



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY  
LANSING

SUSAN CORBIN  
ACTING DIRECTOR

**OFFICIAL**  
**Policy Issuance: 21-07**

**Date:** March 12, 2021

**To:** Visiting Professors (VP) Program University Representatives

**From:** Joe Billig, Division Administrator **SIGNED**  
Targeted Services Division  
Workforce Development

**Subject:** Fiscal Year (FY) 2021 Funding for the Martin Luther King, Jr. • César Chávez  
• Rosa Parks (KCP) Initiative VP Program

**Programs Affected:** VP Program

**References:** Public Act (PA) 165 of 2020, Section 236 § 280  
  
The VP Administrative Handbook issued March 11, 2021.  
  
FY 2020-21 Higher Education Appropriations Report

**Rescissions:** None

**Background:** PA 165 of 2020, Section 236 § 280 approves a portion of the Higher Education Appropriations for the funding of the KCP VP Program, to be administered by the Michigan Department of Labor and Economic Opportunity, Workforce Development (LEO-WD).  
  
The VP Program provides financial support to Michigan's 15 public universities, intended to increase the number of instructors in the classroom to provide role models for academically or economically disadvantaged students. Preference may not be given to participants on the basis of race, color, ethnicity, gender, or national origin. Public universities should encourage participation from those who would otherwise not adequately be represented in the student population.

**Policy:** Table 9 of the FY 2020-21 Higher Education Appropriations Report (Attachment A), prepared by the House and Senate Fiscal Agencies, dictates the minimum funding allocations for each KCP Initiative Program, by university. Universities may opt to expend additional funds from their appropriations. VP Program funds shall be equally matched with university funding devoted to the VP Program. The VP Administrative Handbook

prescribes the manner in which each university shall utilize these funds to administer the VP Program.

FY 21 VP Program funds shall be encumbered during the Program Year (October 1, 2020 - September 30, 2021) and expended by the Annual Reporting deadline, November 15, 2021.

**Actions:**

Prior to the expenditure of FY 21 VP Program funds, each university shall submit a Matching Funds Agreement (Attachment B), signed by the authorized financial representative for the university's VP Program. This document shall be submitted **within 30 days of the official date of this policy**.

The VP Program University Representative shall follow the pre-approval process outlined in the VP Administrative Handbook prior to the commitment or disbursement of VP funds.

The VP Program University Representative shall identify and report anticipated unexpended and/or unencumbered funds to the KCP Initiative by **April 15, 2021**. These funds may be transferred to another university that may expend such funds for a pre-approved visiting instructor.

The VP Program University Representative shall complete the Annual Reporting requirements as prescribed in the VP Administrative Handbook by **November 15, 2021**. Failure to provide the required information may result in disallowed expenditures and a request to return VP Program funds to the State of Michigan.

VP Program state funds not expended or encumbered by the funding expiration date will revert to the State General Fund. Unexpended funds shall be returned to WD by **December 13, 2021**.

**Inquiries:**

Questions regarding this policy should be directed to the KCP Initiative Office by telephone at 517-241-9898 or by email at [LEO-KCPInitiative@michigan.gov](mailto:LEO-KCPInitiative@michigan.gov).

This policy is available for downloading from WD's [website](#).

The information contained in this policy will be made available in alternative formats (large type, audio tape, etc.) upon request to this office. Please contact Ms. Whitney Wasser by telephone at 517-582-1214 or by email at [wasserw@michigan.gov](mailto:wasserw@michigan.gov) for details.

WD is funded by state and federal funds; more details are available on the Legal Disclaimer page at [www.michigan.gov/workforce](http://www.michigan.gov/workforce).

**Expiration  
Date:**

December 13, 2021

JB:KMH:ww  
Attachments

Table 8: MARTIN LUTHER KING, JR. - CESAR CHAVEZ - ROSA PARKS INITIATIVE		
King-Chavez-Parks Program Components:	FY 2020-21 Funding	
College Day - students in grades 6-11 visit campuses.....	\$1,047,16	Allocations from each university's operations appropriations
Future Faculty Fellowships - stipends for graduate students pursuing postsecondary teaching	1,060,631	
Visiting Professors - payments for visiting professors who lecture on campuses .....	148,431	
<b>Subtotal .....</b>	<b>\$2,256,178</b>	
Select Student Support Services - grants for student retention projects .....	\$1,956,100	Appropriated in a separate unit as grant programs
College/University Partnership - grants to increase number of transfer students .....	586,800	
Morris Hood, Jr. Educator Development - grants to increase completion of K-12 teaching degrees	148,600	
<b>Subtotal .....</b>	<b>\$2,691,500</b>	
<b>Total.....</b>	<b>\$4,947,678</b>	

Table 9: FY 2020-21 ALLOCATIONS FOR COLLEGE DAY, FUTURE FACULTY, AND VISITING PROFESSORS			
University	College Day	Future Faculty	Visiting Professors
Central.....	\$78,679	\$104,938	\$9,895
Eastern .....	93,508	104,657	9,895
Ferris .....	48,645	31,547	9,895
Grand Valley .....	33,153	31,547	9,895
Lake Superior .....	12,467	31,547	9,895
Michigan State .....	194,011	105,034	9,895
Michigan Tech .....	32,018	105,034	9,895
Northern .....	35,797	31,547	9,895
Oakland .....	55,350	105,034	9,895
Saginaw Valley.....	22,481	31,547	9,895
UM-Ann Arbor .....	158,778	105,034	9,895
UM-Dearborn .....	29,186	31,547	9,895
UM-Flint.....	25,786	31,547	9,895
Wayne State.....	133,843	105,034	9,895
Western.....	93,415	105,034	9,895
<b>Total.....</b>	<b>\$1,047,116</b>	<b>\$1,060,631</b>	<b>\$148,431</b>
<b>Note:</b> Amounts reflect minimum funding allocations for each component under budget act language. Universities may opt to spend additional funds from their appropriations.			



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**King•Chávez•Parks (KCP) Initiative  
Visiting Professors (VP) Program**

**2020 – 2021 MATCHING FUNDS AGREEMENT**  
(Program Period: October 1, 2020 through September 30, 2021)

University: \_\_\_\_\_

Allocation:           \$ 9,895.00          

Required Match:           \$ 9,895.00          

A signature from the university's authorized financial representative indicates institutional commitment to match the allocation of state funding with university funding devoted to the VP Program, as required by Workforce Development. VP Program state funds and university matching funds shall be expended in accordance with the VP Administrative Handbook.

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
(print or type)

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(hand-written signatures only)

Funds may not be expended prior to the KCP Initiative Office's receipt of this signed Matching Funds Agreement. Please submit by email to [LEO-KCPInitiative@michigan.gov](mailto:LEO-KCPInitiative@michigan.gov).