

Local Agency Program Information Advisory

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From Tracie Leix, Local Agency Program Engineer

Implementing Digital Signatures using CoSign Software

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MDOT
Development Services Division
Local Agency Program
PO Box 30050
Lansing, MI 48909
Phone/517-373-0030
Fax/517-335-3234
www.michigan.gov/mdotlap

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This advisory is superseded by any subsequent revisions to the references listed in this index.

Direct questions and inquiries regarding this Advisory to:

Tracie Leix
Local Agency Program
Engineer
MDOT Local Agency Program
517-335-2233
leixt@michigan.gov

MDOT is deploying a new method to digitally sign and seal documents. This new process moves away from Adobe digital signatures to a tool called CoSign which will allow for digital signatures and seals. MDOT is encouraging local agencies and their consultants to sign up to use the CoSign tool.

Digital signatures and seals using CoSign will allow local agencies and consultants to submit documents to MDOT electronically during the design process including program applications and design exceptions. Digital signatures are required for e-construction to sign contract modifications and other forms. Ink signatures cannot be mixed with digital signatures.

To request a digital signature user account, download and fill out MDOT form #2122. Email the completed form to MDOT-esign@michigan.gov.

For training videos, software installation instructions or additional information please visit www.michigan.gov/MDOT-esign.

For questions related to requesting a digital signature user account please contact MDOT-esign@michigan.gov.

For any questions related to local agency projects such as the program application or design exception processes please contact Tracie Leix at leixt@michigan.gov or 517-335-2233.