



LAW ENFORCEMENT INFORMATION NETWORK

This correspondence is being distributed to authorized Law Enforcement Information Network (LEIN) user agencies as a guide to an additional purpose code for accessing Michigan Criminal History Record (CHR) information.

In its 2013 National Crime Information Center (NCIC) Audit, Michigan was cited for improper purpose code use due, in part, to the fact that Michigan LEIN user agencies were performing quality assurance checks of criminal history record submissions using purpose code C/. Purpose code C/ checks both the Michigan Criminal History Record system, as well as the NCIC Interstate Identification Index (III), and is required to be used only for the administration of criminal justice. According to the FBI Criminal Justice Information Services (CJIS) Audit Unit, quality assurance purposes are not included in the definition of the administration of criminal justice.

To correct this issue, purpose code Q/ has been established for quality assurance/record accuracy purposes. Purpose code Q/ requires a slash (/) and must be followed by a reason. Purpose code Q/ will return Michigan conviction and non-conviction CHR information, including the following suppressed criminal history records: HYTA, 7411, ABUSE, KID, MHC, VET and DTCT. Purpose code Q/ will not return convictions set aside under Michigan Compiled Law 780.623c (purpose code CSA/). This is the same information provided by purpose code C/; however, the query will not be forwarded to the NCIC III.

All agencies must now utilize purpose code Q/ when running a criminal history inquiry to ensure proper submission. All CHR inquiries using purpose code Q/ must be substantiated as any other CHR inquiry, and are subject to audit. Please refer to the LEIN Operations Manual (LOM) Section 11, Criminal History Record Information, and the LEIN Terminal Agency Coordinator (TAC) manual for more information on criminal history purpose code use and audit requirements.

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