

Michigan Department of Health and Human Services
Request for a Letter of Support for a USDHHS J-1 Visa Waiver

(To be completed by the employer and printed on employer letterhead)

This form is an official request for a letter of support for a physician seeking a J-1 Visa Waiver sponsored by the US Department of Health & Human Services. The information below is provided to the Michigan Department of Health and Human Services regarding this physician, who is employed at our agency. The following information is provided to the State of Michigan:

1. Name of physician, including title (M.D. or D.O.):

2. Specialty/Specialties of the physician:

3. In what capacity (i.e., specialty) will this physician be practicing?

4. **Please list the name and address of the Clinic or Hospital Site where the J-1 Visa Waiver physician will provide service.** Up to five work sites may be listed below; if there are additional work sites, please include under the Additional Comments section on this form.

1. _____

2. _____

3. _____

4. _____

5. _____

5. The health facility is a (check the type that best describes the site(s) identified above where the J-1 visa waiver physician will be employed):

- Hospital
- Hospital Clinic (hospital-administered clinic located outside of the hospital)
- Private Practice Clinic
- Federally Qualified Health Center
- Local Health Department
- State Clinic
- Community Mental Health Clinic
- State Psychiatric Hospital
- State or Federal Correctional Facility
- Critical Access Hospital (CAH) or CAH-administered clinic
- Rural Health Clinic
- Other, _____

6. Do all sites provide care to both Medicaid and Medicare patients?

Yes _____ No _____

7. Do all sites provide care to uninsured patients?

Yes _____ No _____

8. Is it the intention of the employer to employ this physician for the entire 3-year J-1 visa waiver obligation?

Yes _____ No _____

9. Will the physician be employed full time (average of 40 or more hours per week)?

Yes _____ No _____

10. Additional comments and/or additional sites:

11. Name, phone number, email, and address of the physician, attorney or site administrator where the letter will be sent.

12. Name(s) and email address(es) of the physician, attorney or site administrator where a copy of this letter should be sent, if applicable.

The signature below confirms that the above information is both accurate and true, and confirms that a letter of support for a J-1 visa waiver for the physician identified above is requested of the Michigan Department of Health and Human Services:

Signature

Date

Printed Name of Site Administrator and Title

Employer must print this form on official letterhead, complete and sign the form and email to Megan Linton at LintonM3@michigan.gov.

Please allow up to 30 days for processing of this request.