

STATE 911 COMMITTEE
Emerging Technology Subcommittee
January 10, 2017
Meeting Minutes

A. Call to Order / Roll Call

The meeting was called to order at 10:00 a.m. Roll call was taken and a quorum was present.

Voting Members Present:

Ms. April Heinze (Chair)
Ms. Patricia Coates
Mr. Bob Currier
Mr. Mike Muskovin
Mr. Carl Rodabaugh
Mr. Matt Groesser
Ms. Jaime Seling
Mr. Tim McKee
Mr. Mike Armitage

Representing:

INDigital
CLEMIS
Public Member
Motorola
Midland County Central Dispatch
Kent County
Oakland County Sheriff's Office
Peninsula Fiber Network
Eaton County Central Dispatch

Non-Voting Members Present:

Ms. Harriet Miller-Brown
Ms. Cindy Homant

Representing:

State 911 Office
State 911 Office

Voting Members Absent:

Mr. Tim Smith
Ms. Leigh Ann Irland

Representing:

Ottawa County Central Dispatch
Frontier

B. Meeting Minutes Approval – November 16, 2016

A **MOTION** was made by Mr. Muskovin, with support by Mr. McKee, to accept the meeting minutes of November 16, 2016, as presented. With no discussion, the **MOTION** carried.

C. Old Business

1. Smart911 Rollout Update

Rave Mobile Safety has brought on Dale Gribler as a PSAP liaison to help to mend some fences with the 911 community. We had a two hour planning meeting on the 17th with Harriet and Cindy. There are eight counties that have jumped on board. They have asked about what areas are not participating so there may be some renewed efforts in the Metro area.

2. IP Deployment Best Practices Document

Ms. Heinze stated we are going to start working on this. Now that we have the TFOPA document done and others out there that are available. We do have some assignments out there on it. We had as far as best practices are concerned the document outline. Since there are already many documents available including the TFOPA document, Ms. Heinze thinks what we need to do is an FAQ instead of an actual document to point them in the right direction to go get the information. Open for discussion, there was agreement from the group since there is so much information out there right now and Project 43 will be out in August that to generate some form of documentation within this group would only scratch the surface compared to the other documents.

- Ms. Heinze asked if we should do an FAQ or a higher level document overview. The difference would just be the format of the document. The National 911 office might already have something like this. Should we write a quick summary and put it on the website or just refer to the other documents on the website.
- Question about whether it shows from A to B or migration issues that all these agencies are seeing.

- TFOPA covers a lot of that, it has a whole evaluation tool that tells you, where you are in the process, what you need to look at, and how you need to migrate. Tells you what you should consider in the different positions along the way. The vast majority of the issues PSAPs that are transitioning are facing are with the CPE not the network.
- It was discussed that we should have a session at the Technology Forum to discuss CPE deployments. Request for a survey to make a list of who has purchased new CPE here in Michigan in the last 18 months that is NG based CPE. Would like to have a survey put out to all so that those that are unable to make it can still submit their knowledge and information as well. Lessons learned things that you should ask. What are your deal breakers? Jerry was asked to make up 10 questions that should be asked and send those to Ms. Heinze.

In Summary, where IP best practices document is concerned, it will be changed to a bulleted document that highlights the points and then gives references where to find the information.

D. New Business

1. Converting E911 to NG911

- Jerry Nummer - What is the true impact on future equipment? How does it transfer when looking at one that accepts 512 characters and the other gets 1000 characters. There is a Michigan standard ALI format. Is it important that moving forward there should be a Michigan Standard? A standard may prohibit capability. Discussion about how this relates to Class of service and how they can only use what the CPE sends.

2. State 911 Plan Review

Deadline already overdue by two years. Would like it resent in Word format, then discussion about putting the document in SharePoint in order to be able to track the changes made. That way we are all working in one document. Should have the 1st draft of the changes by the next ETS meeting. Target the June SNC meeting in order to be able to include in the update to the Legislature. Final draft needs to be done by May 31. Rough draft of the individual sections by the next ETS meeting. Next meeting will focus specifically on this document and there will be significant changes. Requested Cindy send out an email to the group with what will be done with the IP document and the State 911 Plan due to not having several members here today.

3. Update text to 911 Documents

Our documents are old and there is more information out there as well as things are done differently. Would like a work group setup to work on updating the Text-to-911 documents. Jamie Seling volunteered to be on the group, along with April Heinze. April recruited Harriet Miller-Brown, along with Mike Armitage to help with this.

4. 2017 Technology Forum

- Cindy sent out a topic list. The forum is 12 hours long.
- Combine class of service and NEAD into 1 hour. (April Heinze right now)
- ALI impact stuff would be a good thing to have. (Jerry Nummer) requesting a formal request be sent. One hour session
- Lessons learned would need to have a moderator (would like to have a PSAP person as moderator Matt Pat, Carl on the panel) One hour session
- Best practices can be removed since we have already discussed this.
- Onvoy should be testing 1st quarter if that happens have both Onvoy and whoever has done some testing with them. More than a corporate presentation.

Deliver calls using LTE, so their delivery mechanism is VOIP. One hour session. Harriet will get with Lindsey Carr to discuss.

- TDOS and bad actor will not be out the door and approved by the tech forum however it is still something we should talk about. Reminder to PSAPs about what to do in these instances. Make it a component of the Cyber Security topics?
- Into the weeds of CPE 3-hour session broken down into three one hour sessions.
- FirstNet Update in an hour session. (Pam)
- CAD2CAD (TBA), TDOS (Harriet), RapidSOS (Mike Armitage), and UP Pilot (Mark Holmes) all 15 minutes update sessions
- GIS repository talk about whether this needs to be included in the Tech forum or is it for the New Directors School. GIS repository and why it's important to you. One hour session. Cindy will check with Mark Holmes
- Cyber Security Jim will be presenting, with a focus more on broad cyber security. Jay English is going to be here for the Interoperability Conference however April would like to have him back for this as well. Carl Rodabaugh/Jerry Nummer will put together an hour session on cyber hygiene.
- TFOPA 2 hour session talk about the 3 new documents. Would like someone from the task force from the outside.
- On the invite put what where when and who so that it is emphasized this is a technical forum not necessarily geared for line dispatchers but rather those involved in technical aspects. Give an explanation about what the different sessions are about. Talking about 6 hours educational each day, 1 hour lunch, and 3 15-minute breaks.
- Cost was only \$10 last year. \$25 was mentioned. This will be SNC approved. A **MOTION** was made by Ms Seling, with support by Ms. Coates, to accept the cost of \$50 for the Technology Forum. With no discussion, the **MOTION** carried.

E. Public Comment

1. RezQ

An App that was sent to Pat Coates office just yesterday. It has been passed onto Dale Berry to let the ambulance association know and pass along to them. This is advertising help with off duty personnel similar to Uber for the ambulance service.

F. Next Meeting

Doodle Poll will be done for both the next regular meeting and State 911 Plan. Two weeks for the State 911 Plan phone conference for the plan only. First draft is due at this time. One week after that for the ETS meeting.

G. Adjourn

The meeting adjourned at 12:10 p.m.