

January 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 State Holiday	2
3 -Daily check-in with Team	4 -Daily check-in with Team -Staff Calls -COVID-19 Calls -Bill Signings -Planning Time -Virtual Call w/ Stakeholder Group	5 -Daily check-ins with Team -Staff Calls -Democratic Legislative Leadership Call -Call w/ Local Elected -Video Recordings -Legislator Call -Bill Signing -COVID-19 calls	6 -Daily check-ins with Team -Staff Calls -Press Conference -Legislator Calls -COVID-19 Calls -Virtual Calls w/ Stakeholder Groups -Call w/ Local Elected -Strategic Planning Time	7 -Daily check-in with Team -Staff Calls -COVID-19 Calls -Virtual Calls with Department Employees -Media Interviews -Strategic Planning Time -Legislator Calls -Virtual Bible Study	8 -Daily check-ins with Team -Staff Calls -COVID-19 Calls -Constituent Calls -Planning Time -Video Recording -Press Conference	9
10 -Virtual Church Services -Daily Check-ins with Team	11 -Daily check-ins with Team -Staff Calls -Call w/ Local Elected -Virtual Staff Retreat -Virtual Call w/ Stakeholder Group -COVID-19 Calls -Media Interview	12 -Daily check-ins with Team -Staff Calls -Legislative Quadrant Call -White House COVID-19 Briefing Call -Planning Time -Virtual Call w/ Stakeholder Group -COVID-19 Calls -Legislator Calls -Virtual Bible Studies	13 -Daily check-ins with Team -Staff Calls -COVID-19 Calls -Video Recordings -Press Conference -Legislator Calls -Virtual Poverty Task Force Briefing Call -Virtual Calls w/ Stakeholder Groups -Virtual Media Roundtable	14 -Daily check-in with Team -Staff Calls -COVID-19 Calls -Virtual Call w/ Stakeholder Group -Meeting on Budget -Constituent Calls -All-Staff Virtual Meeting -Video Recordings -Calls w/ Local Elected Officials	15 -Daily Check-Ins with Team -Staff Calls -COVID-19 Calls -Media Interview -Call w/ Local Elected Official -Call w/ Midwest Governors -Legislative Calls	16 -Daily check-in with Team
17 -Daily Check-in with Team -Media Interview	18 State Holiday -Daily Check-Ins with Team -Staff calls -Virtual Day of Service Projects -Strategic Planning Time	19 -Daily Check-In with Team -Media Interviews -Press Conference	20 -Daily Check-In with Team -Media Interviews -Legislator Call -Presidential Inauguration Ceremony	21 -Daily Check-Ins with Team -Staff Calls -Strategic Planning Time -Legislator Calls	22 -Daily Check-Ins with Team -Press Conference -Legislator Meetings -Prep with Staff -Staff Calls -COVID-19 Calls -Video Recordings	23 -Daily check-in with Team
24 -Virtual Church Services -Media Interviews -Daily Check-in with Team	25 -Daily check-ins with Team -Staff Calls -Prep Time with Staff -Downtown Detroit Partnership Virtual Board Meeting -Media Interviews -Press Conference -Call w/ Local Elected Official -Department Call	26 -Daily check-ins with Team -Legislative Quadrant Call -Staff Calls -Media Interviews -Video Recordings -Prep Time with Staff -COVID-19 Calls -Michigan Women's Commission Virtual Meeting	27 -Daily check-ins with Team -Staff Calls Quadrant Meeting -COVID-19 Call -Video Recordings -Briefing Calls -Prep Time with Staff -State of the State Speech	28 -Daily check-ins with Team -COVID-19 Calls -Staff Calls -Media Interviews -Calls with Stakeholders -Virtual Bible Studies	29 -Daily check-ins with Team	30 -Daily check-in with Team
31 -Daily Check-in with Team						