Spotlight

on Student Assessment and Accountability

September 14, 2017

Key: supports and accommodations information

Reminder (previously run article)

M-STEP Target Analysis Report Available

The M-STEP Target Analysis Report is now available in the Dynamic Score Reporting Site through the Secure Site. To access the Target Analysis Reports, log in to the OEAA Secure Site (www.michigan.gov/oeea-secure) and select the **Reports** tab. From the drop-down menu, select **Dynamic Score Reports**. Once in the Dynamic Score Reporting Site, select **School**, **District**, **ISD**, or **State Target Analysis Report** to view the report.

Target Analysis Report Training Materials

Training materials for the 2017 Target Analysis Report have been updated and posted to the M-STEP web page (www.michigan.gov/mstep) under the **What's New** section. These materials provide resources to be used when providing training to the users of the Target Analysis Report and include:

- Target Analysis Report Resource Document: a document that provides guidance on the data and components of the Target Analysis Report and suggested ways this data could be used to examine program effectiveness at the target level

- Target Analysis PowerPoint: a presentation that could be used to provide training to users of the Target Analysis Report; it includes the components of the report, the data, and considerations for use of the data

- Target Analysis Handout: a document that could be used with the PowerPoint presentation, to be given to training participants as a guided note-taking document

Plan to use these materials in a way that supports your training needs – to ensure the Target Analysis Report is used to assist educators in examining program effectiveness at the target level.

Spring 2017 MI-Access Reports Available

We are pleased to announce MI-Access reports for the Spring 2017 administration are now available in the Dynamic Score Reporting Site through the OEAA Secure Site (www.michigan.gov/oeaa-secure). Reports are broken down by Functional Independence, Supported Independence, and Participation and include:

- Individual Student Reports (ISR)
- Student Overview Reports
- Online Parent Reports
- Student Roster Reports
- Expectation Analysis Reports
- Demographic Reports
- Comprehensive Reports

Printed Parent Reports and Student Record Labels will start arriving in schools and districts beginning September 20, 2017, with all deliveries completed by September 27, 2017.

NEW for 2017:

Drill-Down Feature

The **School Demographic Report** has a drill-down feature that allows users to select the link in the **Number of Students Assessed** column. This link opens the Student Roster Report which contains the students included in the selected demographic group.

From the **Student Roster Report** users may select a student's name in the **Student** column. The student name link opens the Individual Student Report (ISR) for the selected student.

After a user has selected a link to drill down into either the Student Roster Report or an ISR, a breadcrumb displays below the ISD/District/School entity information. This allows the user to navigate or return to the original report. For example, if drilling down from a Student Roster Report to an ISR, "Student Roster > Individual Student Report" appears. To return to the Student Roster, the user selects "Student Roster" in the breadcrumb area.

Actions Drop-down

The Actions drop-down menu is now available on all reports. Options vary depending on the report. Options in this menu may include:

- About this Report
- PDF Download
- Zip (Bulk PDF) Download
- CSV File Download (new for 2017)
- CSV File Format (new for 2017)

How to Access Reports:

To access your school's MI-Access reports, log into the OEAA Secure Site (www.michigan.gov/oeaa-secure), go to the **Report** menu, and select **Dynamic Score Reports**. For additional information on accessing the Dynamic Score Reports, go to the OEAA Secure Site Training web page (www.michigan.gov/securesitetraining) and scroll down to the **Student Scores/Reporting** section.

In addition, the Navigating and Accessing the Dynamic Score Reporting Site document is available on the MI-Access web page (www.michigan.gov/mi-access). The **2017 MI-Access Guide to Reports** will be available to users within the next week. Until the **Guide to Reports** is released, additional detailed information about each report is provided in the **About this Report** document. You can find the **About this Report** for every report in the **Actions** menu drop down on the reporting site.

Writing CDs:

Included in the Parent Report and Student Record Label shipment, schools will receive CDs that provide images of student constructed responses from the 2017 MI-Access FI ELA-Expressing Ideas test. Constructed response images are provided for all FI students with a valid test. Also included on the CD is the scoring guide which includes the scoring rubric, released prompt, and sample annotated responses for each score point.

Early Literacy and Mathematics Benchmark Assessment Reports for Fall 2017

The Office of Educational Assessment and Accountability (OEAA) is excited to announce that the Early Literacy and Mathematics Domain Analysis Report for the Fall 2017 administration is available in the Dynamic Score Reporting Site through the OEAA Secure Site. To view your school or district reports, go to the Secure Site (www.michigan.gov/oeaa-secure) and select **Reports**, then in the drop-down menu select **Dynamic Score Reports**.

The Early Literacy and Mathematics Benchmark Individual Student Report, Student Roster Report, and Domain Analysis Report are available in the Dynamic Score Reporting Site through the Secure Site within 48 hours for students who have completed both parts of a test in a content area.

The reports currently available are:

Individual Student Report (ISR)

The Early Literacy and Mathematics Benchmark Assessment Individual Student Report provides information about student performance by content area. Each student will have a separate ISR for each content assessed.

ISR Report Layout

The report is divided into three main sections:

1. **Student demographic information**

2. **Content Summary** - displays Points Earned out of Points Possible for each Domain in a content area

3. **Content Details** - displays Points Earned out of Points Possible for each assessment category within a content area

Student Roster (SR)

The Early Literacy and Mathematics Benchmark Assessment Student Roster allows users to view student Points Earned out of Points Possible (Max Points) by grade, content, domains, and categories.

SR Report Layout

The report is divided into two main sections:

1. An alphabetical listing of the selected students

2. Points Earned by domain and assessment category in a table form

Domain Analysis Report

The Early Literacy and Mathematics Benchmark Assessment Domain Analysis Report allows users to view a list of selected students divided into three groups or "buckets", based on the number of Points Earned in each content area and domain for the fall test. Users can select data by overall content area (English Language Arts or mathematics) and/or by selected content domains.

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Domain Analysis Report Layout

The report is divided into two main sections:

1. **Domain Performance Graph** – showing the number of students in each of the three Points Earned buckets

2. **Domain Performance Table** – providing a list of students divided into three groups based on Points Earned in each domain or content area total

About This Report (ATR)

The ATR provides more detailed information about each of these reports. The About This Report (ATR) is available through the Actions drop-down menu of each report in the Michigan Dynamic Score Reporting Site.

Note about Fall Data

The Fall Early Literacy and Mathematics Benchmark Assessment occurs before the official collection of Michigan Student Data System (MSDS) data. This means that the demographic data—such as Grade level, English Leaner (EL), and Students with Disabilities (SWD)—will not display a student's current status if the data has not been entered in MSDS or their status has changed since last year.

The aggregate Demographic Reports will be available after the official collection of MSDS data.

Reporting Codes

District/schools can create a four-digit code to group students for reporting purposes. For example, if you want all of Mrs. Smith's math students grouped together, first you would decide on a four-digit number for Mrs. Smith (let's say 1234), and then put 1234 into each student's math Reporting Code field on the BAA Secure Site. Of course, you can group the students however you would like and it does not have to be by teacher. This will allow you to filter the reports by the assigned Reporting Codes. Be sure to keep a list of the four-digit codes you use on the OEAA Secure Site and to whom or what group you are assigning that code.

Users of the OEAA Secure Site can enter Reporting Codes for groups of students at a time using the Mass Update Assessments page on the OEAA Secure Site. Detailed instructions can be found on the Secure Site Training web page (www.michigan.gov/securesitetraining). Click on Mass Update Assessments under the **Pre-Identification/Student Search** section.

The Reporting Codes need to be entered on the OEAA Secure Site by **October 6, 2017** to be included in the Student Data File and score reports as applicable.

The Reporting Codes can be used however the district or school chooses and are not used by the Department of Education in any way.

2017 Early Literacy and Mathematics Benchmark Assessment Guide to Reports

The Early Literacy and Mathematics Benchmark Assessment Guide to Reports is now available on the Early Literacy and Mathematics Benchmark Assessment web page (www. michigan.gov/earlylitandmath) under the **What's New** and **Reporting** sections.

The **Early Literacy and Mathematics Benchmark Assessment Guide to Reports** provides educators with important information about scoring, the data contained in each report, the reports that are available in the Dynamic Score Reporting Site, and the functionality of each report.

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

M-STEP and MI-Access Braille Survey

Over the past few years, the Michigan Department of Education (MDE) has been transitioning its assessments from English Braille American Edition (EBAE) to Unified English Braille (UEB). This transition has been coordinated with the Office of Low Incidence Outreach (LIO) transition plan. Educators working with students who may need braille forms of the M-STEP and MI-Access Functional Independence (FI) assessments are encouraged to fill out a survey to help MDE determine the continued assessment transition plan for the Spring 2018 assessments. In advance of filling out the survey, educators may find it helpful to review the Spring 2017 Braille Assessment Plan located under the Student Supports and Accommodations section of the M-STEP web page (www.michigan.gov/mstep) and MI-Access web page (www.michigan.gov/mi-access).

The Spring 2018 Assessments – Braille Survey will close **September 29, 2017**.

Update on the Annual Education Report

The Michigan Department of Education (MDE) is awaiting approval of the Every Student Succeeds Act (ESSA) plan with the United States Department of Education (USED) and will delay the district publishing deadline of the Annual Education Report (AER) until the appropriate data are available. It is currently anticipated that data necessary for the creation of AERs will not be ready until Winter 2017. As such, please note that the general report information, cover letter templates, and combined report data on MISchoolData.org have not been updated for AERs to reflect the materials to be used for the 2017-18 school year AERs.

Further details will be provided to schools and districts as it becomes available.

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Spotlight

on Student Assessment and Accountability

SAT Corner

Information on SAT™, PSAT 8/9™, and PSAT10™ provided by the College Board

Questions about Spring PSAT 8/9, PSAT 10, or SAT?

- call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- email michiganadministratorsupport@ collegeboard.org

Fall and Spring Assessments

Like last year, schools do NOT need to order materials for the primary date of the Michigan-provided SAT, PSAT 10, and PSAT 8/9 assessments in Spring 2018 through the College Board's test ordering system. If you elect to participate in fall testing of PSAT/NMSQT or PSAT 8/9, materials should be ordered directly through College Board. Fall testing of PSAT/NMSQT or PSAT 8/9 is not provided by the Michigan Department of Education.

Get Ready for Spring 2018 – Register for Fall Counselor and Implementation Workshops

The counselor workshop is free and open to all counselors across the country. At the workshop, you'll receive updates on College Board programs, as well as tools, tips, and resources designed to make it easier for you to clear a path to college and career success for your students.

To register, click here (collegeboard.org/cw).

The implementation workshop is free and provides information about the Michigan-provided SAT, PSAT 10, and PSAT 8/9 for grade 9 administrations in Spring 2018. It will also provide a brief introduction of the PSAT 8/9 for grade 8 that will be coming in Spring 2019. The workshop is important for building administrators, counselors, and SAT and PSAT supervisors.

Learn about:

- the latest enhancements and changes for the spring administration
- preparing for and administering the College Board exams
- spring implementation timelines
- our professional development offerings to prepare you for Spring 2018

To register, click here (collegeboard.org/satschoolday).

8:30 – 9:00 AM: Counselor Workshop Registration* and Breakfast

9:00 AM – Noon: Counselor Workshop Presentation

Noon – 1:00 PM: SAT School Day and PSAT Registration* and Lunch

1:00 – 4:00 PM: SAT School Day and PSAT Presentation

(Continued on next page)

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Attendees can sign up for either or both workshops; however, ***registration for each workshop is required**. Space is still available for all locations!

Registration and Confirmation for College Board Workshops

Due to input from our workshop participants, the College Board has revised registration and confirmation procedures for our workshops this fall. The same procedures apply for our counselor workshops and our SAT implementation workshops. Please make sure that you are looking for the reminder emails, the "Check In" emails, and that you follow directions to ensure confirmation and certificate distribution.

Registering Online

- Use your existing College Board Education Professional login information.

- Instantly receive a registration confirmation email.

- Registration modifications can be done online. You will need your confirmation number from the registration confirmation email.

- Group registration and registration on behalf of someone else is now available.

Two Weeks Before the Event

- You will receive a reminder email with additional information about the event location, parking information, and passes, if applicable.

Checking In Online

- **You will receive an email 72 hours before the event to check in**.

- Click the link within the email and enter one of the two possible search criteria.

- Select your name and click **Check in**.

- **PLEASE NOTE:** A successful check-in will return you to the initial check-in page.

- If you do not check in within 24 hours of the event, you will receive an email with a reminder to check in.

Event Certificate

- Proof of attendance will be available online at the conclusion of the event and only to those who have checked in. We will email a link to access and print your certificate.

Schedule of Workshops

Dates and locations of the workshops are listed on the following page.

Schedule of Workshops		
Kalamazoo	Monday, September 18, 2017	Western Michigan University - Kalamazoo
Mount Pleasant	Tuesday, September 19, 2017	Central Michigan University
East Lansing	Tuesday, September 19, 2017	Michigan State University
Grand Rapids	Tuesday, September 19, 2017	Northview High School
Jackson	Wednesday, September 20, 2017	Jackson Intermediate School District
Marquette	Monday, September 25, 2017	Northern Michigan University
Detroit	Tuesday, September 26, 2017	Wayne State University
Dearborn	Wednesday, September 27, 2017	University of Michigan-Dearborn
Boyne City	Wednesday, September 27, 2017	Boyne District Library
Saginaw	Thursday, September 28, 2017	Saginaw Intermediate School District
Waterford	Friday, September 29, 2017	Oakland Intermediate School District

Important Dates

September 2017

Now - morning of October 6, 2017:

- Pre-Identification of students in grades K, 1, and 2 who will be taking the Fall 2017 **Early Literacy and Mathematics Benchmark Assessments**

Now – October 6, 2017:

- The Michigan Department of Education's Fall 2017 **Early Literacy and Mathematics Benchmark Assessments** testing window

Recently Asked Questions . . .

Are we required to give a benchmark assessment to grade 3 even though MDE's Early Literacy and Mathematics (K-2) Benchmark Assessment is only available for K-2?

According to the 3rd grade reading law, all students (K, 1, 2, 3) need to be given an assessment from the list of initial assessments. In grade 3, it does not need to be a benchmark assessment. Any assessment on the list fulfills the initial assessment.

Have Questions?
Email BAA@michigan.gov for assessment questions.
Email MDE-Accountability@michigan.gov for accountability questions.

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues