

**Complete Streets Advisory Council  
Organizational Meeting  
Meeting Minutes- Final**

*September 29<sup>th</sup>, 2011  
2:00 – 5:00 p.m.  
Capitol Commons Building*

**Present:**

Andrea Brown, Steve DeBrabander, Rochelle Hurst, Kelli Kavanaugh, Captain Harold Love (Gary Megge), Linda Miller-Atkinson, Rory Neuner, Megan Olds, Gary Piotrowicz, Barbara Schmid, Suzanne Schulz, Kirk Steudle, Christopher White.

**Not Present:**

Ken Fletcher, Gary Heidel, Karen Kafantaris, Jim Magyar, John Niemela

**Welcome – Suzanne Schulz**

Chairwoman Suzanne Schulz welcomed everyone to the third Complete Streets Advisory Council meeting. She informed the group that there would be a public comment period at the beginning as well as at the end of the meeting. Those wishing to speak were asked to fill out a public comment card and return it to a staff member. Suzanne also stated that there was a conference line available for those who want to listen to the proceedings. Public comments can also be received in writing or by email at [CompleteStreetsAC@michigan.gov](mailto:CompleteStreetsAC@michigan.gov).

Suzanne also informed the group of the resignation of Jim Magyar, representative for the (Disabled Persons Organization), from the Advisory Council due to work-related conflicts.

**Approval of Minutes**

The draft July 28, 2011 minutes were approved unanimously.

**Public Comment**

None at this time

**Presentations**

Josh DeBruyn & Kathleen Gleeson (MDOT/Attorney General) – Josh and Kathleen gave a presentation on Torts and Liability.

Summary: The presentation began by outlining four design treatments' that promote bicycle and pedestrian safety. It then presented a series Michigan State Supreme Court cases that are the basis for determining that these facilities are defensible should a claim be made as a result of the facility.

Mark Van Port Fleet (MDOT) – Mark gave a presentation discussion Context Sensitive Solutions.

Summary: Mark described in detail the Context Sensitive Solutions process used by MDOT in road and bridge project development, and demonstrated how that can contribute to the development of complete streets, sharing some actual project examples.

## **Discussion**

Polly Kent (MDOT) - Polly reviewed the sample policy items that were submitted by the council members. Polly also reviewed the Preliminary Draft Report that was distributed to each member. Polly asked the council if there was anything that they did not see that they would like included the report, the council stated that they would like to include the sample policy items that the council developed and that they would also like to include the record of public comment.

## **Wrap up- Suzanne Schulz**

Suzanne briefly reviewed each of the presentations and asked the council members what topics they would like on the agenda for the November meeting. The council expressed that they would like to have a working group session to clarify for the State Transportation Commission their priorities for a statewide complete streets policy. Each council member was asked to come to the November meeting having reviewed the complied policy language and be ready to approve or object and to also bring with them one educational resource (link or hard copy).

## **Public Comment**

**Joe Manzella** – Joe would like to see an improved process for 2-way communication while implementing complete streets. He mentioned a way for locals to request an MDOT, an opportunity for MDOT to weigh in on local projects. MSP responded that identifying a safety need is the fastest way to get MDOT action on local priorities.

## **Next Meeting**

The next CSAC meeting is scheduled for November 17<sup>th</sup>, 2011 from 2:00 – 5:00 p.m. at the Capitol Commons Building.

## **Adjournment**

The meeting was adjourned at 4:30 p.m.