

**BYLAWS OF THE
BELLE ISLE ADVISORY COMMITTEE**
www.michigan.gov/dnr

ARTICLE I – NAME

The name of this organization shall be the Belle Isle Park Advisory Committee (BIPAC).

ARTICLE II – PURPOSE

The purpose of this Advisory Committee per the lease is to “advise the Lessee on implementation of improvements, master planning and public safety for the park. The Advisory Committee will consist of seven (7) members; three (3) appointment by the Governor, one (1) appointed by the City Council, two (2) appointed by the Mayor of the City, and one (1) jointly appointed by the Governor and the Mayer, who shall serve as the chair of the Advisory Committee. At least three (3) of the members shall be residents of the City of Detroit.”

It is the intent for the Committee to advise the Department of Natural Resources (DNR) on policy related to the purpose defined in the lease.

ARTICLE III - COMMITTEE MEMBERSHIP

Section 1: Composition

The Committee shall consist of seven (7) individuals as defined in the lease.

Section 2: Compensation

Members shall serve without pay.

Section 3: Terms

Committee members shall serve for terms of four (4) years or until a successor is appointed, whichever is later.

ARTICLE IV – OFFICERS

Section 1: Title and Number

The elective officers of the Committee shall be a Vice-Chairperson.

Section 2: Election

The Governor and the Mayor of the City of Detroit will select the committee Chairperson who will serve until a reappointment is made. The Vice-Chairperson will be elected by a majority of the Committee.

Section 3: Chairperson

The Chairperson shall preside at meetings of the committee, appoint sub-committees as needed and perform all duties generally pertaining to the office of the Chairperson.

Section 4: Vice-Chairperson

The Vice-Chairperson shall perform the duties of the Chairperson in their absence.

Section 5: Vacancies

All vacancies will be filled consistent with the appointing authority in the Belle Isle lease.

ARTICLE V - MEETINGS

Section 1: Number

The Committee shall meet a minimum of six (6) times per year.

Section 2: Section Meetings

Special meetings may be called by the Chairperson and shall be established consistent with the open meetings requirements.

Section 3: Quorum

Four (4) members of the Committee constitute a quorum for the transaction of business at a meeting of the Committee. A majority of the members constituting a quorum and serving are required for official action of the Committee.

Section 4: Advisory Proposals

All advisory proposals shall be sent to the Advisory Committee members at least one week in advance of the next scheduled meeting. Electronic mailings are acceptable.

Section 5: Emergency Resolutions

The adoption of emergency resolutions – those not sent out one week prior to a schedule meeting – shall require the approval of three-fourths of those constituting a quorum.

Section 6: Official Records

The official records of the Committee shall be kept by and at the offices of the DNR Parks and Recreation Division. A writing prepared, owned, used in the possession of or retained by the Committee in the performance of an official function is subject to the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246.

Section 7: Notice

Notice of all meetings of the Committee shall be posted on the Committee website and sent out by news release at least ten (10) days prior to the meeting. Minutes of the previous meeting shall be submitted to the Committee members prior to the next meeting and posted on the public website found at www.belleislepark.org.

Section 8: Open Meetings

The business of the Committee shall be conducted at a public meeting of the Committee, held in compliance with the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275.

Section 9: Conduct

Robert's Rules of Order shall govern the Committee, except as provided in the adopted bylaws.

ARTICLE VI – REMOVAL OF COMMITTEE MEMBERS

Section 1: Removal

The Committee may recommend to the appropriate appointing authority to remove a member of the Committee for lack of attendance, incompetence, dereliction of duty, malfeasance, misfeasance, or nonfeasance in the office, or any other good cause.

Section 2: Non-Attendance at Meetings

An individual shall be removed from the Committee if he or she does not attend four (4) consecutive meetings of the Committee without an approved excuse from the Chairperson.

ARTICLE VII – AMENDMENTS

These Bylaws may be amended by a two-thirds vote of the Committee at a meeting at which a quorum is present, provided that the proposed amendment is circulated to the members at least ten (10) days in advance of the regular or special meeting at which the members are to vote.

BELLE ISLE ADVISORY COMMITTEE

AMENDMENT TO BY-LAWS

Pursuant to a vote of the committee of the Belle Isle Advisory Committee, dated **April 19, 2018** the By-Laws of the Belle Isle Advisory Committee are amended as follows, effective as of such date.

RESOLVED, that Article V, Section 9 of the BIPAC By-Laws be, and hereby is, amended and restated in its entirety to read as follows:

Rules of Decorum for public meetings is to ensure the meaningful discussion of issues and an orderly fashion for public comment, the following rules shall apply at all public meetings of the Belle Isle Advisory Committee. These rules shall apply to elected BIPAC members, appointed officials, State of Michigan representatives and the public.

- I. All public speakers must speak from the designated public comment location.
- II. Members of the public shall not disturb speakers when they have been recognized by the chair.
- III. The public should sit on the chairs and not stand. If members must stand, then it will be at a designated area.
- IV. Members of the public holding up signs must sit on the back benches so that their signs do not interfere with others. Signs must be hand held and not attached to any pole or stick.
- V. If speakers have materials they wish to hand out, they must signal to the meeting clerk who will come forward to the speaker and hand them out.
- VI. When speakers are finished, they shall not disturb other speakers or disrupt the committee meeting as they leave.