

REPORT TO THE LEGISLATURE
Pursuant to P.A. 124 of 2007
Section 901(1)
Tobacco Free Implementation Plan

Tobacco Cessation Committee Recommendations

The Michigan Department of Corrections is moving forward with its plan to prohibit the possession and use of tobacco/tobacco products on facility property for both employees and offenders. All CFA facilities and the FOA Tuscola Residential ReEntry Program will be tobacco free. As of February 1, 2009, offenders will no longer be able to purchase and/or possess tobacco related products. Offenders upon request will be provided with smoking cessation programming and information to enhance the transition to a tobacco-free environment. Employees statewide will no longer be allowed to possess tobacco products on facility property except within a locked vehicle. All tobacco products will be considered contraband. Smoking cessation information will be provided to staff to enhance the transition to a tobacco-free environment. The information which applies to staff and offenders will also apply to visitors, vendors, contractors or any person coming onto facility property. The committee submits the following plan of action to implement this plan:

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| February 2008 | Notification will be sent to all bargaining units of the MDOC intent to prohibit the possession and use of tobacco/tobacco products on facility property for both employees and offenders. Immediately after notification to the bargaining units, Director Caruso will announce the MDOC's intent to prohibit the possession and use of tobacco/tobacco products on facility property for both employees and offenders. This announcement will be made to the entire department. At the same time, the Office of Public Information will make an announcement to the media of the MDOC's intent to prohibit the possession and use of tobacco/tobacco products on facility property for both employees and offenders. |
| February 2008 | Submit proposed language to MSI for facility signs so they can be produced and made available to facilities by November 2008. |
| March 2008 | A DOM will be issued which identifies changes to the amounts of tobacco products that prisoners will be allowed to purchase throughout the implementation phase. |
| March 2008 | Wardens will review the number of smoking cessation facilitators at their facility and provide necessary training to ensure adequate numbers of staff are available to accommodate all offender requests for smoking cessation programming. |
| March 2008 | Meeting will be held with bargaining units' representatives to share details of the plan and to answer any questions. Bargaining unit groups will be |

asked to share any ideas for implementation and bring up any issues which they feel need to be addressed regarding the implementation of this plan.

- March 2008 Release of health information to staff by the Bureau of Human Resources on the availability of tobacco cessation programs. This will include a review of the health care benefits of various insurance plans for which employees are enrolled. Additional services, such as local community cessation programming or other viable information will be provided to staff whenever possible throughout this process. Employees may contact the Employee Services Program for counseling services and/or further support as needed.
- March 2008 Facilities with mental health prisoners will conduct specialized classes for mental health prisoners who may have difficulty adjusting to the change. This should continue throughout the entire implementation phase (a specific program will need to be developed to ensure uniformity throughout facilities with mental health prisoners.
- March 2008 Facilities will try to bring in guest speakers, e.g., health care experts, fitness experts, etc., to address the offender population on the harm of smoking and benefits of not smoking. This should continue throughout the entire implementation phase.
- March 2008 Facility heads will meet with P.A. 415 training sessions and discuss the Department's plan to prohibit the possession and use of tobacco/tobacco products on facility property for both employees and offenders. Will listen to staff issues and concerns and bring those issues and concerns to the attention of the Tobacco Cessation Committee.
- March 2008 Facility heads may elect to establish a facility committee to seek input regarding the Department's plan and to bring any issues to the attention of the Warden who will address same with the Tobacco Cessation Committee. The facility committee should evaluate their progress at least quarterly to ensure the timeline is being followed.
- March 2008 Continued release of information via FYI on cessation issues. Ensure all department heads/facility heads continue to address the plan to prohibit the possession and use of tobacco/tobacco products on facility property for both employees and offenders on a monthly basis.
- March 2008 Wardens will meet with the Warden's Forum and ensure the plan to prohibit the possession and use of tobacco/tobacco products on facility property is reviewed. Any issues and concerns raised by prisoners should be brought to the attention of the Tobacco Cessation Committee. Ongoing dialogue with the Warden's Forum should continue throughout the

- implementation phase. FOA facility supervisors will form committees as needed.
- March 2008 Facility heads will ensure non-smoking posters are posted throughout the facility in various locations; e.g., library, school, housing units, etc. Corresponding handouts should be available to distribute to offenders.
- March 2008 Notification to visitors of upcoming changes regarding the MDOC's intent to prohibit the use of tobacco/tobacco products on facility property for employees, offenders, visitors, etc. Specific information will advise visitors that they cannot bring any tobacco products into the facilities, and will advise them of the consequences (yet to be determined) of bringing any tobacco products into the facility or having possession in prohibited areas outside the secure perimeter. Handouts will be made available at all facility information desks.
- April 2008 First reduction in the number of tobacco products that can be purchased by prisoners. Number of allowable store items will be temporarily increased.
- July 2008 Second reduction in the number of tobacco products that can be purchased by prisoners.
- August 2008 Advise staff to watch for stockpiling of tobacco products during their shakedowns. Increase shakedowns to ensure there is no stockpiling.
- September 2008 Facilities will set up special meetings to deal with those who are continuing to smoke where they are not allowed. Committee members should be Health Care staff, Psychologist, RUM, ADW of Custody/Housing. FOA facility supervisors will form committees as needed.
- October 2008 Third reduction in the number of tobacco products that can be purchased by prisoners.
- October 2008 Remind store staff to pay particular attention to the quantity of tobacco/tobacco products in stock. Implement procedures to estimate their needs in order to keep losses at a minimum.
- November 2008 Release of new policies and procedures as needed which are affected by the plan to prohibit the possession and use of tobacco/tobacco products on facility property for both employees and offenders. Policies and procedures will be released in November for an implementation date of February 1, 2009. Applicable Employee Handbook work rules will also be changed/updated at this time.

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- November 2008 Post signs at all CFA facilities and the FOA Tuscola Residential ReEntry Program that reflect the Department’s ban on tobacco/tobacco products on facility property.
- December 2008 Fourth reduction in the number of tobacco products that can be purchased by prisoners.
- December 2008 Store announces that they will stop the sale of tobacco/tobacco products, including matches, as of January 1, 2009. Prisoner stores will fill orders for tobacco products while supplies last.
- December 2008 Special notice to be sent to prisoners that identifies the sanctions for being in possession of tobacco/tobacco products once the policy is fully implemented.
- December 2008 (TENTATIVE) Department may elect to stop all smoking on assignments at facilities - no smoke breaks and no tobacco products on person.
- January 2009 On 1/1/09, prisoner stores stop selling tobacco/tobacco products, including matches.
- February 2009 Policy implemented on February 1, 2009. Recommend Department gives a 10 day grace period before the start of misconducts.