

Commission on Services to the Aging (CSA) and
Michigan Department of Health and Human Services (MDHHS)
Aging and Adult Services Agency (AASA)
MSU Federal Credit Union 4825 E. Mt. Hope Rd.
East Lansing, MI 48823
Public Meeting – 9:00-3:00 PM
Friday, September 20, 2020

MINUTES

CALL TO ORDER

The meeting of Michigan Commission on Services to the Aging was called to order at 9:02 AM by Commissioner Wishart.

The Pledge of Allegiance was led by Commissioner Franko.

CSA ROLL CALL

The commission roll call was taken, and a quorum was present.

CSA MEMBERS PRESENT

Dona Wishart, Matthew Adeyanju, Mark Bomberg, William Bupp, Georgia Crawford-Cambell, Stephen Franko, Marshall Greenhut, Kathleen LaTosch, Peter Lichtenberg, Guillermo Lopez, and Linda Strohl

CSA MEMBERS ABSENT (excused)

Renee Cortright, Nancy Duncan, Jean Hall, and Kristie Zamora

AASA STAFF PRESENT

Dr. Alexis Travis, Scott Wamsley, Cindy Albrecht, Amy Colletti, Kelly Cooper, Dan Doezema, Dawn Jacobs, Sherri King, Gloria Lanum, Christy Livingston, Michelle McGuire, Laura McMurtry, Tari Muniz, Ashley O'Neil, , Becky Payne, Lauren Swanson, and Danielle Trim

VISITORS/GUESTS PRESENT

Laurie Sauer, Region 9 AAA Director, Heidi Gustine, Region 10 AAA of Northwest MI Executive Director, Ron Taylor Region 1A President and CEO, Yaushika Aubert, Region 5 President/CEO, Samantha Carlson, Director and Brian Brockway, Quality Assurance and Planning coordinator of Region IIIA AAA, Karla Fales, Region 3B AAA CEO, Julie Wetherby, Region 2 AAA Executive Director, Marion Owen, Region 6 Tri-County Office on Aging Executive Director, and several other members of AAAs and the public.



APPROVAL OF CSA AGENDA

Commissioner Wishart requested a motion to approve the CSA agenda.

Motion by Commissioner Bomberg to approve the agenda. Commissioner Adeyanju seconded the motion. Motion approved unanimously with a voice vote.

APPROVAL OF CSA MINUTES

Commissioner Wishart asked for a motion to approve August 16, 2020, CSA minutes.

Motion by Commissioner Strohl to approve the minutes. Commissioner Greenhut seconded the motion. Motion was unanimously approved with a voice vote.

PUBLIC COMMENTS RELATED TO AGENDA ITEMS

No public comments.

CSA CHAIR REPORT

Commission Chair Wishart welcomed all commissioners and thanked them for their time, talents, and commitment to the Commission and their service and support as they are called to advocate for all older adults in the state of Michigan. Wishart then extended a welcome to the partners in attendance representing the network of services to the aging and indicated the commission was looking forward to presentations.

Wishart would like to remind the commission of the ongoing work begin done by the State Advisory Council and the advocacy committees. New commission members are encouraged to reach out to committee chairs if interested in joining.

Additionally, Wishart shared that the tentative schedule and locations for the next three years of commission meetings is underway and will be available soon. The commission does travel across the state to ensure that they are representing all older adults in Michigan.

A question was posed on whether former commissioner Sheehan will be available to assist with work surrounding the Interstate Funding Formula. Previously Sheehan has arranged for University of Michigan students to assist with the project and data collection. Commission Chair Wishart stated that Sheehan remains a close colleague and friend to the commission. Chair Wishart will arrange a meeting with Mr. Sheehan and Commissioner Lichtenberg.

SAC CHAIR REPORT

Lauren Swanson, SAC Lead Support Person, presented the update to the commission as SAC Chair Commissioner Zamora was not able to attend the meeting.

Swanson updated the commission on status of the draft 2020 SAC report. This year the report is titled Michigan Area Agencies on Aging Innovative Practices Supporting Older Adults, Direct Care Workforce, Elder Abuse Prevention, and Transportation. Since the last meeting, when a draft version of the report was presented to commissioners for review, several edits have been made based on suggestions provided by commissioners. The final draft of the report will be sent out the first week of October with the commission mailing. Swanson encouraged commissioners to continue to review the report and update her on any edits they think are necessary. Once the commission provides final approval on the report, 700 copies will be made and distributed across Michigan.

On the agenda for the October meeting is the discussion and vote for the SAC 2020 charge.

The SAC is looking forward to starting a new project and is excited to hear the direction the commission would like them to take. Commission Chair Wishart took a moment to remind all commissioners that information regarding the possible topics for the charge will be sent out in the October mailing. Commissioners should come the October meeting prepared to discuss and vote on the topics. Commissioner Strohl asked that a brief overview of how these reports are used be presented at the next meeting for new commissioners.

ADVOCACY COMMITTEE REPORT

Commissioner Kathleen LaTosch, Chair of the Advocacy Committee, is still looking for participants for the committee and is hoping to have the final membership by the October meeting. Commissioners interested in joining the advocacy committee should contact Commissioner LaTosch.

During the September meeting a motion was made and carried supporting the commission writing a formal letter to legislature asking for more fluidity regarding funding for meal services within the reauthorization of the Older Americans Act. A draft letter was written by Commissioner Duncan, with support from Commissioner Strohl, and was handed out to commissioners. Deadline for submitting support for the reauthorization is September 30, 2020. Commission Chair Wishart informed the group that the draft letter has gone up to the Michigan Department of Health and Human Services for review. This letter will be going out with the legislative review the week of September 23.

Commission Chair Wishart also look a moment to remind commissioners that this is an opportunity to be wise about advocacy and the importance of having one voice for the commission. Wishart encouraged all commissioners to review the letter and consider writing an individual letter with an introduction, identification of the issue, and some recommendations from personal perspectives in support and in line with the letter drafted by Commissioner Duncan..

AASA SENIOR DEPUTY DIRECTOR REPORT AND INTRODUCTION

Deputy Scott Wamsley presented to the commission as Senior Deputy Director Dr. Alexis Travis was not able to attend the meeting.

Wamsley reported that Dr. Travis is continuing her visits to the area agencies on aging. Recently she visited regions 1A, 1C, and 10. These site visits are a great opportunity for her to meet staff and have open discussions surrounding the work being done. During her visit to Region 1A Detroit Area Agency on Aging, Dr. Travis spoke to Ron Taylor, President and CEO, who hopes the commission will host a meeting in the area soon.

Direct care workforce is the top priority for the agency in relation to the departments strategic plan. This is a significant issue across Aging and Adults Service and Michigan Department of Health and Human services (MDHHS). Dr. Travis continues to meet with local partners and stakeholders to improve retention. AASA has also been working on a policy brief/white paper with IMPART alliance and will submit a proposal for change to support the implementation of evidence-based strategies to combat this issue.

The last Area Agencies on Aging (AAA) and AASA Director meeting was held on September 10. Brian Barrie from Medicaid attended and gave an update on Long Term Support Services. The Medicaid Managed Long Term Services and Supports project is underway at MDHHS. This is in response to a request for a formal way for AAA's to add input into the project.

MiAIMs Audit Findings Project Phase 1 is on time and on budget. There is a celebration luncheon with staff on October 8. MiAIMs is software used by Adult Protective Service workers to track data, case management, and field referrals. Supportive Adult Services staff look at the data generated and create policy for field workers.

Michigan Public Health Institute (MPHI) have competed successfully for a Michigan Health Endowment Fund grant to support their Age-Friendly Public Health System plan. Per the application, AASA will be involved in this project and will align it with our State Plan on Aging. Anticipated start date is early December 2020.

AASA is launching a Diversity, Equity, and Inclusion training series and would like to invite commissioners and AAA directors to participate. The first training, Critical Cultural Competency, will be on November 8. The training is designed to help facilitate clear communication and understanding on how to make decisions based on multiple perspectives where all people can be heard and represented. Dr. Travis, Amy Colletti, and Tari Muniz are partnering with the Public Health Administration, part of MDHHS, in a program called the diversity hiring team to move this initiative forward. Information and registration will come out in the next few weeks.

AASA has a new State Assistant Administrator starting on Monday September 23. Jen Hunt comes to the agency from the Alzheimer's Association. Jen previously worked for the American Cancer Society and has an extensive legislative background. She is replacing Phil Lewis who left AASA in June.

Additionally, Amy Colletti has agreed to step in and act as the Technical Assistance, Support, and Compliance Division Director. Amy currently is serving as the Financial Quality Support Unit Manager of MDHHS's Aging & Adult Services Agency, where she oversees the financial monitoring and management of grantees grant awards, on-site financial assessments, reporting, compliance issues, and audit matters related to programs administered by AASA. The team is grateful o Amy for stepping into this role.

LEGISLATIVE UPDATES

Deputy Scott Wamsley provided a brief legislative updated and reported that we are still monitoring a group of elder abuse prevention bills that have been in the legislature for some time now. MDHHS and AASA have provided input on them. The agency also continues to observe other legislation including managed long-term care. We also continue the meeting with staff form the Medical Service Administration (i.e., Medicaid) on issues of mutual interests concerning older adults.

FINANCIAL UPDATES

Deputy. Wamsley also reported to the Commission that AASA is monitoring both the federal and state budget process for FY 2020. The Congress and President have approved “top-end” spending level for the 2020 federal budget, but the details of the spending levels individual federal departments, including Health and Human Services, are not yet available. Similarly, these state budget for FY 2020 has not yet been finalized. AASA is discussing plans for addressing any budget disruptions to minimize any service disruptions.

BUSINESS ITEMS

Request for Approval of Fiscal Year (FY) 2020 Prevent Elder and Vulnerable Adult Abuse, Exploitation, Neglect Today (PREVNT) Grant Awards

Dawn Jacobs, AASA Staff, requests Commission approval to award funding for the PREVENT Initiative Grant for Fiscal Year (FY) 2020 for the agreement period of Oct1,2020 through September 30, 2020. The grant is supported by an appropriation of state funding for a variety of elder abuse prevention efforts.

A motion was made by Commissioner Bupp to approve Prevent Elder and Vulnerable Adult Abuse, Exploitation, Neglect Today (PREVNT) Grant Awards as presented. Commissioner Adeyanju seconded the motion.

Additional discussion followed, and this motion was approved with a 10-0-1 vote.

Request for Approval of Fiscal Year (FY) 2020 Grant for Medicare Improvements for Patients and Providers Act, State Health Insurance Program (MIPPA SHIP) and Area Agency on Aging (MIPPA AAA)

Tari Muniz, AASA Staff, requests Commission approval to award grant funding for the MIPPA ADRC grant awarded to AASA in the expected amount of \$580,175 for the agreement period October 1, 2020 through Sept 30, 2020. This is the second year of two-year grant.

The purpose of MIPPA SHIP and AAA grants are for outreach, education, and enrollment assistant for Medicare Part D, Low-income subsidy, and Medicare Savings Programs.

A motion was made by Commissioner Lichtenberg to approve the Request for Approval of Fiscal Year (FY) 2020 Grant for Medicare Improvements for Patients and Providers Act, State Health Insurance Program (MIPPA SHIP) and Area Agency on Aging (MIPPA AAA) as presented. Commissioner Bomberg seconded the motion.

Additional discussion followed, and this motion was approved with a 10-0-1 vote.

Request for Approval of Fiscal Year (FY) 2020 Grant for Medicare Improvements for Patients and Providers Act, Aging and Disability Resource Collaboration (MIPPA ADRC)

Muniz presented an additional request for the Commission to award grant funding for the MIPPA ADRC grant awarded to AASA in the expected amount of \$171,668 for the agreement period October 1, 2020 through Sept 30, 2020.

The purpose of MIPPA ADRC grant is for outreach, education, and enrollment assistance for Medicare Part D, Low-income subsidy, and Medicare Savings Programs.

A motion was made by Commissioner Greenhut to approve Fiscal Year (FY) 2020 Grant for Medicare Improvements for Patients and Providers Act, Aging and Disability Resource Collaboration (MIPPA ADRC). Commissioner Franko seconded that motion.

Additional discussion followed, and this motion was approved with a 11-0-0 vote.

Request for Approval of Fiscal Year (FY) 2020 Senior Volunteer Program State Allocations

Scott Wamsley, AASA Deputy Director, requests commission approval of the FY 2020 Senior Volunteer program state allocations totaling \$4,501,556. The Senior Volunteer Programs are intended to support local volunteer program activities. Additionally, Wamsley is requesting approval for AASA Senior Deputy Director to adjust this grant by five percent of the grant award, based on final funding availability.

A motion by made by Commissioner Strohl to approve Fiscal Year (FY) 2020 Senior Volunteer Program State Allocations as presented. Commissioner Lopez seconded the motion.

Additional discussion followed, and this motion was approved with a 9-0-2 vote.

Request for Approval to Reprogram Fiscal Year (FY) 2020 Senior Volunteer Program Grants

Wamsley is requesting Commission approval to revise grant awards for the grantees of Foster Grandparent Program (FGP), Senior Companion Program (SCP), and RSVP. The funding amounts under “total FY19 Award” were originally approved at the September 7, 2018, commission meeting and revised at the April 19, 2020 Commission meeting.

The reduced FGP and SCP awards reflect requests from grantees agencies to relinquish a portion of their current funding that is projected to go unspent.

A motion was made by Commissioner Bupp to approve Reprogramming Fiscal Year (FY) 2020 Senior Volunteer Program Grants. Commissioner Adeyanju seconded that motion.

Additional discussion followed and, this motion was approved with a 9-0-2 vote.

Request for Approval of Developing Dementia Dexterity (DDD) Year- 3 No Cost Extension

Wamsley is requesting Commission approval to allocate funds for the DDD project. The administration for Community Living awarded funding to AASA in 2016 for three project years Fiscal Year (FY) 2017 – 2020. Additionally, Wamsley is requesting approval for AASA Senior Deputy Director to adjust this grant by five percent of the grant award, based on final funding availability.

A motion was made by Commissioner Greenhut to approve Developing Dementia Dexterity (DDD) Year- 3 No Cost Extension. Commissioner Bupp seconded the motion.

Additional discussion followed and, this motion was approved with a voice vote.

Request for Approval of State Advisory Council on Aging (SAC) Appointment and Reappointment Recommendations

Lauren Swanson, AASA Staff, requests approval of a new application, Christopher N. Lauckner, representing Region VII Area Agency on Aging, State Advisory Council on Aging (SAC) for a three-year term beginning October 2, 2020. Additionally, Swanson requested reappointment for Audra D. Frye, representing The Senior Alliance, Region 1-C Area Agency on Aging, and Debra L. Johnson, representing Region IV Area Agency on Aging for a three-year term beginning October 2, 2020.

A motion was made by Commissioner LaTosch to approve the appointment and reappointments for the State Advisory Council. Commissioner Bomberg seconded the motion.

Additional discussion followed and, this motion was approved with a voice a vote.

Request for Approval of Fiscal Year (FY) 2020 Merit Award Trust Fund (MATF) State Allocations

Dan Doezema, AASA Staff, requests Commission approval for the proposed Fiscal Year (FY) 2020 state funding allocations of the Merit Award Trust Fund (MATF) for the Caregiver Support Programs administered by Home and Community-Based Waiver agents.

A motion was made by Commissioner Franko to approve Fiscal Year (FY) 2020 Merit Award Trust Fund (MATF) State Allocations. Commissioner Adeyanju seconded the motion.

Additional discussion followed and, this motion was approved with a 10-0-1 vote.

Commission on Services to the Aging Approval Vote - Area Agency on Aging of Western Michigan, Region 8 Area Agency on Aging

At the August meeting commissioners were provided with an updated version of region 8 multiyear plan with the intention to vote at the Sept meeting. Several questions arose from that plan and were presented back to the area agencies. After reviewing the information from the agencies, the commission is prepared to vote.

A motion was made by Commissioner Strohl to approve Fiscal Year (FY) 2020-22 Multi-year Plan (MYP) and FY 2020 Annual Implementation Plan (AIP) for Area Agency on Aging of Western Michigan (AAAWM), Region 8. Commissioner LaTosch seconded the motion.

Additional discussion followed and, this motion was approved with a 11-0-0 vote.

Commission on Services to the Aging Approval Vote - CSA Approval Vote – Senior Resources, Region 14 Area Agency on Aging

At the August meeting commissioners were provided with an updated version of region 14 multiyear plan with the intention to vote at the Sept meeting. Several questions arose from that plan and were presented back to the area agencies. After reviewing the information from the

agencies, the commission is prepared to vote.

A motion was made by Commissioner LaTosch to approve Fiscal Year (FY) 2020-22 Multi-year Plan (MYP) and FY 2020 Annual Implementation Plan (AIP) for Senior Resources, Region 14 Area Agency on Aging. Commissioner Greenhut seconded the motion.

Additional discussion followed and, this motion was approved with a 11-0-0 vote

Request for Approval of Fiscal Year (FY) 2020-22 Multi-year Plan (MYP) and FY 2020 Annual Implementation Plan (AIP) for the Northeast Michigan Community Service Agency (NEMCSA), Region 9 Area Agency on Aging

Dan Doezema, AASA field representative, introduced Laurie Sauer, Region 9 AAA Director and stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and requested approval of the FY 2020 AIP for NEMSCA, Region 9 AAA.

A motion was made by Commission Bomberg to approve the Fiscal Year (FY) 2020-22 Multi-year Plan (MYP) and FY 2020 Annual Implementation Plan (AIP) for Region 9 AAA as presented. Commissioner Adeyanju seconded the motion.

Ms. Sauer gave the commission an overview of her agency and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with an 11-0-0 vote

Request for Approval of Fiscal Year (FY) 2020-22 Multi-year Plan (MYP) and FY 2020 Annual Implementation Plan (AIP) for the Area Agency on Aging of Northwest Michigan, Region 10 Area Agency on Aging

Mr. Doezema introduced Heidi Gustine, Executive Director of Region 10 AAA of Northwest MI, and stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and requested approval of the FY 2020 AIP for Region 10 AAA of Northwest MI.

A motion was made by Commission Bupp to approve Fiscal Year (FY) 2020-22 Multi-year Plan (MYP) and FY 2020 Annual Implementation Plan (AIP) for for Region 10 AAA of Northwest MI, as presented. Commissioner Duncan seconded the motion.

Ms. Gustine provided an overview of the agency and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with a 11-0-0 vote.

Request for Approval of Fiscal Year (FY) 2020-22 Multi-year Plan (MYP) and FY 2020 Annual Implementation Plan (AIP) for the Detroit Area Agency on Aging, Region 1A Area Agency on Aging

Laura McMurtry, AASA Field Representative, introduced Ronald Taylor, President and CEO of

DAAA. Ms. McMurtry stated the plan met all approval criteria, had no special conditions or items of concern, and highlighted their current and ongoing activities, and she requested approval of the FY 2020 AIP and their Appendix F for DAAA Region 1A.

A motion was made by Commission Greenhut to approve the Fiscal Year (FY) 2020-22 Multi-year Plan (MYP) and FY 2020 Annual Implementation Plan (AIP) for DAAA, Region 1A AAA, as presented. Commissioner Lichtenberg seconded the motion.

Mr. Taylor provided a detailed overview and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with a 11-0-0 vote

Request for Approval of Fiscal Year (FY) 2020-22 Multi-year Plan (MYP) and FY 2020 Annual Implementation Plan (AIP) for the Valley Area Agency on Aging, Region 5 Area Agency on Aging

Ms. McMurtry introduced Yaushika Aubert, President/CEO, and Ms. Aubert introduced, Pamela Reid, Program Coordinator and Planner of VAAA, Region 5. Ms. McMurtry stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and she requested approval of the FY 2020 AIP for VAAA, Region 5.

A motion was made by Commissioner Strohl to approve the Fiscal Year (FY) 2020-22 Multi-year Plan (MYP) and FY 2020 Annual Implementation Plan (AIP) for VAAA, Region 5, as presented. Commissioner Lopez seconded the motion.

Ms. Aubert provided detailed overviews and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with a 11-0-0 vote.

Request for Approval of Fiscal Year (FY) 2020-22 Multi-year Plan (MYP) and FY 2020 Annual Implementation Plan (AIP) for the Region 3-A Area Agency on Aging

Cindy Albrecht, AASA Field Representative, introduced Samantha Carlson, Director, Brian Brockway, Quality Assurance and Planning coordinator of Region IIIA AAA, and Don Ryan, IIIA AAA Board Chair and SAC member, and stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and requested approval of Region IIIA AAA's FY 2020 AIP.

A motion was made by Commissioner Lichtenberg to approve the Fiscal Year (FY) 2020-22 Multi-year Plan (MYP) and FY 2020 Annual Implementation Plan (AIP) for Region IIIA AAA as presented. Commissioner Bomberg seconded the motion.

Ms. Carlson & Mr. Brockway provided an overview and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with a 11-0-0 vote

Request for Approval of Fiscal Year (FY) 2020-22 Multi-year Plan (MYP) and FY 2020 Annual Implementation Plan (AIP) for CareWell Services Southwest, Region 3B Area Agency on Aging

Ms. Albrecht introduced Karla Fales, CEO of CareWell Services Southwest, Region 3B AAA, and stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and requested approval of the FY 2019 AIP for CareWell Services Southwest, Region 3B AAA.

A motion was made by Commissioner Franko to approve the Fiscal Year (FY) 2020-22 Multi-year Plan (MYP) and FY 2020 Annual Implementation Plan (AIP) for CareWell Services Southwest, Region 3B AAA, and Appendix F, as presented. Commissioner LaTosch seconded the motion.

Ms. Fales provided an overview and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with an 11-0-0 vote.

Request for Approval of Fiscal Year (FY) 2020-22 Multi-year Plan (MYP) and FY 2020 Annual Implementation Plan (AIP) for the Region 2 Area Agency on Aging

Ms. King introduced Julie Wetherby, Executive Director of Region 2 AAA, and stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and requested approval of FY 2019 AIP for Region 2 AAA.

A motion was made by Commissioner Greenhut to approve the Fiscal Year (FY) 2020-22 Multi-year Plan (MYP) and FY 2020 Annual Implementation Plan (AIP) for Region 2 AAA, as presented. Commissioner Adeyanju seconded the motion.

Ms. Wetherby provided an overview and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with a 11-0-0 vote.

Request for Approval of Fiscal Year (FY) 2020-22 Multi-year Plan (MYP) and FY 2020 Annual Implementation Plan (AIP) for the Tri-County Office on Aging, Region 6 Area Agency on Aging

Sherri King, AASA staff, introduced Marion Owen, Executive Director and stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and requested approval of the FY 2019 AIP for TCOA, Region 6 AAA.

A motion was made by Commission Adeyanju to approve the Fiscal Year (FY) 2020-22 Multi-year Plan (MYP) and FY 2020 Annual Implementation Plan (AIP) for TCOA, Region 6 AAA, as presented. Commissioner Greenhut seconded the motion.

Ms. Owen provided a handout, an overview and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with a 11-0-0 vote.

INFORMATIONAL ITEMS

None at this time.

ANNOUNCEMENTS

The next Commission on Services to the Aging meeting is scheduled for 9:00am on Friday, October 18, 2020, at Evergreen Commons, 480 State St, Holland, MI 49423. A public hearing at 1:00 PM will follow this meeting at this same location.

The next SAC meeting will be held Thursday, October 24, 2020, at 9:30 a.m. at the Ramada Lansing Hotel & Conference Center located at 7501 W. Saginaw Hwy. in Lansing.

Please note, these meetings are open to the public, and anyone wishing to attend may do so. Those needing accommodations to attend should contact AASA at (517) 284-0146 at least five (5) days prior to the meeting date.

ADJOURN

Commissioner Wishart adjourned the meeting at 3:09 PM.