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**BWT\Workforce Development Agency, State of Michigan (WDASOM)**  
**Policy Issuance (PI): 11-35**

**Date:** May 25, 2012

**To:** Michigan Works! Agency (MWA) Directors

**From:** Janet Howard, Deputy Director  
Strategic Planning, Operations, Policy & Finance  
**SIGNED**

**Subject:** The Workforce Investment Act (WIA) Participant Management Information Guide (PMIG)

**Programs Affected:** WIA

**References:** Federal Register of January 26, 2012  
Federal Register of March 28, 2012  
The WIA Act of 1998

**Rescissions:** PI 09-34 Change 4, Appendix B, issued August 30, 2011

**Background:** Each year the U.S. Department of Health and Human Services updates the Poverty Income Levels used for WIA low-income determinations. This policy issuance transmits those updates.

**Policy:** The MWA staff shall use the appropriate income level identified on the enclosed page when income is used as a factor in determining WIA eligibility.

**Action:** The MWAs shall use the new Appendix B immediately.

**Inquiries:** Questions regarding this policy should be directed to Mr. Joe Billig, Manager, One-Stop Management Information System, at [billigj@michigan.gov](mailto:billigj@michigan.gov), or by phone at (517) 241-8614.



The information contained in this policy issuance will be made available in alternative format (large type, audio tape, etc.) upon special request received by this office.

**Expiration  
Date:**

Continuing

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Attachment

**CHAPTER 2, Appendix B – Income Levels for Low Income Status**

The Workforce Development Agency has determined that when a Michigan Works! Agency (MWA) includes areas covered by more than one Lower Living Standard Income Level (LLSIL); the higher LLSIL amount shall be used for the whole MWA. The following tables provide metropolitan and non-metropolitan family income levels. **NOTE:** For a particular family size, the figure provided is either 70 percent of LLSIL, or the poverty level, whichever is the greater of the two figures.

<b>Table 1: Poverty Levels for Non-Metropolitan Areas</b>	
Family Size	Poverty Income Level 70 Percent of LLSIL Non-metropolitan
1	11,170 (poverty)
2	15,130 (poverty)
3	19,639
4	24,240
5	28,611
6	33,459
For each additional member over 6 add:	4,848

<b>Table 2: Poverty Levels for Metropolitan Areas</b>	
Family Size	Poverty Income Level 70 Percent of LLSIL Metropolitan
1	11,170 (poverty)
2	15,130 (poverty)
3	20,271
4	25,024
5	29,530
6	34,541
For each additional member over 6 add:	5,011