



STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY

KEVIN ELSENHEIMER
EXECUTIVE DIRECTOR

July 1, 2016

Dear Certified Local Government Contact:

The State Historic Preservation Office (SHPO) is seeking fiscal year 2017 Historic Preservation Certified Local Government (CLG) grant applications. Funds are available for education, identification, community based planning, registration, and rehabilitation activities. **The grant application deadline has been moved up to Monday, October 3, 2016. Applications must be postmarked no later than 5:00 p.m. on Monday, October 3, 2016.** Copies of the grant manual and application materials can be found on the SHPO website at www.michigan.gov/shpo. If you haven't already done so, we encourage you to discuss your proposed project with SHPO staff.

Please note that two distinct manuals are available online. One manual contains the requirements for education, identification, registration, and community based planning activities, while the other contains the requirements for rehabilitation and rehabilitation planning activities. Please be sure to use the correct manual when preparing your grant application.

The fiscal year 2017 program priorities remain the same as last year's priorities. Fiscal year 2017 projects undertaken in association with one or more of the following priority programs identified by the SHPO will receive more points: Projects undertaken in association with resource identification and designation in support of economic development and community planning activities; the revitalization of traditional downtowns; cultural heritage tourism; and Mid-Century Modern resources (1940-1970). The priority program areas are listed on page 4 of both manuals. The SHPO *Project Scoring Criteria* are located in the appendix sections of both manuals and reflect fiscal year 2017 program priority areas.

Note that several forms are required with each grant application. The forms can be found in the appendix of each manual. These forms include: W-9 Request for Taxpayer Identification Number and Certification; Certificate Verifying Key Persons of the Contractor/Subgrantee; Officer Compensation under the Federal Funding Accountability and Transparency Act.

For applicants sponsoring a CLG grant application with a non-profit organization or other public entity, note that there is added information in Chapter 1 of both manuals describing the conditions and required application documentation and materials that need to be submitted with your grant application. Please contact the SHPO if you plan on sponsoring a CLG grant application with a non-profit organization or other public entity.

We look forward to receiving a Certified Local Government grant application from your community.

Sincerely,

Brian D. Conway
State Historic Preservation Officer