

Spotlight

on Student Assessment and Accountability

What's New

Week of September 9, 2021

- **Introducing the Redesigned M-STEP Parent Reports for 2021**

Reminders

- **2020-2021 Graduation Rate Appeals**

Introducing the Redesigned M-STEP Parent Reports for 2021

M-STEP, MI-Access, and MME Parent Reports arrive in schools each September to inform parents/guardians about their student's assessment results. Based on feedback from parents and educators, the Parent Report has been redesigned with a concise and user-friendly format. Updates to the Parent Reports are described below:

- A new section, **Questions to Ask Your Child's Teacher**, has been added. It is designed to help parent/guardians begin meaningful conversations with their student's teacher about their student's results. These questions appear on the M-STEP, PSAT Grade 8, and MI-Access parent reports only.
- Report translations will be available in Spanish and Arabic in the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure).
- For M-STEP, the [Starting Smarter web page](https://mi.startingsmarter.org) (<https://mi.startingsmarter.org>) has helpful information for parents/guardians to support their student's learning.

Parent/Guardian Resources

The Michigan Department of Education is offering several companion online resources for parent/guardians.

- **M-STEP Guides to Parent Reports** are resources available on the [M-STEP web page](http://www.michigan.gov/mstep) (www.michigan.gov/mstep) in the header icons and under the "Parent/Student Information" section. These guides provide grade level descriptions of the assessed standards and what the student will be expected to learn in the next school year for each tested grade.
- The **How to Read Your Child's Score Report Grade 8** resource is on the [PSAT web page](http://www.michigan.gov/psat) (www.michigan.gov/psat), and at the "Guide to Parents Report" icon on the top of the [M-STEP web page](http://www.michigan.gov/mstep) (www.michigan.gov/mstep).

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- The **How to Read Your Child's Score Report** MME resource is on the [MME web page](http://www.michigan.gov/mme) (www.michigan.gov/mme) and at the "Guide to Parent Reports" icon found on the top of the [M-STEP web page](http://www.michigan.gov/mstep) (www.michigan.gov/mstep).
- The **Parent Guide to MI-Access Results** resource is available on the [MI-Access web page](http://www.michigan.gov/mi-access) (www.michigan.gov/mi-access) in the header icon and under the "Parent/Student" section.



Reminders

2020-2021 Graduation Rate Appeals Window

The Center for Educational Performance and Information (CEPI) has opened the 2020-2021 Graduation Rate Appeals Window in the Michigan Student Data System (MSDS). Appealable Graduation Rates were published in the Graduation and Dropout (GAD) application on August 2, 2021.

CEPI sent communication to all schools and districts; however, we are following up on that communication to stress the importance of ensuring graduation rate data are carefully reviewed and that any necessary corrections are made now.

Graduation rates are an important part of accountability calculations. If you have not already done so, take advantage of the opportunity to review and potentially appeal your graduation rate data for the 2020-2021 school year. During the appeals window, you can report end-of-summer graduates, submit cohort year changes, update exit status, and request unique identification code (UIC) linking.

Graduation rates can only be appealed during the graduate rate appeals window in the MSDS through September 15, 2021.

It is imperative that you review your graduation rate data during the appeals window; these data will impact 2021-2022 accountability results. While we are fully committed to ensuring accurate data in graduation rate reporting, we must also meet certain reporting deadlines that do not allow us to change data after the graduation rate appeals window has closed. Take time to review these data now to ensure your school and district graduation rates are accurate.

For the most up-to-date information on the appeals window, visit the [CEPI MSDS Graduation and Dropout Information web page](#). This webpage includes numerous user support materials, including a user guide, frequently asked questions, and a summary of district action needed.

If you have any questions, send an email message to CEPI customer support at CEPI@michigan.gov. Include your name, telephone number (including area code and extension), and school/district name along with your message.

CB College Board Corner

Information on SAT®, PSAT™ 8/9, and PSAT™ 10 provided by the College Board

Questions about Fall SAT, PSAT 8/9, or PSAT 10?

- Call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- Email: michiganadministratorsupport@collegeboard.org

WHAT'S NEW

Ensuring Appropriate Assessments for Students

It is important to ensure that students are administered the appropriate Fall 2021 assessment. Students in Grade 9 must only take the PSAT 8/9; those in Grades 10 and 11 must take the PSAT/NMSQT; and Grade 12 students must take the SAT for the administration to be paid for by the Michigan Department of Education. Fifth-year seniors are not eligible to test in Fall 2021.

Schools will be responsible for the cost of the tests if:

- a student is given the wrong assessment (for instance, a Grade 11 student takes the SAT)
- a student is given the correct assessment but bubbles-in the wrong grade (for instance, a Grade 11 student takes the PSAT/NMSQT but bubbles their grade as something other than Grade 11 on the answer sheet).
Instruct proctors to review answer sheets for the correct grade before they return test materials to the coordinator.
- Grade 7 or 8 students are administered the PSAT 8/9

Test Book Material Delivery

- Test books for the October 13 SAT administration will be delivered October 7-11.
- Test books for the October 13 PSAT/NMSQT administration will be delivered October 4-6.
- Test books for the PSAT 8/9 will be determined based on test date chosen in the College Board test ordering site.

Helpful tracking information is available in the test ordering site (see *graphic on next page*). The information includes estimated delivery dates and a summary of materials that will be shipped.

Note: Tracking information will not be available in the Office of Educational Assessment and Accountability Secure Site for Fall 2021 testing.

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Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Shipment	
Estimated Delivery Date: Preadministration Materials Sep. 22, 2021 0 Boxes Shipped	Estimated Delivery Date: Test Materials Oct. 6, 2021 0 Boxes Shipped
Materials	Shipped/Ordered 📌
Answer sheets	0/826
Accommodated tests and materials	0/13
Student guides for accommodated testing	0/13
Coordinator manuals for accommodated t...	0/4
Student guides	0/717
Coordinator manuals	0/29
Standard tests	0/717

Materials have not yet shipped

REMINDERS

Fall 2021 Ordering Process & Accommodations

Last week, College Board conducted webinars about the Fall 2021 ordering process. A recording of the [Fall 2021 Administration of SAT Suite of Assessments Webinar, Wayne RESA](#) is now available on the [MME web page](#) (www.michigan.gov/mme) and the [PSAT web page](#) (www.michigan.gov/psat).

[Fall 2021 Administration of SAT Suite of Assessments Webinar, Michigan Virtual](#) is available on the [MME web page](#) (www.michigan.gov/mme) and the [PSAT web page](#) (www.michigan.gov/psat).

Important Date: Ordering Deadline for Fall Assessments is September 15, 2021.

The accommodations deadline for Fall 2021 SAT and PSAT/NMSQT was August 24. Submission by the deadline was to guarantee a review by the October test dates if documentation was required to be submitted. As a reminder, the SSD Online site remains open. If you missed the deadline, submit your request as soon as possible. Your request may go through the school verification processes and be approved within a few days, depending on the request being made.

Note: The test ordering site will not indicate that the Michigan Department of Education will be paying for the assessments this fall. More information will be available about the invoicing process soon.

Schools must have a Level 2 AI Code to order assessments in the College Board test ordering site. If you are receiving an error indicating you cannot order assessments, it is because your school only has a Level 1 AI Code.

The quickest way to convert your Level 1 AI Code to a Level 2 AI Code is to complete the [online form](https://aiform.cds-prod.collegeboard.org) (<https://aiform.cds-prod.collegeboard.org>). The process takes approximately five days.

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Important Dates

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13

September 2021

Early Literacy and Mathematics

Now – October 28, 2021

- Pre-Identification of students in the OEAA
Secure Site for **Early Literacy and Mathematics Benchmark Assessments (K-2)**

Early Literacy and Mathematics

Now – October 29, 2021

- **Early Literacy and Mathematics Benchmark Assessments (K-2)** Fall 2020 testing window

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Contacts

For assistance with assessment or accountability issues:

Assessment and Accountability Call Center

877-560-8378 (select appropriate option)

Options	Topics
1	to report cheating and unethical behavior by a district/school in regards to state assessments
2	for support of Central Office Services (COS), DRC INSIGHT Portal, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2)
3	for support of the OEAA Secure Site for <u>all</u> state assessments, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting
4	for questions about the College Entrance and Workskills assessments <ol style="list-style-type: none"> 1. Eligibility, MDE policies, and OEAA Secure Site Support 2. SAT, PSAT 8/9, and PSAT 10 – College Board 3. WorkKeys – ACT
5	for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, and support for WIDAAMS, INSIGHT, and Central Office Services (COS)
8	for all other questions

Email

For assessment questions:

mde-oeaa@michigan.gov

For accountability questions:

mde-accountability@michigan.gov

For assistance with WIDA Screener, W-APT, and the WIDA Secure Portal questions:

(for questions not covered in options 3 and 5 in the table above)

WIDA Client Services

866-276-7735

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues