

STATE 911 COMMITTEE
Emerging Technology Subcommittee
May 27, 2014
Conference Call
Meeting Minutes

A. Call to Order / Roll Call

The meeting was called to order and roll call was taken.

Voting Members Present:

Ms. April Heinze (Chair)
Ms. Marsha Bianconi
Ms. Patricia Coates
Mr. Mike Muskovin
Ms. Sarah Taylor
Mr. Carl Rodabaugh
Mr. Matt Groesser

Representing:

NENA
Conference of Western Wayne
CLEMIS
Motorola
Washtenaw County Office of the Sheriff
Midland County Central Dispatch
Kent County

Non-Voting Members Present:

Ms. Harriet Miller-Brown
Ms. Stacie Hansel
Mr. Michael Armitage

Representing:

Michigan State Police
Michigan State Police
Michigan State Police

Voting Members Absent:

Mr. Bob Currier
Mr. Todd Jones
Mr. John Hunt
Ms. Lisa Beth Harvey

Representing:

Intrado
Advanced Wireless Telecom
General Public
Livingston County Central Dispatch

B. Approval of Meeting Minutes – April 10, 2014

A **MOTION** was made by Ms. Bianconi, with support by Ms. Taylor, to accept the minutes of April 10, 2014, as presented. With no discussion, the **MOTION** carried.

C. Old Business

1. Updates to Text to 911 Document

Ms. Miller-Brown stated there have been some updates by NENA, but nothing that would affect the text-to-911 document. The link in our document goes to the updated version within NENA's document. During the technology forum, Mr. Groesser got the impression there was a conflict between the TCCs regarding how they were instructing PSAPs on how to choose one. Ms. Miller-Brown stated choosing a TCC is driven by the wireless providers, which is where the PSAPs should make their requests (not the other way around).

Ms. Bianconi asked if there was a timeline, to which Ms. Miller-Brown stated PSAPs can put in notices now; the agreement began May 15, 2014. Ms. Heinze stated the providers have six months to provide service once the request has been submitted.

No other updates were discussed as being needed to the document.

The text-to-911 session at the NENA conference went well. One question that was brought up, which may need to be included in the document after the answer is validated, was if messages are time and date stamped.

TCS, Intrado, and INdigital will be presenting at NASNA. Ms. Miller-Brown asked they keep marketing materials to a minimum and just give information, as that was some of the negative comments received in the 911 Tech Forum surveys. If anything comes up, she will bring to the subcommittee to reflect the information in the document.

2. Spring Tech Forum Evaluation Results

Ms. Heinze stated Intrado's presenter mentioned PSAPs could go directly to the TCCs to request a specific TCC. Mr. Currier researched and found that is incorrect; PSAPs do need to go through a wireless company.

Ms. Heinze stated if PSAPs choose web portal or direct IP, equipment needs to either be installed or able to be installed in the near future before a request can be submitted. Providers have up to six months to provide service; however, it may not take as long for certain providers. For clarification, Ms. Heinze stated a request to each provider must be submitted separately.

Regarding the evaluations, Ms. Bianconi suggested having handouts of the presenter's PowerPoints to follow for next year. General discussion followed regarding the evaluation results.

D. New Business

1. Addition to Agenda

Ms. Heinze announced Ms. Leigh Ann Ireland from Frontier asked to join the subcommittee and has been accepted. She brings a vast array of experience with her.

2. Text-to-911 Survey

Previously discussed was creating a web-based survey for deployment and where PSAPs are in the process. Mr. Armitage reviewed the survey form with the group. There were some concerns with sending the survey out too early, but others wanted to know what other PSAPs were doing. This survey is only gathering information. One suggestion was to give instructions; for instance, having your equipment ready to be or already installed, the need to request service from each provider, no public hearing or revising the 911 plan, FAQ, etc.

Ms. Coates stated when submitting an initial request, there is an overview to fill out regarding equipment, version of software, how many dispatchers, etc. Mr. Armitage will request the overviews from each provider to include links in the text-to-911 document. Once the overviews are received, they will be forwarded to the subcommittee members and the checklists posted on the SNC Web site.

E. Public Comment

None.

F. Next Meeting

Wednesday, July 9; 10 a.m. conference call

G. Adjourn

The meeting adjourned at 1:54 p.m.