

**STATE 911 COMMITTEE**  
911 TRAINING SUBCOMMITTEE MEETING  
October 27, 2020  
Meeting Minutes

**A. Call to Order**

The meeting was called to order by Chief Mark Barnes at 8:31a.m.

**B. Roll Call**

Chief Barnes read the notice of special meeting and roll call was taken.

Voting Members Present:

Chief Mark Barnes (Chair)  
Lt. David Aungst  
Ms. Kimberly Grafton  
Ms. Melissa Harris  
Ms. Tammy Smith  
Mr. Jeff Troyer  
Ms. Cherie Bartram  
Ms. Christine Collom  
Ms. Jennifer Robertson  
Ms. Elizabeth Bagos

Representing:

Oshtemo Township Fire Department, SNC Member  
Lenawee County Sheriff's Office  
Calhoun County Consolidated Dispatch Authority  
Ingham County 911 Central Dispatch Center  
Ottawa County Central Dispatch  
Kalamazoo County Consolidated Dispatch Authority  
SERESA  
Clinton County Central Dispatch  
Farmington Hills Police Department  
Macomb County Sheriff's Office

Voting Members Absent:

Mr. Sam Kalef  
Mr. Brian McEachern  
Ms. Amy Thomas

Representing:

Troy Police Department  
Negaunee Regional Communications Center  
Montcalm County Central Dispatch

Non-Voting Members Present:

Ms. Theresa Hart  
Ms. Joni Harvey  
Ms. Lyndsay Stephens  
Ms. Stacie Hansel

Representing:

State 911 Office  
State 911 Office  
State 911 Office  
State 911 Office

**C. New Business**

Certification Training Deadlines

The Executive Orders no longer being valid had a direct effect on training certification. Ms. Harvey has been working with the Attorney General's (AG) office, who is also working with the Michigan Public Service Commission (MPSC) to figure out what the options are. The best option is to go back to April when the training certification originally expired. The suggestion was to give PSAPs until January 1, 2021, to get training deadline certifications into compliance. The last Executive Order, when it was still in place, gave the PSAPs through December 26, 2020. The MPSC can enact an emergency rule and have it retroactive to cover everyone from back in April.

Ms. Hart stated there are approximately 40 telecommunicators who need Module I and II, but approximately 503 who need continuing education credit by the end of the year. It was asked if the PSAPs know they have employees who may be on that list. The individual PSAP dashboard will show any telecommunicator who has training hours due in the next 90 days for that specific PSAP.

If the NTS recommends this extension, it would go before a special meeting of the State 911 Committee (SNC) for approval.

Ms. Grafton asked if there was an option to expand the number of credit hours for internal training to help telecommunicators meet the continuing education hours. Ms. Hart stated the training standards state only eight hours of internal training are allowed; the remaining must be SNC-approved training

and internal training is not SNC-approved. Ms. Grafton asked if requesting special consideration of 12 hours of internal instead of eight was an option. Ms. Harvey stated if the NTS wanted to, they could request this item be taken to the SNC for approval as well. If the NTS is interested in this, there should be two separate requests in order to review each one on its own. Mr. Troyer cautioned the NTS about asking for a change to the rules. The rules had to go through the rulemaking process, and is not as easily changed as making an emergency declaration. To change any content in the rules requires a much larger project and larger request.

Ms. Collom asked about the training funds, which were also extended. At the end of this year, any 2018 funds need to be spent down. Those funds were already extended for a year, so PSAPs have until next year to spend 2019 funds.

A **MOTION** was made by Mr. Jeff Troyer, with support by Lt. David Aungst, to request an extension of the training certification deadline, from the beginning of the pandemic and running through the end of the calendar year.

With no further discussion, a roll call vote was taken:

<b>Voting Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Chief Mark Barnes	X		
Lt. David Aungst	X		
Ms. Kimberly Grafton	X		
Ms. Melissa Harris	X		
Ms. Tammy Smith	X		
Mr. Jeff Troyer	X		
Ms. Cherie Bartram	X		
Ms. Christine Collom	X		
Ms. Jennifer Robertson	X		
Ms. Elizabeth Bagos	X		

With a unanimous vote, the **MOTION** carried. This request will go to the SNC and if approved, a formal request will go before the MPSC.

No additional motion was made to take the request for a change to the rules to the SNC for approval.

**D. Public Comment**

There was no public comment.

**E. Adjourn**

A **MOTION** was made by Lt. David Aungst, with support by Ms. Christine Collom, to adjourn the NTS meeting. The meeting adjourned at 8:55 a.m.