

Michigan State Council for Interstate Juvenile Supervision (MSCIJS)

Wednesday March 20, 2019 2:15 p.m.

Teleconference

Physical Meeting Location:

Grand Tower Building, 13th Floor

235 S. Grand Avenue, Lansing, MI 48933

Minutes

MSCIJS Members in Attendance:

Honorable John D. Tomlinson, Probate & Family Court, St. Clair County

Cheri Arwood, the Office of the Governor, State of Michigan

Roy Yaple, Commissioner, State of Michigan, Michigan Interstate Compact for Juveniles (ICJ), DHHS

Ad Hoc MSCIJS Members in Attendance:

Matt Doolittle

Michael Tymkew, MSCIJS – Designee

- I. Welcome, introduction and meeting agenda presentation by Roy Yaple.
- II. Approval of Minutes from August 22, 2018 council meeting.
 - Motion to approve was made and seconded with approval.
- III. Adherence to Open Meetings Act (OMA).
 - MSCIJS meeting notice was publically posted within specified time frame in compliance with the OMA.
 - Meeting minutes will be publically posted within specified time frame on MDHHS web page in compliance with OMA.
- IV. An update on the 2019 ICJ Annual Business Meeting (ABM) was provided by Roy Yaple.
 - The meeting will be held in Indianapolis, IN on September 09 - 11, 2019, with Roy Yaple representing Michigan.
- V. Council updates by Roy Yaple.
 - MI ICJ staff continue to work to fill the vacant Victim Advocate and Legislative Positions on the council with the assistance of the Governor's office.
- VI. Presentation of the ICJ Audit Update by Roy Yaple – standing agenda item in response to 2017 OAG Audit Report.

- MI ICJ staff have continued to participate in quarterly meetings to monitor progress towards the corrective action plan established in response to the 2017 OAG Audit.
- Updated procedures due to audit findings continue to be utilized and monitored.
- Home evaluation statistics show that greater than 90% of ICJ home evaluations performed between January 2017 and March 2019 were completed within the 45 calendar day timeliness criteria.
- Quarterly progress report statistics show that greater than 90% of progress reports were completed timely as well.
- Monthly visit statistics show around 80% of monthly visits have occurred timely.
 - i. MI ICJ desires to raise the monthly visit statistics to greater than 90%.
 - ii. MI ICJ staff continues to work with State of Michigan Information Technology staff to implement alerts that provide workers notice ahead of visits coming due and escalate alerts to supervisors when needed.

VII. Presentation of FY 2019 YTD ICJ Training Summary by Roy Yaple.

- Training has occurred and continues to be scheduled for ICJ processes.
- Large trainings have also occurred, with multiple staff involved.
- MI ICJ teamed with other state ICJ staff to provide training in National ICJ training sessions.
- MI ICJ continues to have representation on the National ICJ Training Committee.

VIII. Presentation of the National/Michigan Performance Management Assessment Update by Roy Yaple.

- Performance Management Assessments are done every 2 years.
- National ICJ will review requested records and MI Juvenile Interstate Data System (JIDS) usage.
- Areas of review will include:
 - i. Home Evaluations
 - ii. Written Progress Reports
 - iii. Response to Violation reports
 - iv. Sending of Referral Requests
 - v. Return of Runaways/Absconders
 - vi. Usage of JIDS
- The date of the Performance Management review is unknown at this time.

Follow-up discussion revealed that a National Review should provide guidance to MI ICJ on benchmark statistics to use in internal monitoring. Compliance with National Standards should assist in future OAG audits for MI ICJ as well.

- IX. Presentation of the MI ICJ Contract for Runaway Services by Roy Yaple.
 - MI ICJ currently spends around \$20,000 annually for surveillance services.

- X. Presentation of the ICJ Dues Credit Proposal by Roy Yaple.
 - MI ICJ proposed being reimbursed for surveillance costs paid to contracted surveillance services to National ICJ.
 - The proposal was met with mixed reviews within the National ICJ Midwest Region.
 - The Midwest Region of National ICJ will continue to discuss the proposal and eventually vote on it in the future.

- XI. Presentation of the MSCIJS Bylaws by Roy Yaple.
 - A review of the Council's bylaws shows that they are still in draft status and do not appear to have been finalized.
 - Draft bylaws were reviewed for needed updates, with updates provided.
 - After review, a motion to approve the updated bylaws as final was motioned and seconded with approval.

- XII. Old Business/New Business.
 - Next meeting
 - i. The next meeting will be in late summer 2019. Official date and time will be determined in the spring, with input and agreement from all council members.

Meeting adjourned at 2:44 p.m.