

## Reporting Specialized Residential Facility Details in the Encounter 837

This is in response to the Office of the Inspector General's (OIG's) request that *"the entity, business, or facility where the individual hands-on rendering provider of service is employed should be reported as the billing provider on the claim."*

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The solution to this issue is for reporting the employer of aides in specialized residential facilities. This is an important group as aides who provide community living support (CLS) and personal care (PC) in specialized residential settings are estimated to be about 50% of atypical providers in behavioral health.

Personal care and CLS aides working in a specialized licensed residential setting (where the place of service = 14) are typically employed by this facility.

The specialized licensed residential facility will frequently be the Billing Provider, however, with subcontracts this will not be the case. The subgroup agreed that the 837 encounter has not been designed to capture layers of contracts such as in those instances in which the CMHSP contracts with an entity (the Billing Provider) that subcontracts with another entity.

**In instances in which the specialized licensed residential facility is not the Billing Provider, the name, address, NPI (if applicable) and LARA license of the facility will be reported in the Facility Location (2310C loop). The Facility Location will then provide the employer of the aide. If Facility Location is blank, then Billing Provider (2010AA loop) will provide the employer of the aide.**

The reporting the LARA license number of the specialized residential facility along with the NPI if applicable. (These numbers are reported in two different 837 segments). In addition to satisfying the OIG requirement, the LARA license of the facility will help BHDDA identify the licensed residential facilities for federal reports such as the Residential Information Systems Projects (RISP). Also LARA license would augment information needed for the home and community-based rule.

As a note: collecting accurate information on the hands-on provider's employer through the CHAMPS enrollment process will be problematic as frequent updating will be needed due to turnover. Also the aide might not be able to accurately identify the facility due to similar names (e.g., Harbor Pines, Harmony Pines, Heather Pines, Hidden Pines) and possible uncertainty about the county.

**Specifications:**

**New for FY17.** PIHPs will report the following additional information on encounters for community living support and personal care services (H2016 and T1020) provided in a specialized residential facility (where the place of service = 14):

A) If the specialized residential facility is reported as the Billing Provider, the PIHP is to include the LARA license number of the specialized residential facility in the REF segment of the 2010AA loop. See also Example A, below.

OR

B) If another entity is reported as the Billing Provider (i.e., the specialized residential facility is NOT reported as the Billing Provider), report the name, address, NPI (if applicable) and LARA license of the specialized residential facility in the REF segment of the 2310C loop – Facility Location. See also Example B, below.

**Example A (specialized residential facility is reported as the Billing Provider):**

**2010AA Loop — BILLING PROVIDER**

NM1 segment - BILLING PROVIDER NAME

**Sample Data:** NM1\*85\*2\*ABC Home\*\*\*\*\*XX\*1234567890~

85 - Billing Provider

2 – Entity Type Qualifier, 1 = Person or 2 = Non-Person Entity

ABC Home - Last or Organization Name

XX - Centers for Medicare and Medicaid Services National Provider Identifier (is in next data element)

1234567890 - Identification Code - NPI

REF\*EI segment - BILLING PROVIDER TAX IDENTIFICATION (Atypical Provider – if applicable)

**Sample Data:** REF\*EI\*123456789~

EI - Employer's Identification Number (is in next data element)

[or if employer has no EIN, use SY if Social Security Number (is in next data element)]

123456789 - Billing Provider Tax Identification Number

REF\*OB segment – Billing Provider UPIN/License Information

**Sample Data:** REF\*OB\*AS55554444~

OB – State License Number

AS555544444 - Reference Identification – LARA Number – License Number assigned to the facility by Michigan Department of Licensing and Regulatory Affairs (LARA).

[Note: the N3 and N4 segments are also required in the 2010AA Loop]

Example B (when another entity is reported as the Billing Provider  
(i.e., if specialized residential facility is NOT reported as the Billing Provider):

**2310C Loop – SERVICE FACILITY LOCATION NAME**

(Important Note - the Facility Location reported in the 2310C loop needs to pertain to all service lines in the encounter claim).

**NM1\*77 segment – Service Location**

Sample Data: NM1\*77\*2\*ABC Home\*\*\*\*\*XX\*1234567890~

77 – Service Location

2 – Non-Person Entity

ABC Home – Organization Name

XX – Centers for Medicare and Medicaid Services National Provider Identifier [is in next data element]

1234567890 – Identification Code - NPI (if applicable)

**REF\*0B segment – Service Facility Location Secondary Identification**

Sample Data: REF\*0B\*AS555544444~

0B – State License Number

AS555544444 - Reference Identification – LARA Number – License Number assigned to the facility by Michigan Department of Licensing and Regulatory Affairs (LARA).

[Note: the N3 and N4 segments are also required in the 2310C Loop]

A statewide common delimited text file of adult foster care facilities that include license number is available at the link below. The text file is updated daily.

[http://www.michigan.gov/lara/0,4601,7-154-63294\\_27717-82231--,00.html](http://www.michigan.gov/lara/0,4601,7-154-63294_27717-82231--,00.html)

A statewide searchable database for Licensed Child Welfare Facilities is available at the link below:

<https://w2.lara.state.mi.us/CWL-Search>