

STATE 911 COMMITTEE
Dispatcher Training Subcommittee
February 10, 2017
Meeting Minutes

A. Call to Order/Roll Call

The meeting was called to order at 9:59 a.m. and roll call was taken

Voting Members Present:

Mr. Jeff Troyer (Chair)
Mr. Dave Ackley
Ms. Karen Chadwick
Ms. Christine Collom
Mr. Vic Martin
Mr. Brian McEachern
Ms. Cherie Bartram
Lt. David Aungst
Mr. Marc Gramlich
Ms. Tammy Smith
Mr. Sam Kalef
Ms. Amy Thomas

Representing:

Calhoun Co. Consolidated Dispatch Authority
Genesee County Central Dispatch
Grand Rapids Police Department
Clinton County Central Dispatch
Lapeer County Central Dispatch
Negaunee Regional Communications Center
SERESA
Lenawee County Sheriff's Office
Monroe County Central Dispatch
Ottawa County Central Dispatch
Troy Police Department
Montcalm County Central Dispatch

Non-Voting Members Present:

Ms. Theresa Hart
Ms. Lyndsay Stephens

Representing:

Michigan State Police
Michigan State Police

B. Approval of Meeting Minutes – November 9, 2016

A **MOTION** was made by Mr. Dave Ackley, with support by Mr. Victor Martin, to approve the minutes of November 9, 2016, as presented. With no discussion, the **MOTION** carried.

C. Old Business

In November, the City of Flint returned the \$88,622.13 in training funds they had been invoiced. This money will be included in the first training fund distribution of 2017.

D. New Business

1. Revision to DTS-35 – Ms. Hart proposed an amendment to the current Request for Approval of Online Training Course Form. The suggestion was to add, under Review Process Item 8, if the log in cannot be provided with the initial application, an explanation is required and it will be provided to the State 911 office within 48 hours of request.

A **MOTION** was made by Ms. Karen Chadwick, with support by Mr. Victor Martin, to approve the revision to the DTS 35 as presented. With no discussion, the **MOTION** carried.

2. Review of Approved Training Course - Ms. Hart recently conducted a review of an SNC approved online training course; "Stress it's all in your Head" through DSS Corporation. She stated it was good training and followed the outline that was submitted during the course approval process.
3. Review of 2017 Dispatcher Training Fund Applications- Mr. Troyer described the requirements to qualify for training funds and the subcommittee separated out in to four groups to review each of the 128 applications that were submitted.

Once the review process was complete, each group reviewed their recommendations and they were discussed amongst the full subcommittee.

A **MOTION** was made by Mr. Martin, with support by Mr. Gramlich, to approve the 1,736 FTE's as presented. With no discussion, the **MOTION** carried.

A **MOTION** was made by Ms. Collom, with support by Mr. Kalef to deny the 103 FTE's as presented. With no discussion, the **MOTION** carried.

Mr. Troyer stated that this would be his last meeting as Chair of the subcommittee and he will be appointing Mr. Marc Gramlich as the Chair prior to the appeals meeting. Mr. Troyer still plans on staying on the subcommittee but may not be available to attend all of the meetings.

E. Public Comment

F. Next Meeting

February 22, 2017, 10:00 a.m. – Training Fund Appeals
Motor Carrier Officer of the Year Conference Room, MSP Headquarters, General Office Building

G. Adjourn

The meeting adjourned at 1:54 p.m.