

Spotlight

on Student Assessment and Accountability

August 30, 2018

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2018 M-STEP and MME Statewide Results Released

On Wednesday, August 29, 2018, the Michigan Department of Education (MDE) released statewide results of the Spring 2018 Michigan Student Test of Educational Progress (M-STEP) and Michigan Merit Exam (MME).

The 2018 M-STEP results allow local schools to compare four years of student performance results. In this fourth year, educators will see how students are progressing toward meeting today's more rigorous standards and how well their district is preparing students to excel in future learning or work.


To view the press release, statewide results, and downloadable M-STEP files, visit our [M-STEP Test Results page](#). Parents and the public can view state assessment score reports via the K-12th Grade/Student Assessment tab on [MiSchoolData](#) (www.mischooldata.org) or on the [Parent Dashboard](#) (www.mischooldata.org/ParentDashboard).

MDE Resources Explain Student Score Reports

MDE has updated several tools for districts and schools to discuss and share their Spring 2018 M-STEP and MME results:

- the [Customizable M-STEP Data Release Communications Toolkit](#) for Districts and Buildings
- the [M-STEP/MME Parent Report Video](#) visually walks viewers through the M-STEP/ MME parent reports
- [M-STEP: How to Read a Student Score Report for Grades 3–8](#) and [MME: How to Read a Student Score Report for Grades 11](#)

A state-level M-STEP and MME score PowerPoint presentation will be available soon.

Key:  Reminder (previously run article)

Spring 2018 EMBARGO LIFTED and Aggregate Reports Available

The embargo of M-STEP and MI-Access data has been lifted. Schools and districts may share appropriate school, district, and state aggregate-level data reports with school boards, parents, and the community.

As a reminder, reports and data files, including all student level reports, that could allow for the identification of individual students are protected information under the Family Educational Rights and Privacy Act (FERPA).

The following aggregate data files including state-level data are available for download through the [Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure) by selecting the **Reports** tab and then selecting **Student Test Scores**:

- M-STEP
- MI-Access
- WIDA
- SAT
- PSAT 8/9 and PSAT 10
- Early Literacy and Mathematics Benchmark Assessments

All of the aggregate reports are now available in the Dynamic Score Reporting Site, which can be accessed in the [Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure) by selecting the **Reports** tab, and then selecting **Dynamic Score Reports** from the drop-down menu.

The following tables list the reports available for each assessment and the levels in which they are provided:

M-STEP Aggregate Reports

Report	Rostered List	School	District	ISD	State
Comprehensive Report			X	X	
Demographic Report		X	X	X	X
Expectation Analysis Report – social studies only		X	X		X
Target Analysis Report – English language arts and mathematics		X	X	X	X
Student Roster Report with Proficiency Summary (includes both aggregated and student-level data)	X	X	X	X	X

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Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

MI-Access Aggregate Reports

Report	School	District	ISD	State
Comprehensive Report		X	X	
Demographic Report	X	X	X	X
Expectation Analysis Report – FI only		X		X
Scoring Analysis Report – P/SI only	X	X	X	X
Student Roster Report with Proficiency Summary (includes aggregate, student-level data, and student writing response PDFs when available)	X			

Early Literacy and Mathematics Aggregate Reports

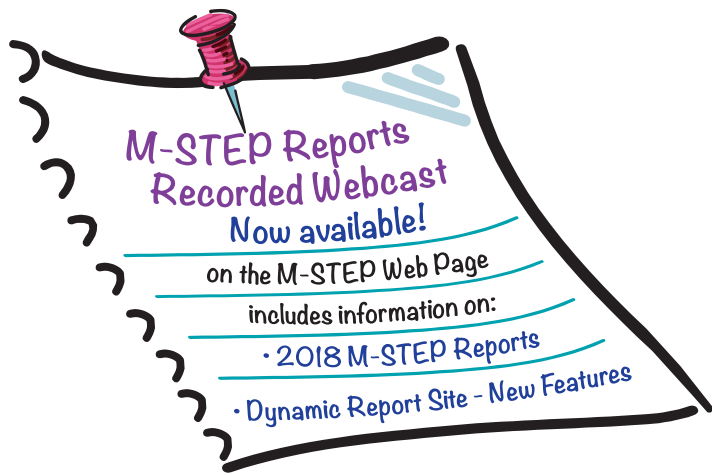
Report	School	District	ISD	State
Demographic Report	X	X	X	X
Fall to Spring Change Report	X	X	X	X

Resources Available for Educators

The Office of Educational Assessment and Accountability (OEAA) has made several resources available to help educators interpret the reports. These are available on [each assessment's web page](#) (www.michigan.gov/oeaa).

- [2018 M-STEP Reports PowerPoint Presentation and Webcast](#)
- The interpretive guide to reports for each assessment includes detailed information about the data reported, appropriate uses of the data, and each report available:
 - ♦ [Interpretive Guide to M-STEP Reports](#)
 - ♦ [Interpretive Guide to MI-Access Reports](#)
 - ♦ [Interpretive Guide to Early Literacy and Mathematics Reports](#)
 - ♦ Interpretive Guide to MME Reports - available by end of day, August 31, 2018
- [Target Analysis Report Training Materials](#) – provides a resource for educators to provide training in the appropriate use of the M-STEP Target Analysis Report
- [M-STEP Performance Level Scale Score Ranges, 2018](#)
- [MI-Access Performance Level Scale Score Ranges, 2018](#)
- [Reports Video Training Modules](#) - brief training videos that explain the contents of each report in detail

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Target Analysis Report Training Materials

Training materials for the Target Analysis Report are available on the [M-STEP web page](http://www.michigan.gov/mstep) (www.michigan.gov/mstep). These materials provide resources to be used when providing training to the users of the Target Analysis Report and include:

- [Target Analysis Report Resource Document](#): a document that provides guidance on the data and components of the Target Analysis Report and suggested ways this data could be used to examine program effectiveness at the target level
- [Target Analysis PowerPoint](#): a presentation that could be used to provide training to users of the Target Analysis Report; it includes the components of the report, the data, and considerations for use of the data
- [Target Analysis Handout](#): a document that could be used with the PowerPoint presentation, to be given to training participants as a guided note-taking document

Plan to use these materials in a way that supports your training needs to ensure the Target Analysis Report is used to help educators examine program effectiveness at the target level.

English Learner (EL) Exit Deadline Approaching

English Learner (EL) students meeting EL exit criteria and not reported as EL exited in the Michigan Student Data System (MSDS) End-of-Year (EOY) collection must be reported in MSDS by **September 12, 2018**, using the July – Mid-September Student Record Maintenance (SRM) collection with the following specifications:

- [Certification Date] on or before September 12, 2018
- [As Of Date] must be between July 1 and August 31, 2018
- [EL Exit Date] on or before June 30, 2018

Waiting to report EL exits until the MSDS Fall General collection will be too late. Students whose EL exits are not reported until the MSDS Fall General collection will not be EL-exited for the upcoming year's accountability and will be expected to take WIDA ACCESS again next spring.

English Learner (EL) Exit Reporting Guidelines Document

To help districts in better understand the EL Exit determination and reporting process, a **NEW** document, [EL Exit Reporting Guidelines](#) has been developed by the Michigan Department of Education (MDE) and the Center for Educational Performance and Information (CEPI); It is posted on the [MDE Title III web page](http://www.mi.gov/mde-titleiii) (www. mi.gov/mde-titleiii).

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For additional questions regarding:

- **How to appropriately report EL exits in MSDS** – contact the Center for Educational Performance & Information (CEPI) at cepi@michigan.gov or 517-335-0505, option 3
- **How to use the EL Entrance and Exit Protocol to determine which students are eligible for EL Exit** – contact Kelly Alvarez at mde-EL@michigan.gov or 517-241-5392
- **The 2018 WIDA Student Data File** – contact mde-oeaa@michigan.gov or 877-560-8378, Option 3



How to Get Started with WIDA

If you are a new assessment coordinator or a new principal and you need to learn how to get set up for administering all of the WIDA assessments this year (Kindergarten W-APT, WIDA Screener, WIDA ACCESS for ELLs, and Alternate ACCESS for ELLs), you should review the [WIDA New Assessment Coordinator Primer](#) or the [WIDA New Principal Primer](#).

These documents provide a step-by-step guide on getting set up in the various online systems needed to administer these tests. They additionally provide a list of useful acronyms and explanations of typical problems new assessment coordinators and principals face when attempting to administer the WIDA assessments. To find these documents and more, go to the [WIDA web page](http://www.michigan.gov/wida) (www.michigan.gov/wida).



WIDA Screener & W-APT Policy Manual

Educators administering the WIDA Screener and Kindergarten W-APT are strongly encouraged to read the [WIDA Screener & W-APT Policy Manual](#) located on the [WIDA web page](http://www.michigan.gov/wida) (www.michigan.gov/wida). This manual provides detailed information on which grade-level tests students should take at different points of the year, training requirements, and Michigan's score entry requirements.

New Fall 2018 WIDA Workshops

The Office of Educational Assessment and Accountability (OEAA), the Office of Educational Supports (OES), and WIDA are offering two new free workshops this fall that may be of interest to Title III directors, English Learner (EL) educators, WIDA test coordinators, and content area teachers. The workshops are designed to offer in-depth training for administering the WIDA assessments. Space is limited, so early registration is recommended.

1) WIDA ACCESS for ELLs Online Test Administrator Training

During this half-day training, test administrators explore how the WIDA Standards and Assessment System is connected to the ACCESS for ELLs Online. Participants will learn to administer the online test to students. All participants must have computers or tablets and an internet connection to access sample items and the WIDA Assessment Management System (AMS).

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Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Dates and locations offered for this Workshop:

Date and Location #1: Library of Michigan, Lake Michigan Room, 702 W. Kalamazoo Street, Lansing, MI 48915

- **Tuesday, November 13, 2018**
9:00 AM to 12:00 PM
(8:30 – 9:00 coffee service and registration)
Morning Session – [REGISTER NOW](#)
- **Tuesday, November 13, 2018**
1:00 to 4:00 PM
Afternoon Session – [REGISTER NOW](#)

Date and Location #2: Van Buren ISD, 490 S. Paw Paw Street, Lawrence, MI, 49064

- **Wednesday, November 14, 2018 from 9:00 AM to 12:00 PM**
(8:30 – 9:00 coffee service and registration)
Morning Session – [REGISTER NOW](#)
- **Wednesday, November 14, 2018 from 1:00 PM to 4:00 PM**
Afternoon Session – [REGISTER NOW](#)

2) WIDA MODEL Paper Test Administrator Training

The WIDA MODEL is a series of English language proficiency assessments for kindergarten through grade 12. The Kindergarten MODEL is only available in a paper kit format. Educators can use MODEL as an identification/placement assessment in conjunction with the required WIDA screener for newly enrolled ELLs or as an interim progress-monitoring assessment. Participants will learn how to administer, monitor, and score as applicable each language domain of the assessment. A light continental breakfast and lunch will be provided.

[REGISTER NOW](#)

Date of Workshop: **Thursday, November 15, 2018**
9:00 AM to 4:00 PM (8:00 AM to 9:00 PM registration and breakfast)

Location: Van Buren ISD, 490 S. Paw Paw Street, Lawrence, Michigan 49064

Reminder for October workshops registration:

WIDA Leading Schools for Multilingual Learner Achievement

Educational leaders are key to improving academic language development and academic achievement for multilingual learners. The purpose of this workshop is for school leaders to reflect on their school's policies and systems in order to craft a personal leadership action plan that promotes equitable educational opportunities for multilingual learners. Specific topics addressed will include policy; instructional leadership; and collaborative relationships between students, teachers, families, and data teams that are necessary for language learners to thrive. Participants will engage in interactive tasks related to equitable instruction for multilingual learners, discussions and reflections, video analysis, and action planning. It is recommended that teams of 2-3 district and building-level administrators from the same school or district attend this workshop together.

Lunch will be provided.

Workshop #1

Monday, October 8 AND Tuesday, October 9, 2018
(2-day workshop) 8:30 AM to 3:30 PM

Location: Van Buren ISD, 490 S. Paw Paw Street, Lawrence, MI 49064

[REGISTER NOW](#)

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Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

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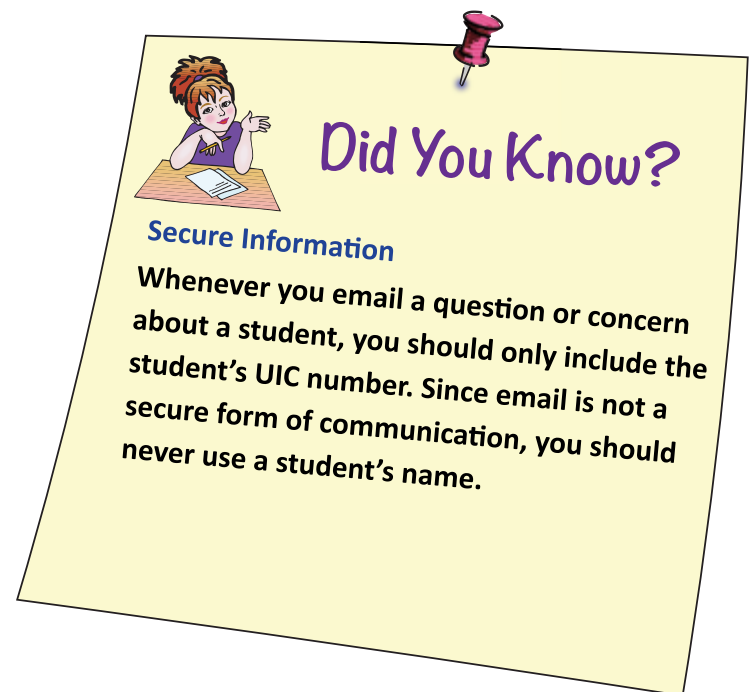
Workshop #2

Thursday, October 11 AND Friday, October 12, 2018
(2-day workshop) 8:30 AM to 3:30 PM

Location: Troy School District Services Building, 4420
Livernois Road, Troy, MI 48098

[REGISTER NOW](#)

If you have questions about these workshops, or need help with registration, please contact MDE-EL@michigan.gov, or call 877-560-8378, Option 8.



Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

College Board Corner

Information on SAT™, PSAT 8/9™, and PSAT10™ provided by the College Board

Questions about Spring PSAT 8/9, PSAT 10, or SAT?

- call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- email michiganadministratorsupport@collegeboard.org



Fall and Spring Assessments

Schools do **NOT** need to order materials for the Michigan-provided SAT with Essay, PSAT 10, and PSAT 8/9 for grades 8 and 9 in Spring 2019 through the College Board's test ordering system. If you elect to participate in fall testing of PSAT/NMSQT or PSAT 8/9, materials should be ordered directly through College Board. Fall testing of PSAT/NMSQT or PSAT 8/9 is not provided by the Michigan Department of Education.



Get Ready for Spring 2019 – Implementation Workshops

Implementation workshops are free and provide information about the Michigan-provided SAT with Essay, PSAT 10, and PSAT 8/9 for grades 8 and 9 administrations in the spring of 2019. The workshop is important for building administrators and building test coordinators. Learn about the latest enhancements and changes for the spring administration, preparing for and administering the College Board exams, spring implementation timelines, and about our professional development offerings to prepare you for Spring 2019. The

workshops will be held throughout the state later this fall. Dates and locations will be available in the Spotlight in early September.

Requesting Accommodations

Schools will need to identify an SSD (Services for Students with Disabilities) coordinator who will use the SSD Online system to submit accommodation requests on the behalf of students for PSAT 8/9 for grades 8 and 9, PSAT 10, and SAT with Essay. **Schools can have multiple SSD coordinators**, but only one should be listed as the primary SSD coordinator in the Educational Entity Master (EEM), who will receive communications from the College Board. The deadline to apply for accommodations is **February 19, 2019**. More information will be available throughout the year regarding the process for submitting requests.

English Learner (EL) Supports

English learners taking the Michigan-provided SAT with Essay, PSAT 10, and PSAT 8/9 for grades 8 and 9 will have access to translated test directions, word-for-word bilingual glossaries, and 50% extended time. Students can use any or all these supports, as needed. The assessment results, when any of these supports are used for EL students, are college- and scholarship-reportable. The use of 50% extended time, although not an accommodation for EL students, will require students to be identified in SSD Online for tracking purposes. Students will be automatically approved,

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and no documentation will be required. Please note that these supports are not currently available when taken on a national, weekend administration of the SAT. The MDE will be providing guidance on considerations to make when determining the EL supports that may be appropriate for EL students to use for College Board assessments.

EL Support	Request Required?
Translated test directions	No
Word-for-word bilingual glossary	No
50% extended time	Identification Required in SSD Online

Translated test directions will be provided in Albanian, Arabic, Bengali, Chinese (Mandarin), Gujarati, Haitian Creole, Hindi, Polish, Portuguese, Russian, Spanish, Urdu, and Vietnamese. The College Board also supports “on the fly” translations by district-approved translators. Translators must adhere to the testing staff requirements of the College Board and the Michigan Department of Education. The list of approved glossaries is being expanded to over 100 titles and will be available in October. More information on how to access EL supports will be provided throughout the year, as they become available.

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Important Dates

August 2018

Early Literacy and Mathematics

Now – October 4, 2018:

- Pre-Identification of Students for the Fall 2018 **Early Literacy and Mathematics Benchmark Assessments**

Now – October 5, 2018:

- Create/manage online test sessions in eDIRECT for the Fall 2018 **Early Literacy and Mathematics Benchmark Assessments**

September 2018

Early Literacy and Mathematics

September 10 – October 5, 2018:

- Fall 2018 **Early Literacy and Mathematics Benchmarks Assessments** testing window

September 12, 2018 at 11:59 PM:

- **Student Record Maintenance (SRM) English Learner (EL) Exits** must be reported and certified in MSDS using an [As of Date] between July 1, 2018 and August 31 2018 **AND** an [EL/LEP Exit Date] on or before June 30, 2018.

October 2018

Monday, October 8 AND Tuesday, October 9, 2018 (2-day workshop) 8:30 AM to 3:30 PM:

- **WIDA Leading Schools for Multilingual Learner Achievement – Workshop #1**
[REGISTER NOW](#)

Thursday, October 11 AND Friday, October 12, 2018 (2-day workshop) 8:30 AM to 3:30 PM:

- **WIDA Leading Schools for Multilingual Learner Achievement – Workshop #2**
[REGISTER NOW](#)

Contacts

For assistance with assessment or accountability issues:

Assessment and Accountability Call Center

877-560-8378 (select appropriate option)

Options	Topics
1	to report cheating and unethical behavior by a district/school in regards to state assessments
2	for support of Test Management System (TSM), eDIRECT, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2)
3	for support of the OEAA Secure Site, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting
4	for questions about the College Entrance and Workskills assessments <ol style="list-style-type: none"> 1. Eligibility, MDE policies, and OEAA Secure Site Support 2. SAT, PSAT 8/9, and PSAT 10 – College Board 3. WorkKeys – ACT
5	for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, W-APT and WIDA Screener (both online and paper/pencil), and support for WIDA AMS and INSIGHT
6	for all other questions

Email

For assessment questions:

mde-oeaa@michigan.gov

For accountability questions:

MDE-Accountability@michigan.gov



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