



Spotlight

on Student Assessment and Accountability

August 22, 2019

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English Learner (EL) Exit Deadline Approaching

Any English Learner (EL) students meeting EL exit criteria and not reported as EL exited in the Michigan Student Data System (MSDS) End-of-Year (EOY) collection must be reported using the MSDS July–Mid-September Student Record Maintenance (SRM) collection, which closes **September 11, 2019 at 11:59 PM**. Student's whose EL exits are not properly reported in MSDS will not be EL-exited for 2019-20 accountability and will be expected to take WIDAACCESS for ELLs again in Spring 2020.

Directions for exiting eligible EL students are provided in the [EL Exit Reporting Guidelines](#) document, which can be found on the [WIDA web page](#) (www.michigan.gov/wida).

M-STEP and MME Printed Parent Reports and Student Record Labels


M-STEP and MME Parent Reports and Student Record Labels are being processed and shipped to schools in the following order:

- schools receiving reports for students in grades in the 3-8 only
- schools receiving reports for students in grades in 11-12 only
- all remaining schools

Report shipments will begin arriving in schools starting **Friday, August 23, 2019**. Shipments will continue to arrive on a rolling basis through the end of August. MI-Access reports will be shipped after the M-STEP and MME shipments are completed.

Printed Parent Reports should be distributed to parents when they arrive in schools. Student Record Labels can be used to place summary proficiency information in student records.

Please inventory your reports when they arrive. If you have any questions, contact the Call Center.

Key:  Reminder (previously run article)

Spotlight on Student Assessment and Accountability

- FAQ for teachers
- draft newsletter articles
- sample letters to parents
- sample press releases

Print materials and handouts for school staff and the public:

- Michigan's Assessment System: What it is, What it means – and What it offers
- How to Read Your Child's Score Report (for various grades and subjects)
- Computer Adaptive Testing (CAT) Information
- Student Testing: What Parents Can Do to Help Students Prepare
- 2020 State Assessment Planning Calendar

PowerPoint presentations on Michigan's state assessment system and data results

Assessment videos that visually walk viewers through assessments and reporting:

- How to Read 2019 Parent Reports for M-STEP, PSAT 8/9, and MME

- M-STEP Video, featuring Computer Adaptive Testing
- M-STEP: What Can Students Expect When Taking the Test?
- Early Literacy and Mathematics Benchmark Assessments
- plus...numerous videos specifically for educators on test administration and reporting

Districts and schools can now access the updated Communication Toolkit for State Assessment Reporting on the following web pages under the **Reporting** section:

- [OEAA web page](http://www.michigan.gov/oeaa) (www.michigan.gov/oeaa)
- [M-STEP](http://www.michigan.gov/mstep) (www.michigan.gov/mstep)
- [MME](http://www.michigan.gov/mme) (www.michigan.gov/mme)
- [PSAT](http://www.michigan.gov/psat) (www.michigan.gov/psat)
- [MI-Access](http://www.michigan.gov/mi-access) (www.michigan.gov/mi-access)

State assessment data is expected to be released to the public before Labor Day and will be available on [MI School Data](http://www.MiSchoolData.org) (www.MiSchoolData.org) and on the [Parent Dashboard](http://www.MiSchoolData.org/ParentDashboard) (www.MiSchoolData.org/ParentDashboard).

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues



College Board Corner

Information on SAT®, PSAT™ 8/9, and PSAT™ 10 provided by the College Board

Questions about Spring PSAT 8/9, PSAT 10, or SAT?

- call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- email michiganadministratorsupport@collegeboard.org

Getting Ready for 2020 – Save the Date for Fall Implementation Workshops

Implementation workshops are free and provide information about the Michigan-provided SAT with Essay, PSAT 10, and PSAT 8/9 for grades 8 and 9 in the spring of 2020. The workshop is important for building administrators and building test coordinators. Learn about the latest enhancements and changes for the spring administration, preparing for and administering the College Board exams, spring implementation timelines, and about our professional development offerings to prepare you for Spring 2020.

Schools that will administer the PSAT 8/9 for grade 8 are HIGHLY encouraged to attend.

The College Board is partnering with MCAN (Michigan College Access Network) to provide SCECHs to registered participants.

[Workshop Registration](http://www.collegeboard.org/michiganworkshops) (www.collegeboard.org/michiganworkshops)

Date	Location	City
10/1/2019	Genesee ISD	Flint
10/1/2019	Macomb ISD	Clinton Township
10/2/2019	Wayne County Community College	Wayne
10/7/2019	Oakland ISD	Waterford
10/8/2019	Menominee ISD	Menominee
10/10/2019	Kalamazoo RESA	Portage
10/11/2019	Ingham ISD	Lansing
10/11/2019	Jackson ISD	Jackson
10/11/2019	St. Joseph ISD	Centreville
10/24/2019	Clare-Gladwin RESD	Clare
10/24/2019	Delta Schoolcraft ISD	Escanaba
10/25/2019	Copper Country ISD	Hancock
10/28/2019	Kent ISD	Grand Rapids
10/29/2019	Marquette-Alger ISD	Marquette
10/30/2019	Eastern UP ISD	Sault Ste. Marie
10/30/2019	Traverse Bay Area ISD	Traverse City
11/1/2019	Alpena-Montmorency-Alcona ESD	Alpena

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Spring 2019 Score Reports Delivery and Returned Shipments

School-level and student-level paper reports were scheduled for delivery **August 5–9, 2019** to the mailing address of the WorkKeys Test Coordinator listed in the [Educational Entity Master \(EEM\)](http://www.michigan.gov/eem) (www.michigan.gov/eem) as of July 3, 2019.

Refer to the [June 20, 2019 Spotlight Newsletter](#) (www.michigan.gov/mde-spotlight) for more information about:

- what is included in the reports shipment
- National Career Readiness Certificates (NCRCs)
- student access to myworkkeys.com
- score embargo

If you have not received your reports yet, please ensure the mailing information in the EEM system is current. If it is out of date, contact your district's authorized EEM user to update the EEM system as soon as possible. If you are not sure who the authorized EEM user is, use the **District and School Contact** page on the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure) to retrieve the name and contact information for your district.

Instructions for using the District and School Contacts page are available on the [Secure Site Training web page](http://www.michigan.gov/secaresitetraining) (www.michigan.gov/secaresitetraining) under the

Miscellaneous section. Nonpublic schools should call 517-241-5384 or email nonpublicschools@michigan.gov with updates to the EEM.

ACT will begin reshipping returned package(s) the week of **August 19, 2019**. If your school:

- was closed for the summer, the package(s) will be shipped to the WorkKeys Test Coordinator at the mailing address listed in EEM
- is permanently closed, the package(s) will be shipped to the District Assessment Coordinator at the mailing address listed in EEM

If the district is also closed, reports will be shipped to the Michigan Department of Education.

Contacting ACT

If you have questions, you may:

1. contact ACT via the [Contact Us web page](http://www.act.org/aap/state/contact.html) (www.act.org/aap/state/contact.html)
2. call ACT at 800-553-6244, 9:30 AM – 6:00 PM ET
 - standard time: ext. 2800
 - accommodations: ext. 1788

Important Dates

August 2019

Now – September 11, 2019

- **Graduation Rate Appeals** window

Now – September 11, 2019 at 11:59 PM:

- **MSDS Student Record Maintenance (SRM) Collection** – English Learner (EL) Exits must be reported and certified in the SRM using an [As of Date] between 7/1/2019 and 8/31/2019 AND an [EL/LEP Exit Date] on or before June 30, 2019

Early Literacy and Mathematics

Now – October 4, 2019

- Pre-identification of students on the OEAA Secure Site for the fall **Early Literacy and Mathematics Benchmark Assessments (K-2)**

September 2019

Early Literacy and Mathematics

September 9 – October 4, 2019

- **Early Literacy and Mathematics Benchmark Assessments (K-2)** Fall Testing Window

WIDA

September 11, 2019, 10:00 to 11:00 AM

- **Screener Online Overview Webinar** – introductory overview of the WIDA Screener Online which will benefit new WIDA test coordinators

[Registration link](https://www.eventbrite.com/e/wida-screener-overview-webinar-registration-68023725795) (https://www.eventbrite.com/e/wida-screener-overview-webinar-registration-68023725795)

October 2019

WIDA

Tuesday and Wednesday, October 1 and 2, 2019, 9:00 AM to 4:00 PM:

- **Workshop 2: Leading Schools for Multilingual Learner Achievement**

Location: Wayne Community College – Downriver Campus, 21000 Northline Rd., Taylor MI 48180 EPAC 5 & 6

[Registration link](https://wida-leading-schools-el-achievement.eventbrite.com) (https://wida-leading-schools-el-achievement.eventbrite.com)

Contacts

For assistance with assessment or accountability issues:

Assessment and Accountability Call Center

877-560-8378 (select appropriate option)

Options	Topics
1	to report cheating and unethical behavior by a district/school in regards to state assessments
2	for support of Central Office Services (COS), DRC INSIGHT Portal, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2)
3	for support of the OEAA Secure Site for <u>all</u> state assessments, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting
4	for questions about the College Entrance and Workskills assessments <ol style="list-style-type: none"> 1. Eligibility, MDE policies, and OEAA Secure Site Support 2. SAT, PSAT 8/9, and PSAT 10 – College Board 3. WorkKeys – ACT
5	for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, and support for WIDA AMS, INSIGHT, and Central Office Services (COS)
8	for all other questions

Email

For assessment questions:

mde-oeaa@michigan.gov

For accountability questions:

MDE-Accountability@michigan.gov

For assistance with WIDA Screener, W-APT, and the WIDA Secure Portal questions:

(for questions not covered in options 3 and 5 in the table above)

WIDA Client Services

866-276-7735

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues