hazelton, St. Clair County Road Commission

**Agenda:**

1. Welcome and Introductions\*
2. Action Items
  - a) Award Process - defer
  - b) Billing/Invoices – Andy to send an example of payments in
    - o Email resource that MDOT has set up for local billing questions [MDOT-bills-localgov@Michigan.gov](mailto:MDOT-bills-localgov@Michigan.gov)
    - o Tracie will look at the payment example that Andy sent in.
  - c) Andy Questions - Perm vs temp easements. Public vs private landowners.
  - d) Tracie to talk to Teresa Vanis about RE webinar with LTAP.
    - o The LTAP meeting is set up for March 19<sup>th</sup>. It will highlight the changes coming to mutual benefit. One change is the EGLE change to lead and copper rule. Mutual benefit changes go into effect for GI packages received on or after October 1, 2020.
    - o See if Teresa can include some examples or best practices to include in the webinar regarding how to value grading permits.
3. State D Discussion
  - a) Cannot do direct grants with state D funds, because of the way that the law is written. Tracie to check if this includes Force Account.
4. 2018 Accomplishments Report – Complete. See about getting a web page set up on the LAP site to devote to LPA materials.
5. 2019 Accomplishments Report started with a goal of completing a draft in the first quarter of 2020.
6. Fed 101 training - FHWA and MDOT are doing a Fed Aid 101 training at CEW per the request of this group. If there is a way to get it to the cities at a conference or website, let Tracie know.

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Lance to investigate whether that can be recorded and shared. Let the presenters know.

7. Matrix Review cont'd
  - a) **Add to matrix**
    - o MDOT signal design work: MDOT prequalified signal designer required. Local agencies cannot be prequalified.
    - o Asset management (something to watch). Involves Asset Management Council.
    - o Bridge Issues: need to watch a variety of issues regarding bridges including bundling, legislation, NBIS requirements, etc.
    - o General Topic: Awareness of FHWA Proposed Rule Making
  - b) Send out a survey to see what topics need to stay on the matrix. Team leads talk about approaches then move forward. To have this completed over the next couple of meeting cycles. Possibly have someone from PES to help look at the best way to approach this task.
8. Partner Updates (Round Table)\*
  - a) Kelly –In the process of updating the construction manual guidance document. It will bring together consistency and alignment that MDOT does for locals. Hoping to have published sometime before region workshops that start in March.
  - b) Matt – 2020 Spec Book update – Impasse meetings have been completed with MITA, the writeup will be published sometimes soon. Hoping to have a published book for designers released February 2020. Intent is to utilize the SPEC book for letting of October 2020. Training being discussed.
  - c) Sheryl – Finally got access to JobNet and SMART. It has made a difference overall to understand project programming.
  - d) Eric – Bringing it up at meetings and spreading through word of mouth that JobNet is available to locals and they can sign up to get access. They are working on getting everyone access and the only snags are the emails that are @yahoo, @gmail, etc.
  - e) Ted
    - o Can FHWA get a time slot at CEW on Tuesday or Wednesday? Tracie to talk to LTAP on the FHWA spot. FHWA update spot may be utilized by SHPO.
    - o Congress passed another continuing resolution for this year.
  - f) Lance – Superior region striping program: Issue with price, scheduling, and end result of job (See 11.07.19 meeting notes for write up). Meeting to just get counties to go together with striping without MDOT. Planning to use local funds.
  - g) Andy – Project closeout and billing concerns. Andy to follow up with Tracie.

### Action Items for next meeting:

1. See if Teresa can include some examples or best practices to include in the webinar. - Tracie
2. See if state D allows Force Account. – Tracie
3. See about getting a web page set up on the LAP site to devote to LPA materials. – Kris
4. Need Kelly to help draft an advisory and help with training of local agencies on the new SPEC

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book. – Kelly and Tracie

5. CEW Update – add JobNet. – Tracie
6. CEW Update – add LARS contact – Tracie
7. Talk to LTAP about the FHWA spot for CEW – Tracie
8. Send along job number to Tracie to look at. - Andy
9. Get a team lead meeting pulled together to refresh the matrix. - Tracie
  - Add - Notice of proposed rulemaking to matrix.

### Lance FED 101 follow up:

I just checked with LTAP about CEW and Cities & ACEC attending. Both groups have been invited and attending since 2010. LTAP invited by email all the contacts that LTAP has on file for both MML and ACEC – basically everyone which has been to an LTAP training in the past. Right now, there are 8 city people signed up and 28 from consultants. Registration is through LTAP. Room are through Little River casino & resort. The registration materials and draft agenda are at

<http://www.ctt.mtu.edu/sites/ctt/files/flyers/2020cew.pdf>

### Next Meeting:

March 24, 2020	1:00 p.m. – 3:00 p.m.	Lake Erie
May 7, 2020	10:00 a.m. – 12:00 p.m.	Lake Erie
July 15, 2020	1:00 p.m. – 3:00 p.m.	Lake Erie
September 23, 2020	1:00 p.m. – 3:00 p.m.	Lake Erie
November 12, 2020	1:00 p.m. – 3:00 p.m.	Lake Huron