

Verification of Enrollment for Accountability Purposes is Now Available

The Verification of Enrollment for Accountability Purposes is now available on the Secure Site through **5:00 p.m., June 15, 2015** for Spring 2015 M-STEP and MI-Access. The student names and demographic information listed are pulled from the Michigan Student Data System (MSDS) and are showing as currently enrolled in the school and would be expected to test. This is the list of students that will be used for the schools accountability calculations and the demographics that will be used for assessment and accountability reporting. While it is anticipated that the MDE will not be identifying Priority and Focus Schools for the 2014-15 school year, this information is still important for assessment participation compliance.

This is the last opportunity to review the enrollment and demographic information and submit changes in MSDS via a student record maintenance (SRM) file for assessment and accountability purposes. We will be updating the list nightly from MSDS, so if you submit an SRM, the changes will be reflected the following day on these reports in the Secure Site.

The Division of Accountability Services (DAS) will NOT be able to use the MSDS End-of-Year General Collection, so it is important that any updates you want reflected in accountability and assessment reporting are submitted in MSDS by 5:00 pm on June 15, 2015. DAS will be pulling the final student data from MSDS after 5:00 pm on June 15 and will only be using data with an "As of Date" on or before June 5, 2015. This is important to let your district MSDS person know.

At this time, DAS anticipates that the Verification of Answer Documents window will be available for *view only* starting June 10 so schools can start to identify possible issues with answer documents (for both online and paper/pencil). Since we will not have all of the data available on June 10, we will not allow issues to be submitted for answer documents until June 17 – June 24, 2015 when more data will be available. The Verification of Not Tested will be available June 17 – July 8, 2015.

You can find instructions on what to look for, explanations of the different screens, and how to resolve issues by clicking on the *Accountable Students & Test Verification-Spring 2015* link under the Quick Reference section at www.michigan.gov/securesitetraining.

If you have questions or need additional information, please contact our call center at 877-560-8378 and press option 3 for assistance or email baa@michigan.gov.