

Local Public Agency Stakeholder Partnering Team Meeting Agenda

Date: May 7, 2020

Time: 10:00 am – 12:00 pm

Location: Teams Meeting

Attendees:

Teams Video Call

Tracie Leix, MDOT

Larry Doyle, MDOT

Jack Hofweber, MDOT

Demetrius Parker, MDOT

Theodore Burch, FHWA

Kris Sullivan, MDOT

Kelly Crannell, MDOT

Eric Mullen, MDOT

Brad Wieferich, MDOT

Kurt Zachary, FHWA

Steve Puuri, County Road Association

Lance Malburg, Dickinson County Road

Andy Kilpatrick, City of Lansing Commission

Sheryl Siddall, Washtenaw County Road

Agenda:

1. Welcome and Introductions*
2. Action Items
 - a) See if Teresa can include some examples or best practices to include in the webinar. – Real Estate held a webinar with best practices and a recording is posted on the Real Estate website. Training was held in March.
 - b) See if state D allows Force Account. – State D can be delivered via Force Account. State D is required to be administered the same as federal aid.
 - c) See about getting a web page set up on the LAP site to devote to LPA materials. – All documents are posted on the website (meeting minutes, accomplishments, charter, and the latest matrix).
 - d) Need Kelly to help draft an advisory and help with training of local agencies on the new SPEC book. – The Spec Book implementation is delayed until August 2021. No new advisory or training is being developed at this time since the roll out date has been delayed. Spec book is estimated to be published electronically in June and printed by late fall. Hoping to do a webinar training once Spec Book is published.
 - e) CEW Update: add JobNet, and LARS contact, Talk to LTAP about the FHWA spot – CEW went well. SHPO took over Fed Update spot at CEW.
 - f) Send along job number to Tracie to look at. – Andy sent into Tracie and billing was able to clarify the issue. Finance said there is still a few human error issues

Local Public Agency Stakeholder Partnering Team Meeting Agenda

with billing. Hoping to streamline the process and working on fixing issues.

-All state payments to city go into one account and the payment does not have enough information to distinguish what the payment is going towards.

- g) Get a team lead meeting pulled together to refresh the matrix. – Kurt, Steve, Kelly, and Tracie did meet about matrix and ways to reformat and refresh.

Discussed below.

- Notice of proposed rulemaking to matrix. (Added to Matrix)
- Add Local Agency Research Board - New material approval, etc.

3. SHPO Updates – Clearance Issues

- a) Local Agency Program will was assisting local agencies with transmitting electronic SHPO applications until July 1st. SHPO has since created their own submission portal for local agency documents.
- b) SHPO will no longer do research on local projects after July due to lack of staffing. MDOT/SHPO will have an update today, and more guidance to come after this meeting.

4. Federal Funding – Cases Study of Other States (Lance)

- a) Nothing new currently. Defer to next meeting.

5. COVID-19 impact on local agencies ability to obligate projects

- a) CRA - Heard from counties about concerns with delays due to working remotely, EGLE permits, SHPO issues, and Right-of-Way (ROW) acquisition. Approximately \$12 million of federal aid from county projects are not going to get obligated. Local agencies have sent letters to congress, state reps, etc. They are asking for an extension of the obligation authority. CRA put out survey to local agencies and received 20-30 responses. MML also put out a survey and they plan to take feedback and determine a plan of action. CRA survey went out in an Engineering Listserv and Engineering Update approx. 2 weeks ago.
- b) LAP - Bridge projects are progressing. Only a few concerns with Safety projects. LAP has been working from home for 8 weeks and jobs have been moving along seamlessly. No major issues. TSCs seem to like the electronic format for GI meetings.
- c) MPOs and RPAs – Of the CMAQ projects only 1 project may be experiencing issues. Most projects appear to be in good shape. It is not a widespread issue, but it is important to those affected.
- d) City- Working through state agencies and federal agencies is not slowed down, but working with property owner or Real Estate agency is slowing down the process with ROW approvals.
- e) Oakland County Project Example – This project allowed to certify on right of entry then amend the ROW certification later once receive and can meet with the property owner. This work around currently available if needed.
- f) Department of Treasury Webinars - Treasury has upcoming webinars and LAP

Local Public Agency Stakeholder Partnering Team Meeting Agenda

and Finance will be presenting in their next webinar (SIB loans, deferred loans, working with MPOs on deferred letting if needed). There will be focus on funding part of the program and what solutions can be found.

Example: One project has been allowed to defer their letting in order to utilize their funds. FHWA had to approve, so this will be a case by case basis.

6. LPA Stakeholder Partnering Page on LAP External Site
 - a) https://www.michigan.gov/mdot/0,4616,7-151-9625_25885_97591---,00.html
 - b) Meeting Minutes, Accomplishments, and Matrix are posted
7. Accomplishments 2019
 - a) Send in comments by Friday, May 22 and we will finalize.
 - b) Lance to put together a few sentences on MDOT and local agency contracts pilot to include in the report.
8. Matrix Review cont'd
 - a) New Layout: Monday.com
 - o Define what the "status" would mean in a key
 - b) Survey to locals – Working on preliminary draft of survey questions with Planning, LAP, and Finance. Goal is to have a draft survey at the next meeting for others to comment on.
 - c) Link to Accomplishments Reports in survey
9. Partner Updates (Round Table)*
 - a) CRA - Wetland Board Meeting media event May 18th at 1pm. Making sure there will be no violation with executive orders.
 - b) FHWA – Have been working remotely since March, and will continue to do so until the directive changes. FHWA team has been diligent on communication. There have been 2 new positions filled for the Grand and North Region and the Finance Specialist. Still working on a few more vacancies in the planning area. Shortfalls in revenue at state and federal level due to COVID will impact the program in the future. Talks of possible infrastructural changes, but updates will be provided as available. EDC6 is rolling out.
 - c) MDOT – Currently waiting for revenue conference to see what the impact will be. If any agency has questions related to their projects let us know. We are currently in a hiring freeze, but we are working on overlaps in the program to manage projects.
 - d) Construction - Projects moving along at this point. Some outside MDOT worksites are requiring workers to provide negative COVID test results before arriving to a worksite. MDOT has worked with FHWA & MCA to extend many construction related certification expiration dates due to classes cancelled because of COVID. Detailed guidance has been issued by MDOT CFS. In general, MDOT issued certifications are extended one calendar year from current expiration and Michigan Concrete Association certifications are extended until

Local Public Agency Stakeholder Partnering Team Meeting Agenda

the end of this calendar year.

Action Items for next meeting:

1. Tracie to speak with Brad W. and Steve P. after SHPO update today.
2. Add to next meeting. - Federal Funding – Cases Study of Other States (Lance)
3. Tracie to reach out to Bridge section about bridge certifications.
4. Larry reach out to Teresa on RE issues due to COVID 19 impacts. Right of entry.
5. Draft survey.

Next Meeting:

July 15, 2020	1:00 p.m. – 3:00 p.m.	Teams
September 23, 2020	1:00 p.m. – 3:00 p.m.	Teams
November 12, 2020	1:00 p.m. – 3:00 p.m.	Teams