

# Federal Highway Administration (FHWA) Emergency Relief Program Outline for Michigan

Complete FHWA Emergency Relief program can be found at [www.fhwa.dot.gov](http://www.fhwa.dot.gov).



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## Serious damage to Federal-aid highways\* as a result of natural disaster or catastrophic failure from an external cause

<p><b>STEP 1:</b> <b>Report and Update</b> Locations and severity</p>	<p>Local road agencies and MDOT regions</p> <ul style="list-style-type: none"> <li>- Follow notification protocols</li> <li>- Assess and report damage</li> <li>- Provide updates</li> <li>- Request assistance</li> </ul>	<p>Local emergency management coordinator responsibilities include liaison with local officials and road agencies, and Michigan State Police Emergency Management &amp; Homeland Security Division</p> <p>MDOT Emergency Response Plan includes notification of MDOT Safety &amp; Security Administration (Emergency Management Coordinator) to further notify internal and external resources, such as Michigan State Police Emergency Management &amp; Homeland Security Division and FHWA</p>	<p>All levels of emergency management monitor reports for</p> <ul style="list-style-type: none"> <li>- Possible emergency declarations</li> <li>- Requests for assistance</li> <li>- Eligibility for federal programs**</li> </ul>		
<p><b>STEP 2:</b> <b>Response - Emergency Repairs</b> During and immediately following disaster/failure</p>	<p>Local road agencies and MDOT regions perform debris removal and emergency repairs within normal authority</p> <ul style="list-style-type: none"> <li>- Restore essential traffic</li> <li>- Minimize the extent of the damage</li> <li>- Minimize or eliminate the emergency condition</li> <li>- Protect the remaining facilities</li> </ul>	<p>Detail damage, debris, and repairs by site</p> <ul style="list-style-type: none"> <li>- Photos (<i>important</i>)</li> <li>- Plans</li> <li>- Diagrams</li> <li>- Sketches</li> </ul>	<p>Document costs by site</p> <ul style="list-style-type: none"> <li>- Labor</li> <li>- Equipment</li> <li>- Materials</li> <li>- Emergency contracts</li> <li>- Debris removal</li> </ul>	<p><b>Also:</b> <b>Recovery - Preliminary engineering for Permanent Repairs</b></p>	<p>Prepare</p> <ul style="list-style-type: none"> <li>- Surveys</li> <li>- Plans</li> <li>- Specifications</li> <li>- Estimates</li> <li>- Bidding documents</li> </ul>
<p><b>STEP 3:</b> <b>FHWA Emergency Relief Program</b> Determine eligibility for Federal-aid highways*</p>	<p>MDOT Safety &amp; Security Administration coordinates the FHWA program</p> <ul style="list-style-type: none"> <li>- Submit letter of intent to and receive acknowledgment from FHWA</li> <li>- Facilitate briefing meetings and site visits with local road agencies, FHWA, and MDOT regions (MDOT Local Agency Programs, if available)</li> </ul> <p>Local road agency identifies Federal-aid sites with damage more than \$5000</p> <ul style="list-style-type: none"> <li>- Provide detail and documentation of emergency repairs and debris</li> <li>- Provide estimates prepared for permanent repairs</li> </ul> <p>MDOT Local Agency Programs</p> <ul style="list-style-type: none"> <li>- Verify site locations on Federal-aid highways*</li> <li>- Inform local agencies of program process</li> </ul>	<p>FHWA, MDOT, and local road agency drafts FHWA Detailed Damage Inspection Report (DDIR) 1547</p> <ul style="list-style-type: none"> <li>- Detail, documentation, and estimates of repairs and debris removal</li> <li>- Categorize as "Emergency" or "Permanent" Repair</li> </ul> <p>MDOT Safety &amp; Security Administration facilitates report completion (further detail, etc.)</p> <p><b>FHWA Michigan Division Administrator determines activation of program</b></p> <p>FHWA determines site-specific eligibility</p> <p>MDOT Safety &amp; Security Administration provides liaison and notifications</p>			
<p><b>STEP 4:</b> <b>Recovery - Permanent Repairs</b> Restore roadway to pre-disaster condition</p>	<p>All of the following <b>MUST</b> be in place prior to the start of <b>PERMANENT REPAIRS</b>:</p> <ul style="list-style-type: none"> <li>- Follow all <b>STANDARD (but expedited) construction processes and requirements including authorization from MDOT Local Agency Programs and FHWA</b></li> <li>- <b>FHWA activation of Emergency Relief program</b></li> <li>- <b>FHWA determined site as eligible</b></li> </ul> <p><b>Failure will result in work being declared ineligible and may jeopardize FHWA project funding</b></p>		<p>MDOT Local Agency Programs assists local road agency with:</p> <ul style="list-style-type: none"> <li>- Document requirements</li> <li>- Bidding requirements</li> <li>- Typical construction schedule</li> <li>- Letting methods</li> <li>- Possible alternate temporary funding sources interim to FHWA reimbursement (may be lengthy)</li> </ul>		

\*Federal-aid highway: all public roads not functionally classified as either local or rural minor collectors, as defined in 23 CFR section 101.

\*\*Federal programs, such as FHWA Emergency Relief and Federal Emergency Management Agency (FEMA) Public Assistance:

- Each program is distinct and separate with its own thresholds and requirements, including but not limited to governor and/or presidential emergency/disaster declarations.
- FEMA does not cover damages eligible for other programs, including FHWA's Emergency Relief for Federal-aid highways.