

Local Agency Program Information Advisory

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From Tracie Leix, Local Agency Program Engineer

Progress Clause Template for Local Agency Projects

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This advisory is superseded by any subsequent revisions to the references listed in this index.

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The MDOT Local Agency Program (LAP) unit has posted an updated Progress Clause template for use on Local Agency Projects.

The post is on the LAP website (www.michigan.gov/mdotlap). Click on one of the LAP units on the left side of the screen, then click the "Design" link in the "Requirements" section, then Click on the link "Progress Clause Template for Local Agency Projects".in the section headed "Design Guidance".

The link to the document is:

http://www.michigan.gov/documents/mdot/Progress_Clause_Template_FINAL_LAP_102617_604719_7.pdf

The template is intended to be used by local agencies and their consultants, only on projects administered through the MDOT LAP Unit. The template does NOT apply to MDOT Trunkline projects.

Language in this template agrees with the recently released Frequently Used Special Provision (FUSP) 12SP-101. The FUSP eliminates the requirement that the contractor submit the Project Schedule before contract award. The Progress Clause template still allows the local agency to have either a construction start date, or to start with 10 days after contract award.

To use the template, select either of the two start date options, and delete the other option. Similarly, select one of the completion date options and delete the other.

When preparing the Progress Clause, please keep in mind the following:

- The contract may not be awarded for the full 49 days following the bid letting date
- Include intermediate milestone dates as necessary.
- Allow for weather related delays, tree removal, bat or other endangered animal issues, and time restrictions related to the start date.
- Include landscaping requirements, seasonal limitations, and/or delayed final acceptance items in the completion date.
- Information regarding noise and other local ordinances are to be placed in the Special Provision for Maintaining Traffic, and not in the Progress Clause
- Do not include a footer in the document.

Please contact Bruce Kadzban, PE, Rural Program Manager, at 517-335-2229 or kadzbanb@michigan.gov, with questions.