



STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
LANSING

RICK SNYDER  
GOVERNOR

MAURA D. CORRIGAN  
DIRECTOR

June 20, 2014

The Honorable Bruce Caswell, Chair  
Senate Appropriations Subcommittee on DHS  
Michigan State Senate  
Lansing, MI 48933

The Honorable Peter MacGregor, Chair  
House Appropriations Subcommittee on DHS  
Michigan House of Representatives  
Lansing, MI 48933

Dear Senator Caswell and Representative MacGregor:

Section 214 of 2013 Public Act 59 requires the Department of Human Services (DHS) to report the number of full-time equated (FTE) positions in pay status by type of staff on a bimonthly basis. Attached is the report for the third reporting period reflecting data for the pay period ending May 24, 2014.

The report contains two sections: 1) program offices and central administration; and 2) local office staff. The first section provides an FTE count by organizational unit. The FTE count for local office staff, however, is grouped by worker category.

If you have any questions about the attached material, please contact Amanda Bright McClanahan, director of the Budget and Grant Management Division, at (517) 373-7904.

Sincerely,

A handwritten signature in blue ink that reads "Susan Kangas".

Susan Kangas  
Chief Financial Officer

Attachments

Cc: Senate and House Fiscal Agencies  
Senate and House Policy Offices  
State Budget Director

Department of Human Services FTE (Full Time Equated) Report  
Pay Period Ending 05/24/14

<b>PROGRAM OFFICES AND CENTRAL ADMINISTRATION</b>	Number of FTE's	Limited-Term FTE's
<i>Director/Chief Deputy Director</i>	11.7	2.0
<i>Office of Communications</i>	6.0	0.0
<i>Legislative Services</i>	4.0	0.0
<i>Office of Family Advocacy</i>	3.0	2.0
<i>Interagency Collaboration</i>	3.0	0.0
<i>Legal Affairs</i>	16.0	3.0
<i>Children's Services</i>	15.9	4.9
Bureau of Child Welfare	77.0	4.1
Child Welfare Urban Field Operations		
CW UFO Administration	77.0	1.0
CPS Centralized Intake	142.9	32.0
Child Welfare Program & Adoption Subsidy Division	28.0	4.0
Bureau of CW Funding, Contracting & Juvenile Programs	165.1	10.1
Continuous Quality Improvement Division	23.0	0.0
<i>Bureau of Children &amp; Adult Licensing</i>	206.3	1.0
<i>Data Management Unit</i>	9.0	0.0
<i>Technology &amp; Information Management</i>		
OTIM: Director/Tech. Finance & Proj. Mgmt/Security	12.0	0.0
OTIM: Technology Coordination & Support	17.0	0.0
OTIM: Bridges	31.0	0.0
OTIM: Child Welfare Data Management Unit	8.0	0.0
<i>SACWIS Project</i>	71.9	19.0
<i>Organizational Services</i>		
Organizational Services Administration	8.0	0.0
Occupancy Services	4.0	0.0
Emergency Management	3.0	0.0
On-boarding	3.0	0.0
BSC Human Resources	3.0	0.0
Surplus Management	3.0	0.0
Trades Unit	9.0	1.0
Forms and Mail Management	6.0	0.0
<i>Office of Workforce Development &amp; Training</i>	56.7	0.0
<i>Financial Services</i>		
Chief Financial Officer	3.0	3.0
Budget and Grant Management Division	14.0	0.0
Accounting	116.6	0.0
Office of Contracts and Purchasing	22.8	0.0
<i>Fraud and Recoupment</i>		
Fraud and Recoupment Administration	3.0	3.0
Office of Inspector General	126.4	6.0
Recoupment and Debt Collection	52.4	1.0
<i>Bureau of Child Support</i>	185.9	0.0
<i>Office of Quality Assurance and Internal Controls</i>	36.6	0.0
<i>Community Services Division</i>		
Bureau of Community Action	12.0	0.0
Michigan Community Service Commission	12.0	1.0
Domestic Violence	16.1	2.0
<i>Field Services</i>		
FOA Director's Office	29.0	3.0
Refugee Services	6.0	0.0
Office of Adult Services	9.0	0.0
Migrant & Native American Affairs	3.0	0.0
Disability Determination	467.8	0.0
Contact Center	13.0	0.0
	<b>2,152.1</b>	<b>103.1</b>

Excluded FTE's resulting from overtime or on-call time

Data Source "MIDB/MAIN Business Objects HR DCDS Payroll Universe"

Department of Human Services FTE (Full Time Equated) Report  
Pay Period Ending 05/24/14

<b>LOCAL OFFICE STAFF</b>	<b>Number of FTE's</b>	<b>Limited-Term FTE's</b>
<i>Family Independence Specialists</i>		
Family Independence Specialists	421.8	1.0
<i>Eligibility Specialists</i>		
Eligibility Specialists	2,887.8	115.6
<i>JET Coordinators</i>		
JET Coordinators	46.0	0.0
<i>Adult Service Workers</i>		
Adult Service Workers	423.1	8.0
<i>Juvenile Justice Workers</i>		
Juvenile Justice Workers	29.1	1.0
<i>Family &amp; Children Services Workers</i>		
Child Protective Services Workers	1,290.5	47.5
Direct Care Workers	851.0	31.0
Title IV-E Workers	74.5	1.0
Permanency Planning Conference Coordinators	47.0	0.0
Health Liaisons	24.0	0.0
Education Planners	14.0	0.0
<i>Other Children's Services Workers</i>		
Preventive Services Workers	4.0	1.0
<i>Other Workers</i>		
Community Resource Coordinators	50.6	1.0
Indian Outreach Workers	9.0	0.0
Donated Funds Positions	134.6	34.6
Child Protection/Community Partners	3.2	3.2
SSI Advocacy	8.0	0.0
Migrant Services Program	39.1	0.0
<i>Administrative Support Position</i>		
Administrative Support Workers	1,025.6	48.2
<i>First Line Supervisors</i>		
CW First Line Supervisors	522.1	5.0
Non-CW First Line Supervisors	459.3	5.0
<i>Second Line Supervisors</i>		
CW Second Line/PT	63.5	4.0
Non-CW Second Line/PT	138.2	2.0
<i>Michigan Rehabilitation Services</i>	445.2	2.9
<i>Field Management &amp; Administration</i>		
County Directors/District Mgrs & Related Admin.		
WC-Central Administration	8.0	0.0
County Directors	42.0	0.0
County District Managers	30.0	0.0
Public Assistance	23.0	1.0
	<b>9,114.2</b>	<b>313.0</b>
 Department of Human Services Total FTE	 <b>11,266.3</b>	 <b>416.1</b>

Excluded FTE's resulting from overtime or on-call time

Data Source "MiDB/MAIN Business Objects HR DCDS Payroll Universe"