

**STATE 911 COMMITTEE**  
**Emerging Technology Subcommittee**  
February 7, 2018  
Meeting Minutes

**A. Call to Order / Roll Call**

The meeting was called to order at 2:00 p.m. Roll call was taken and a quorum was present.

Voting Members Present:

Ms. April Heinze (Chair)  
Ms. Jaime Seling  
Mr. Matt Groesser  
Mr. Michael Armitage  
Ms. Patricia Coates  
Mr. Tim Smith  
Mr. Jerry Nummer

Representing:

INDigital  
Oakland County Sheriff's Office  
Kent County Sheriff's Office  
Eaton County Central Dispatch  
Oakland County  
Ottawa County Central Dispatch  
Michigan's Public Safety Communications System

Non-Voting Members Present:

Ms. Cindy Homant  
Ms. Kristine Bond  
Ms. Lyndsay Stephens

Representing:

State 911 Office  
State 911 Office  
State 911 Office

Voting Members Absent:

Mr. Mike Muskovin  
Mr. Carl Rodabaugh  
Mr. Tim McKee  
Mr. Steven Stryd

Representing:

Motorola Solutions  
Midland County Central Dispatch  
Peninsula Fiber Network  
Kalamazoo County Sheriff's Office Dispatch Center

**B. Meeting Minutes Approval**

A **MOTION** was made by Mr. Tim Smith, with support by Ms. Jaime Seling, to accept the meeting minutes of January 1, 2018, as presented. With no discussion, the **MOTION** carried.

**C. Old Business**

1. **2018 Technology Forum**

a) Speakers and Session Titles:

The Dispatcher Training Subcommittee has approved the forum. There will likely be an amended submission to update the speakers as needed.

b) Acronym List:

Speakers will be asked to submit a list of acronyms that may be used during their presentation. Also, it will be requested an acronym be fully identified by its formal term when it is first used during the presentation, and then it's permissible to use the acronym.

c) Registration Go Live Date:

Mi-Train has been updating and there are many issues including the credit card feature not working. Therefore, the registration will not open immediately, but rather by February 21, 2018. It may be necessary to send registration instructions.

d) Other:

- 1) The current sponsorships were discussed along with the budget and added expenses. Ms. Homant will compile a list of potential sponsors for the Chair review. The approved list will be notified of potential sponsorships.
- 2) The next meeting will be used to plan the Tech Talk Monday Dinner.

**D. New Business**

**1. New Members Vote:**

The members discussed the applications and placed their votes. The two new members are: Mr. Steven Berenbaum and Mr. Mark Holmes.

For the June Agenda, the subcommittee will look at discussing a policy process for adding members and other relevant expectations of the subcommittee.

**2. IP Deployment Best Practices Document:**

Last year the subcommittee felt enough documents already existed and did not pursue the update of the IP Deployment Best Practice document or prepare a frequently asked questions document. The National Emergency Number Association (NENA) is putting together a Next Generation handbook. The subcommittee agreed to revisit this topic at the next meeting to determine what considerations may be needed.

**E. Public Comment**

Ms. Jaime Seling indicated that the new RCA cell phone, “the senior phone” texts 911 when the battery is low. T-Mobile was identified as the carrier. Until the issue is resolved, the police are planning to go to the individual’s home to deactivate the feature.

**F. Next Meeting**

Wednesday, March 7, 2018, at 2:00 p.m. – Michigan State Police Headquarters, Centennial Room

**G. Adjourn**

The meeting was adjourned.