

Changes to Annual Air Emissions Reporting

Every year, the Air Quality Division (AQD) is required to submit facility and emissions information to the United States Environmental Protection Agency (USEPA). This information is gathered through the Michigan Air Emissions Reporting System (MAERS); however, the USEPA has mandated additional information for control equipment be reported starting in 2021. MAERS does not currently have the capability to collect this newly required information. Facilities who have been identified as needing to submit this additional information have been notified and are included below.

The AQD has developed a tool (Supplemental Control Template) to help facilities identify and gather the additional information.

Sources identified as needing to report additional information:

[Universe of Sources](#)

Last Updated: 5/25/2021

- The Universe of Sources spreadsheet now contains information about which Supplemental Control Template have been received. This does not indicate if the information is considered accurate or whether questions will be asked. If the Universe of Sources spreadsheet does not indicate receipt, but you think it has been submitted, then you should contact InfoMAERS@Michigan.gov.
- All spreadsheets have been sent. If you have not seen your pre-filled Supplemental Control Template, then please contact InfoMAERS@Michigan.gov.

Information sent to facilities about this change and what it might mean to them.

[Initial Outreach to All MAERS Sources](#)

[Outreach to the Universe of Sources in October](#)

[Generic Version of the Spreadsheet E-Mail – Existing MAERS Sources](#)

[Generic Version of the Spreadsheet E-Mail – New MAERS Sources](#)

IMPORTANT: [Extension Request Response](#) Dated March 10, 2021

Submitting the Supplemental Control Template

The pre-filled Supplemental Control Template was provided for specific facilities, where information was available. DO NOT rename this Excel workbook. Fill in the required information and submit the completed Excel workbook back to the AQD as a reply to InfoMAERS@michigan.gov without changing the name of the workbook or the subject line for the e-mail.

The Supplemental Control Template may also be attached to a MAERS submittal; however, it is advisable to also e-mail the AQD and state how it was submitted.

If the Supplemental Control Template may be submitted via e-mail, it should be provided by the Primary Preparer to make clear that it is an official component of their annual submittal requirements. However, if another party is submitting it on their behalf, then the Primary Preparer should at least be included on the e-mail to allow them the opportunity to disagree with the submittal.

For Title V sources, a ROP Certification form should be filled out by the Responsible Official and submitted to your District Office.

Example Facility

An example facility was created to help people learn how to think about the new requirements and see how it fits into the Supplemental Control Template. [\(These files may be updated for improvements.\)](#)

[Write-Up for the Example Facility](#)

[Pre-filled Supplemental Control Template for the Example Source](#)

[Answer Key for the Example Source](#)

Last Updated: 2/4/2021

NOTE: Tab 10 was added to the Example Source to help users visual a complex process. It will NOT be in the pre-filled source-specific Supplement Control Templates.

Training

[MAERS 4 Part Webinar Series](#)

Additional Resources:

Some individuals requested to see the template before receiving their pre-filled Supplemental Control Template. This is intended to be informational and not to be used for submittal.

[Blank Supplemental Control Template](#)

Contact Information:

Spreadsheet submittals should be sent to InfoMAERS@michigan.gov.

Questions about the Spreadsheet submittals should be directed to [Catherine Asselin](#) at 517-582-3604.

Questions about MAERS submittals should be directed to [Amie Hartman](#) at 517-285-6700 or to the [Environmental Assistance Center](#) at 800-662-9278.

Michigan's Environmental Justice Policy promotes the fair, non-discriminatory treatment and meaningful involvement of Michigan's residents regarding the development, implementation, and enforcement of environmental laws, regulations, and policies by this state. Fair, non-discriminatory treatment intends that no group of people, including racial, ethnic, or low-income populations, will bear a disproportionately greater burden resulting from environmental laws, regulations, policies, and decision-making. Meaningful involvement of residents ensures an appropriate opportunity to participate in decisions about a proposed activity that will affect their environment and/or health.