

MICHIGAN COMMISSION ON SERVICES TO THE AGING (CSA) MEETING

**Michigan Department of Health and Human Services
Aging and Adult Services Agency (AASA)
South Grand Tower, Grand Conference Room, 1st Floor
333 S. Grand Avenue, Lansing, MI 48933
9:00 AM, Friday, August 17, 2018**

MINUTES

CALL TO ORDER

Commissioner Wishart called the meeting to order at 9:01 A.M. This was followed by the Pledge of Allegiance led by Commissioner Laura Newsome.

CSA ROLL CALL

The Commission roll call was taken, and a quorum was present.

CSA MEMBERS PRESENT

Dona Wishart, John Briggs, Nancy Duncan, Joan Ilardo, Kathleen LaTosch, Peter Lichtenberg, Laura Newsome, Linda Strohl, Amy Tripp and Kristie Zamora.

CSA MEMBERS ABSENT (excused)

Matthew Adeyanju and Michael Sheehan.

AASA STAFF PRESENT

Richard Kline, Scott Wamsley, Carol Dye, Shirley Bentsen, Eric Berke, Kelly Cooper, Dan Doezema, Cynthia Farrell, Dawn Jacobs, Sherri King, Phil Lewis, Laura McMurtry, Tari Muñiz, Becky Payne, Sally Steiner, Lauren Swanson-Aprill and Rachel Telder.

VISITORS/GUESTS PRESENT

Jonathan Mead, CEO, Region 11 AAA/UPCAP Services, Inc.; Faiz Eshaki, CFO, Anne Holmes Davis and Courtney Adams of Region 1 Detroit AAA; Tamera Kiger, Executive Director, Jason Maciejewski, Jeffery Hawkins, Kishori Gahndi and Suzy Radocaj of Region 1C AAA; Lynn Kellogg, CEO and Pamela Kahanek of Region IV AAA; Pamela Curtis, CEO and Amy Florea of Region 14 AAA, Senior Resources; Bob Brown, Executive Director of Region VII AAA; Kathy Boles, President & CEO, Yaushica Aubert and Pamela Reid of Region 5 Valley AAA; Jackie O'Connor, Executive Director and Lacy Charboneau of Region 8 AAA of Western MI; and several other members of AAAs and the public.

APPROVAL OF CSA AGENDA

Commissioner Wishart requested a motion to approve the CSA agenda.

A motion was made by Commissioner Tripp to approve the agenda. Commissioner Duncan seconded the motion. This motion was approved unanimously with a voice vote.

APPROVAL OF CSA MINUTES

Commissioner Wishart asked for a motion to approve the July 20, 2018, CSA minutes.

A motion was made by Commissioner Newsome to approve the minutes. Commissioner Ilardo seconded the motion. This motion was approved unanimously with a voice vote.

CSA CHAIR REPORT

Commissioner Wishart thanked commissioners and staff for their time and study of the materials, and to those serving on CSA committees in support of older adults.

Commissioner Wishart reiterated information regarding incompatible offices, reminding commissioners if they serve on other boards directly involved with the work of the CSA and the network, it may disqualify them, which is what happened with Commissioner Doucette, who felt his role with the UPCAP Board would best serve his objectives, so he made the decision to stay with them and resign from the CSA.

Commissioner Wishart stated the Commission Advocacy Committee will be presenting at the Area Agency on Aging Association of Michigan conference in October.

State Advisory Council on Aging Chair Report

Commissioner Zamora stated the SAC's August meeting was postponed, noting members have a copy of their draft report on "Volunteerism" for review, and depending on the results of their review, that will dictate when the final report will be presented to the CSA.

AASA SENIOR DEPUTY DIRECTOR REPORT

Director Kline stated the Adult Protective Services audit had eight materials findings, and to address the finding related to the need to measure how effective their efforts are, AASA is focusing on data that will show, via risk scores, how interventions are lowering client's risk, and working on defining "effective," which will be accomplished through continuous improvement methods, so when MiAMES goes online, this will be part of the software that will provide for more robust reporting capabilities, and AASA will respond to the Legislature on its progress.

Commissioner Strohl asked once it's completed, if he can periodically share the progress, and he agreed to do this.

Director Kline stated once Medicaid's Long Term Supports and Services' research report is ready, he will share that with the CSA.

Director Kline stated as a Governor-appointee to the Intellectual and Developmental Disabilities Council, he participated in a two-day training with Allies for Change that provided education on leading edge anti-oppression issues, and to help understand some of the social injustices. He is also looking at opportunities to get some of that training to staff and perhaps the CSA.

Director Kline stated he attended the Elder Law of Michigan Call to Justice award event, and AASA's Cynthia Farrell and Rachel Richards were recognized for their 50+ combined years dedicated to adult protective services, and Marion Owen, Tri-County AAA's executive director, was recognized for her years of service in her many advocacy roles.

Commissioner Wishart requested the CSA send letters of acknowledgement and celebration to the three award winners.

Director Kline stated AASA put on an excellent nutrition summit in Roscommon, and he thanked Sherri King for organizing this event, and Chair Wishart for her participation.

FINANCIAL UPDATE

Deputy Director Wamsley stated AASA is monitoring the federal budget for the upcoming fiscal year, and the state's budget is in good shape for fiscal year 2019.

Because of traffic backups, Commissioners LaTosch and Lichtenberg, along with Phil Lewis were delayed and their reports will be moved ahead.

BUSINESS ITEMS

Request for Approval of Funding from United States Department of Agriculture (USDA) Senior Farmers Market Nutrition Program (SFMNP), Known as Senior Project FRESH/Market FRESH in Michigan

Sherri King, AASA staff, provided information on USDA federal allocations for Senior Project FRESH and 2017 unredeemed coupon fund amounts, and requested a motion to approve the substantive amendment to Region VII AAA's FY 2017-2019 MYP for Care Transitions.

Commissioner Briggs requested a motion to approve the USDA funding for SFMNP, known as Senior Project FRESH/Market FRESH in Michigan, as presented. Commissioner Strohl seconded the motion.

Additional discussion followed, and this motion was approved with an 8-0-1 vote.

Request for Approval of Substantive Amendment to the Fiscal Year (FY) 2017-2019 Multi-Year Plan (MYP) for Region VII Area Agency on Aging (AAA) for Care Transitions

Ms. King stated Region VII AAA would like to provide Care Transitions services to those 60 and older who have been hospitalized, with the goal of providing supports after discharge to reduce hospital readmissions, and she requested approval of a substantive amendment to add Care Transitions as a regional service definition to their 2017-2019 MYP.

A motion was made by Commissioner Ilardo to approve a substantive amendment to the FY 2017-2019 MYP for Region VII AAA for Care Transitions, as presented. Commissioner Zamora seconded this motion.

Additional discussion followed, and this motion was approved with a 9-0-0 vote.

Request for Approval of Substantive Amendment to the FY 2017-2019 MYP for Region VII AAA for Medication Management

Ms. King state Region VII AAA would like to provide face-to-face visits by a pharmacist with participants to reconcile prescriptions and over-the-counter medications to help meet their needs with expenses covered by revenue generated, and she requested approval of a substantive amendment to allow Region VII AAA to add medication management to their 2017-2019 MYP as a direct service.

A motion was made by Commissioner Ilardo to approve a substantive amendment to the FY 2017-2019 MYP for Region VII AAA for Medication Management, as presented. Commissioner Lichtenberg seconded this motion.

Additional discussion followed, and this motion was approved with a 9-0-0 vote.

Request for Approval of Amendment to Fiscal Year (FY) 2018 Medicare Improvements for Patients and Providers Act, Aging and Disability Resource Collaboration (MIPPA ADRC) Grant Awards

Tari Muñiz, AASA staff, provided an overview of the MIPPA ADRC program for outreach, education and enrollment assistance for Medicare Part D, Low-Income Subsidy, and Medical Savings programs, and she requested approval to amend the grant awards due to unspent funds allocated for AASA staff.

A motion was made by Commissioner Briggs to amend the FY 2018 MIPPA ADRC grant awards, as presented. Commissioner Duncan seconded this motion.

This motion was approved with a 9-0-0 vote.

Request for Approval of FY 2019 Prevent Elder and Vulnerable Adult Abuse, Exploitation, Neglect Today (PREVNT) Grant Funds

Cynthia Farrell and Dawn Jacobs, AASA staff, provided an overview on the PREVNT grant initiative of elder abuse prevention efforts, grantee recommendations, and she requested approval of FY 2019 PREVNT grant funds.

A motion was made by Commissioner Strohl to approve the FY 2019 PREVNT grant funds, as presented. Commissioner Tripp seconded the motion.

Ms. Farrell stated the Supportive Adult Services Section will hold monthly grantee update meetings about services provided

Commissioner LaTosch requested the CSA Advocacy Committee be notified as they occur so they can attend.

Ms. Farrell stated after awards are made, they hold a grantees meeting, so if there is any collaboration or networking they'd like to do, they can do so at the beginning, and she agreed to invite the CSA Advocacy Committee to this and all other meetings. As well, she and Ms. Jacobs offered to provide a full presentation and update on the PREVNT initiatives at a future CSA meeting.

Additional discussion followed, and this motion was approved with an 8-0-1 vote.

LEGISLATIVE UPDATE

Phil Lewis, AASA's Public Affairs Specialist, provided a brief legislative update.

The CSA took a break at 10:03 AM and resumed business at 10:16 AM.

Advocacy Committee Chair Report

Commissioner LaTosch provided a brief history of the CSA Advocacy Committee, what they are focusing on, and next steps to address top issues that predominantly impact all seniors.

BUSINESS ITEMS (cont'd.)

General Information and Conditions of Approval for Fiscal Year (FY) 2019 Annual Implementation Plans (AIPs)

Eric Berke, AASA staff, provided a detailed overview of the AAA's AIP general conditions, definitions and requirements.

Request for Approval of Fiscal Year (FY) 2019 Annual Implementation Plan (AIP) for Region 11 UP Area Agency on Aging, UPCAP Services, Inc.

Dan Doezema, AASA Field Representative, introduced Jonathan Mead, UPCAP Chief Executive Director. Mr. Doezema stated the plan met all approval criteria, had no special conditions or items of concern, and highlighted their current and ongoing activities, and he requested approval of the FY 2019 AIP for Region 11 UP AAA, UPCAP Services, Inc.

A motion was made by Commission Strohl to approve the FY 2019 AIP for Region 11 UP AAA, UPCAP Services, Inc., as presented. Commissioner Briggs seconded the motion.

Mr. Mead expressed his appreciation to the CSA for their yearly UP visits and requested they continue, and he provided a detailed overview, highlighting their current and ongoing efforts.

Additional discussion followed, and this motion was approved with a 10-0-0 vote.

Request for Approval of Fiscal Year (FY) 2019 Annual Implementation Plan (AIP) for Detroit Area Agency on Aging (DAAA), Region 1A

Laura McMurtry, AASA Field Representative, introduced Faiz Eshshaki, COO and CFO of DAAA, who introduced Anne Holmes-Davis, Planning Director, and Courtney Adams, Manager of Health and Wellness Initiative, and he invited the CSA to Detroit for a tour to see the progress that's been made.

Ms. McMurtry stated the plan met all approval criteria, had no special conditions or items of concern, and highlighted their current and ongoing activities, and she requested approval of the FY 2019 AIP and their Appendix F for DAAA Region 1A.

A motion was made by Commission Lichtenberg to approve the FY 2019 AIP for DAAA, Region 1A AAA, as presented. Commissioner Duncan seconded the motion.

Mr. Eshshaki provided a detailed overview and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with a 10-0-0 vote.

Request for Approval of Fiscal Year (FY) 2019 Annual Implementation Plan (AIP) for The Senior Alliance, Inc. (TSA), Region 1C Area Agency on Aging

Ms. McMurtry, AASA staff, introduced Tamera Kiger, Executive Director, Kishori Gandhi, Jason Maciejewski, Jeff Hawkins and Suzy Radocaj of TSA, Region 1C AAA, and stated the plan met all approval criteria, had no special conditions or items of concern, and highlighted

their current and ongoing activities, and she requested approval of the FY 2019 AIP for TSA, Region 1C AAA.

A motion was made by Commission Trip to approve the FY 2019 AIP for TSA, Region 1C AAA, as presented. Commissioner Newsome seconded the motion.

Ms. Kiger provided handouts, an overview and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with a 10-0-0 vote.

Request for Approval of Fiscal Year (FY) 2019 Annual Implementation Plan (AIP) for Region IV Area Agency on Aging (AAA)

Eric Berke, AASA Field Representative, introduced Lynn Kellogg, Region IV's CEO, and Pam Kahanek, Director of Community Services, and stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and requested approval of Region IV AAA's FY 2019 AIP and their Appendix F.

A motion was made by Commissioner Ilardo to approve FY 2019 AIP for Region IV AAA, as presented. Commissioner Briggs seconded the motion.

Ms. Kellogg and Ms. Kahanek provided a handout and detailed overviews and highlighted their current and ongoing efforts.

Commissioner LaTosch asked if they were planning to host an open forum to address the direct care worker shortage crisis, and Ms. Kahanek stated they hosted a meeting with their providers in network, which was a listening session on struggles and initiatives, and they will do a recap on Sept. 11th with providers, and Commissioner LaTosch requested a copy of what they learn, and they agreed provide that.

Additional discussion followed, and this motion was approved with a 9-0-1 vote.

The CSA took a break for lunch at 11:58 AM and resumed business at 1:00 PM.

Request for Approval of 2019 SAC Charge

Commissioner Zamora, SAC Chair, stated the current SAC charge on Volunteerism will be presented soon, and she requested the next SAC charge be purposeful and useful, as past years' charges have been quite broad and large, so as next charges are suggested, they would prefer more narrow and focused topics.

Commission Zamora reiterated the suggested SAC topics, to research the Older American's Act; to further adopt the CSA Advocacy Committee's guiding principles and build support of their efforts; to revisit or update past SAC reports; and housing as it relates to elderly Veterans, and she asked if there were additional ideas.

Commissioner LaTosch stated in discussing the SAC's charge with the CSA Advocacy Committee, they all felt it would be a unique opportunity to be in alignment to help support and research their legislative priorities and objectives, and she suggested a compendium be developed of all the AAAs' innovative solutions in their respective regions, specifically as

they relate to the CSA Advocacy Committee's current priorities, including elder abuse prevention and transportation solutions.

Commissioner Zamora stated during the time research is being done, that would allow the SAC time to build a stronger alignment and allow Q & A with the CSA Advocacy Committee.

Commissioner LaTosch stated each topic is multifaceted and complex, and there won't be one solution for every region based on their individual challenges, for example they are looking at how to reduce waiting lists for home-delivered meals and in-home services, which are complex issues, while some regions have millages whereas others do not.

Commissioner Strohl stated this would be a good topic to inform and help build capacity with the SAC to understand what all the regions are doing and would be very impactful.

Commissioner Ilardo stated people will often try to recreate the wheel with something that's ineffective, while others succeed, so best practices and lessons learned from this charge will help guide ongoing legislative efforts, and when approaching the legislature, there will be well-documented research to help strengthen their advocacy efforts.

A motion was made by Commissioner LaTosch to approve the SAC charge to develop a compendium of AAA innovative solutions across the state relative to and impactful on the CSA Advocacy Committee's legislative priorities, as presented. Commissioner Strohl seconded the motion.

Additional discussion followed, and this motion was approved unanimously with a voice vote.

Request for Approval of Fiscal Year (FY) 2019 Annual Implementation Plan (AIP) for Senior Resources, Region 14 Area Agency on Aging (AAA)

Mr. Berke introduced Pam Curtis, Executive Director, and Amy Florea, Director of Community Services, Senior Resources, Region 14 AAA, and he stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and he requested approval of the FY 2019 AIP for the Senior Resources, Region 14 AAA.

A motion was made by Commissioner Briggs to approve FY 2019 AIP and their Appendix F for Senior Resources, Region 14 AAA, as presented. Commissioner Duncan seconded the motion.

Ms. Curtis provided a PowerPoint presentation, which the commission requested a copy of, a detailed overview and she and Ms. Florea provided detailed overviews and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with a 10-0-0 vote.

Request for Approval of Fiscal Year (FY) 2019 Annual Implementation Plan (AIP) for Region VII Area Agency on Aging (AAA)

Sherri King, AASA field staff, introduced Bob Brown, Executive Director, Region VII AAA,

and she stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and she requested approval of the FY 2019 AIP and their Appendices E and F for Region VII AAA.

A motion was made by Commissioner Tripp to approve the FY 2019 AIP for Region VII AAA, as presented. Commissioner Zamora seconded the motion.

Mr. Brown provided a detailed overview and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with a 10-0-0 vote.

Mr. Brown announced Region VII AAA successfully billed for transitional care management with Medicare through a two-year pilot, and Commissioner Ilardo requested he send her the procedure codes, and Mr. Brown said there are 12 CPT codes he'll send her.

Request for Approval of Fiscal Year (FY) 2019 Annual Implementation Plan (AIP) for Valley Area Agency on Aging (VAAA), Region 5

Ms. McMurtry introduced Kathy Boles, President/CEO, and Ms. Boles introduced Yaushika Aubert, VP of Operations, Pamela Reid, Program Coordinator and Planner of VAAA, Region 5. Ms. McMurtry stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and she requested approval of the FY 2019 AIP for VAAA, Region 5.

A motion was made by Commissioner LaTosch to approve the FY 2019 AIP for VAAA, Region 5, as presented. Commissioner Zamora seconded the motion.

Ms. Boles and Ms. Aubert provided detailed overviews and highlighted their current and ongoing efforts, noting the ongoing water crisis hasn't stopped, but the state's bottled water distribution has, and she requested more advocacy to help address this issue.

Additional discussion followed, and this motion was approved with a 10-0-0 vote.

Request for Approval of Fiscal Year (FY) 2019 Annual Implementation Plan (AIP) for Area Agency on Aging of Western Michigan (AAAWM), Region 8

Ms. McMurtry introduced Jackie O'Connor, Executive Director, and Lacy Charboneau of AAWM, Region 8, and stated the plan met all approval criteria, had no special conditions or items of concern, highlighted their current and ongoing activities, and she requested approval of the AAWM, Region 8 FY 2019 AIP and their Appendix E.

A motion was made by Commissioner Strohl to approve the FY 2019 AIP for the AAWM, Region 8, as presented. Commissioner Zamora seconded the motion.

Ms. O'Connor and Ms. Charboneau provided detailed overviews and highlighted their current and ongoing efforts.

Additional discussion followed, and this motion was approved with a 10-0-0 vote.

INFORMATIONAL ITEMS

In response to Commissioner Lichtenberg's inquiry of Region 2 AAA's relinquishment of their Diversity in Dementia Care funds, Ms. Steiner stated when she wrote the grant, submitted and received it, Region 2 had a bilingual, bicultural staff person trained to give Creating Confident Caregiver® training, and in the interim, this person became a supervisor for care management and no longer had time to conduct the two-hour a week, six-week program, and she was the person they based their grant application on and as a result, were required to relinquish the funding because they couldn't find anyone with the required proficiency in their community to step into this position.

In response to Commissioner Duncan's question on the Developing Dementia Dexterity grant project, and by what criteria would they judge success, Ms. Steiner stated Dr. Valez Ortiz is the external evaluator, and all results are not yet entered, but once they are, he will tabulate all the data and an evaluation will be generated.

ANNOUNCEMENTS

The next Commission on Services to the Aging meeting will be held at 9:00 AM on Friday, September 21, 2018, at this same location, and commissioners are asked to remain until all AAA AIPs are presented, which will likely continue one-two hours past the lunch hour.

Please note, these meetings are open to the public and anyone wishing to attend may do so. Those needing accommodations to attend should contact Carol Dye, CSA Secretary, at (517) 284-0146 at least five (5) days prior to the meeting date.

The next SAC meeting will be held on Thursday, October 25, 2018, at 9:30 A.M. at the Ramada Hotel & Conference Center, located at 7501 W. Saginaw Hwy. in Lansing, and Commissioner Lichtenburg volunteered to represent the CSA at that meeting.

ADJOURN

Commissioner Wishart asked for a motion to adjourn the meeting.

A motion to adjourn was made by Commissioner Strohl. The motion was seconded by Commissioner Briggs. This motion was approved unanimously with a voice vote.

Commissioner Wishart adjourned the meeting at 2:51 PM.