

Neighborhood Enterprise Zone Exemption Application Checklist

Applicant Name: _____

GENERAL INFORMATION NEEDED FOR ALL APPLICATIONS (except transfers):

- Completed Department of Treasury application Form 4775
- Certified copy of the resolution approving the Zone
- Building Permit issued (Trade Permit, if applicable)
- Certified copy of the resolution approving the application
- Legal description of the Real property
- Square Footage
- Property Identification Number
- Warranty (or other type of) Deed

NEW ONLY:

- Certificate of Occupancy
- PRE Affidavit

TRANSFERS of NEW FACILITIES ONLY:

- 1st Page of 4775
- Updated Warranty Deed
- PRE Affidavit

REHAB ONLY:

- Certificate of Occupancy / Acceptance
- Investment Breakdown

TRANSFERS of REHAB FACILITIES ONLY:

- 1st Page of 4775
- Updated Warranty Deed

Comments:
