

Spotlight

on Student Assessment and Accountability

March 9, 2017

Quick Links . . . take you directly to articles or sections . . .

- [WIDA Additional Materials Ordering Window Closing – March 17, 2017](#)
- [Online WIDA Tier Placement Clarification](#)
- [Clarifying English Learner \(EL\) Warning on MSDS Spring 2017 General Collection](#)
- [Early Literacy and Mathematics Benchmark TAM and Online Directions Available NOW](#)
- [M-STEP Test Administration Directions Available NOW](#)
- [M-STEP Test Administration Trainings Available](#)
- [Access to eDIRECT for the Spring 2017 Michigan Science Standards Pilot \(2017 MSS Pilot\)](#)
- [FAME Project Accepting New Coach Applications through May 5, 2017](#)
- [New ESSA Notes Newsletter Available](#)
- [SAT Corner](#)
- [ACT WorkKeys](#)
- [Important Dates](#)

WIDA Additional Materials Ordering Window Closing – March 17, 2017

The additional materials ordering window in WIDA AMS for WIDA ACCESS for ELLs 2.0 and WIDA Alternate ACCESS for ELLs will end at **12:59 PM EST on March 17, 2017**. After that time, districts will no longer be able to order additional materials.

For assistance with ordering, view the **Managing Test Materials tutorial** posted in the ACCESS for ELLs 2.0 training course on the WIDA website. You may access the training course on [WIDA's website](http://www.wida.us) (www.wida.us) by logging in at the top right corner of the page. If you are already logged in, click the **My Account & Secure Portal** button. This brings you to the Secure Portal where you can select the appropriate training course.

For in-depth instructions on ordering additional materials, please refer to the Additional Materials section in [WIDA Assessment Management System \(WIDA AMS\) User Guide](#), which is located on [WIDA's website](http://www.wida.us) (www.wida.us) or on [WIDA AMS](#).

Please note:

- Orders generally take one day to process upon submission and are ground shipped in the contiguous 48 states (one to four days depending on location). Please order additional materials accordingly.
- Orders will not be expedited unless it is a rare emergency.
- The Additional Material window ends one week BEFORE the testing window ends. Additional materials cannot not be ordered in the final week of testing.

Please contact DRC Customer Support with any questions at WIDA@DataRecognitionCorp.com or call 1-877-560-8378, Option 5.

Online WIDA Tier Placement Clarification

Tier placement into the online Speaking and Writing domains is based on a student's performance on the Listening and Reading domains. The algorithm that determines tier placement works in three main ways:

- Total number of Listening and Reading items correct is the main indicator of tier placement, but separate Listening and Reading domain scores are also used.
- For Speaking placement, the Listening score is weighted heavier than the Reading score.
- For Writing placement, the Reading score is weighted heavier than the Listening score.

For students with uneven score profiles in the Listening and Reading domains, it is quite common to see different tier placements for Speaking and Writing. **Please note:** Scores are not capped for Tier A Speaking, so students may achieve a score that may allow them to exit, even from Tier A.

Clarifying English Learner (EL) Warning on MSDS Spring 2017 General Collection

Many districts have reported receiving the following warning message as they attempted to submit their Spring 2017 General Collection data in the state's enrollment system (MSDS), and sought clarity on how this might impact English Learner (EL) assessment and accountability:

Warning Description: The student has been reported as English Learner eligible in a previous collection and has not been exited. Please report the student with continuing EL eligibility or provide the EL exit information.

Jointly developed MDE/CEPI guidance on this issue is available in the document [Clarifying English Learner \(EL\) Warning on MSDS Spring 2017 General Collection](#) on the [Office of Field Services \(OFS\) Title III website](#) (www.mi.gov/mde-titleiii) under the **What's New** section.

Please note that all data for MSDS Spring 2017 General Collection must be submitted by **Wednesday, March 15, 2017**.

Early Literacy and Mathematics Benchmark TAM and Online Directions Available NOW

The Early Literacy and Mathematics Benchmark Test Administration Manual (TAM) and the Online Administration Directions are now available on the [Early Literacy and Mathematics Benchmark Assessments \(K-2\) web page](#) (www.michigan.gov/earlylitandmath) under the **What's New** and **Current Assessment Administration** sections.

The TAM provides important information for District Test Coordinators, Building Test Coordinators, and Test Administrators who are responsible for the online administration. All staff involved in the Early Literacy and Mathematics Benchmark administration should read and understand the policies, procedures, and guidelines documented in the TAM, to ensure a valid, equitable, and trouble-free administration.

The Online Administration Directions are used by Test Administrators responsible for administering the tests to students. There are separate directions for kindergarten, grade 1, and grade 2. Test directions must be followed and read verbatim.

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

M-STEP Test Administration Directions Available NOW

The Spring 2017 M-STEP Test Administration Directions are now available on the [M-STEP web page](http://www.michigan.gov/mstep) (www.michigan.gov/mstep) under the **What's New** and **Current Assessment Administration** sections. The link "Online and Paper/Pencil Test Directions" will open the Test Directions page, which includes both paper/pencil and online Test Directions. Based on feedback from educators, the Online Administration Directions are now grade-specific to minimize the need to jump pages or sections while reading. As a reminder, the M-STEP Test Administration Manual and the Test Directions are required for a successful, standardized administration of the statewide assessment. Test Directions must be followed and read verbatim.

M-STEP Test Administration Trainings Available

The 2017 M-STEP Test Administration Trainings Chapters 1 and 2 are now available on the [M-STEP web page](http://www.michigan.gov/mstep) (www.michigan.gov/mstep). These presentations are posted under the **What's New** and **Professional Development** sections of the web page. This is a three-part series—organized into before, during, and after the M-STEP administration—for both paper/pencil and online assessments. Chapter 1 discusses tasks to be done **before** the M-STEP administration and Chapter 2 discusses tasks to do **during** the M-STEP administration. When available, Chapter 3



will discuss tasks that will need to be done **after** the administration. Be sure to use this resource as you prepare to administer the 2017 M-STEP.

Access to eDIRECT for the Spring 2017 Michigan Science Standards Pilot (2017 MSS Pilot)

Schools participating in the Spring 2017 Michigan Science Standards Pilot must request eDirect access for assessment coordinators to the 2017 MSS Pilot through the Secure Site. eDIRECT is the online management software that schools will use to manage online testing for the Science Pilot. Specifically, eDirect is used to:

- set up the Test Site Manger (TSM)
- download the INSIGHT testing software
- manage test sessions
- print student rosters and test tickets
- monitor testing progress

If your school is administering the M-STEP online, then the first two tasks should already be complete.

Users who have requested access through the Secure Site by the end of day **Thursday, March 9, 2017** will have access to eDirect to add/edit test sessions and print test tickets starting on **Friday, March 17, 2017**. Students must first be pre-identified on the Secure Site in order to be placed in test sessions.

For information on setting up Secure Site accounts and providing eDirect access for the Spring 2017 MSS Pilot, please refer to the [Assigning Roles in Secure Site for AMS and eDIRECT](#) document found on the [Secure Site Training web page](#) (www.michigan.gov/secaresitetraining) under the **Security** section.

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues



FAME Project Accepting New Coach Applications through May 5, 2017

The Formative Assessment for Michigan Educators (FAME) project is entering its tenth year and is seeking interested educators who would like to lead a local learning team of teachers to explore, implement, and reflect on formative assessment practices in their classrooms. FAME coaches are not expected to be the local expert on the formative assessment process; rather FAME coaches are learners along with their learning team. More information on the FAME project and access to the online [2017–18 New FAME Coach application](#) is available on the [MDE Formative Assessment Process page](#) (www.michigan.gov/formativeassessment) under **What's New**. The deadline to apply is **Friday, May 5, 2017**. If you have any questions, please contact Kimberly Young, MDE/OSA at youngk1@michigan.gov or 517-373-0988.

New ESSA Notes Newsletter Available

A new issue of [ESSA Notes](#) is now available and was distributed to subscribers on March 9, 2017. The new edition includes the following topics:

- ESSA Plan Overview Now Available in Spanish and Arabic
- REMINDER – Public Comment on Michigan's Draft ESSA Plan Closing March 16, 2017
- Updated: Frequently Asked Questions about Michigan's Draft ESSA Plan
- and more

Visit the [ESSA website](#) (<http://www.michigan.gov/essa>) to view archived copies of ESSA Notes and to stay up to date on MDE's ESSA activity.

SAT Corner

Information on SAT™, PSAT 8/9™, and PSAT10™ provided by the College Board

Questions about Spring PSAT 8/9, PSAT 10, or SAT?

Call the Michigan Educator Hotline at 866-870-3127 (select Option 1) or email michiganadministratorsupport@collegeboard.org.

Planning for Test Day

Critical Updates to SAT MP3 Script

Critical updates have been made in the SAT SSD Manual, specifically Script 5 (starting on page 65) for administering the assessment with MP3 audio. The PSAT MP3 scripts do not need to be updated. We will be printing updated copies of Script 5 and mailing to schools that have students who have been approved to use MP3 audio to coincide with the delivery of testing materials. A PDF of the corrected script is also available on the [MME web page](http://www.michigan.gov/mme) (www.michigan.gov/mme).

PSAT Training

A recording of the PSAT supervisor's training is now available in the same learning management system as the SAT training. Please note that the PSAT training is just a recorded video and has no end-of-course assessment; therefore, the PSAT training will not be marked "complete" and will continue to indicate "in progress" even though you may have finished watching the recording. The PSAT training is not required, so the status indication is not pertinent.

Reminder: Please complete the SAT Test Center Supervisor training by **March 22, 2017**.

Student ID Policy

Students are responsible for bringing an acceptable form of identification each time they take the SAT. The College Board will also support the visual identification of a student using the school's SIS system or other school-issued photo repository, such as a yearbook. Students who do not have government or school-issued IDs may also present a Michigan Student ID form. The Student ID Form must have been signed by the student in the presence of either a school official or a notary public, who must cosign it. The original form (not a copy) must include a photo, and the notary or school seal must overlap the photo. If signed by a school officer, the document must be provided on school letterhead. Directions are included for use if a student cannot provide a photo for religious beliefs. The Michigan Student ID form is available on the Michigan College Board website (www.collegeboard.org/michigan).

Student Data Questionnaire

A sample of the SAT student data questionnaire (SDQ) has been posted on the **MME web page** (www.michigan.gov/mme) to assist in your preadministration planning.

SAT Online Rosters

You should have received an email providing instructions for accessing the online attendance roster. All students testing under the supervision of the test center supervisor, who were pre-identified by the deadline, are now available on

(Continued on next page)

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

the roster, sooner than expected. The online attendance rosters must be used and a copy will be submitted when returning the answer sheets. When the SAT test center supervisor receives the email to access the SAT online attendance roster, be sure to follow the directions in the email attachment when setting up your user profile. This includes selecting “Service Provider Supervisor” as your role. If you choose “Supervisor” you will receive tax information that is only applicable to test center supervisors for national weekend administrations. If you accidentally choose the “Supervisor” role, you do not need to change anything and you will still have access to your roster. Simply disregard the tax information message. Additionally, you will need to use your test center number, which is a 5-digit number that usually starts with “8.” Test center supervisors and district assessment coordinators received an email with confirmation of the AI code and test center number in January.

For off-site locations, only the SAT test center supervisor at the primary AI (attending institution) will receive the email. If the test center supervisor would like the off-site supervisors at each location to have access, they can forward the email for those supervisors to create their own account. Keep in mind that the online attendance roster will not have individual rosters for each off-site location, as we do not know where your students will be testing. The test center supervisor will need to create individual site rosters.

Remember that students testing under the supervision of the SSD coordinator will be listed on the NAR. This list of these students is still being compiled.

If you have inaccurate information in the online attendance roster, check these common occurrences:

1. Is the student scheduled to test in the two-week accommodated window? If so, they will be listed on the NAR once this list gets finalized.
2. Is the student pre-identified in the Secure Site? If not, Pre-ID the student and they should show up on the roster in 7-10 days. Make sure to locally print a Pre-ID label for the student.

For other inconsistencies, contact the Michigan Educator Support Hotline.

Upcoming Webinars

If you cannot attend the webinar during the scheduled time, you can register and the presentation will be emailed to you afterwards.

- **REVISED DATE: SAT and PSAT Administrative Testing Tips – March 14, 2017 at 3:00 PM EST:** Focused on reviewing the manuals, test day strategies such as the distribution and collection of calculators, procedures for conducting a preadministration session, etc.
[Register](http://www.tinyurl.com/MITestingTips) (www.tinyurl.com/MITestingTips)
- **Using Rosters for Administering the SAT – March 28, 2017 at 3:00 PM EST:** How to use the online attendance roster and NAR to help finalize room assignments.
[Register](http://www.tinyurl.com/MIRosters) (www.tinyurl.com/MIRosters)

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Information on ACT WorkKeys® provided by the ACT®.

This week's article is about ACT WorkKeys testing staff requirements. All of the information in this article can readily be found in the ACT WorkKeys Test Administration Manual, located on the [ACT/Michigan website](http://www.act.org/stateanddistrict/michigan) (<http://www.act.org/stateanddistrict/michigan>).

ACT WorkKeys test coordinators are responsible for selecting their test day staff. Members of the ACT WorkKeys testing staff must be people of integrity. Room supervisors and proctors may be current or retired faculty members, school administrative or clerical employees, substitute teachers, student teachers, or paraprofessionals. The MDE Assessment Integrity Guide provides additional Guidance on the identification of testing personnel.

Who May Not ACT as ACT WorkKeys Testing Staff

The following people may **NOT** act as ACT WorkKeys testing staff:

- High school students, volunteers, and lower-division undergraduates.
- Anyone who intends to take ACT WorkKeys tests within the next 12 months.
- Anyone involved in ACT WorkKeys test preparation activities at any time during the current testing year (September 1, 2016 through August 31, 2017), due to potential conflict of interest. (**Note:** ACT recognizes that the normal duties of a counselor or teacher may involve some responsibilities of test preparation. These activities are not a conflict

of interest, provided they are part of job responsibilities defined by one's employer and the employer is not a commercial enterprise.)

In addition, to protect you and your relatives or wards from allegations of impropriety, if any relative or ward will test at your site or any school in your state on the same test date:

- You **may not** serve as test coordinator or back-up test coordinator for the administration of the tests that day. You must delegate all supervisory responsibilities for that date – including the receipt and return of test materials – to a qualified colleague.
- You **may not** have access to the secure test materials prior to test day.
- You **may** serve as a room supervisor or proctor, provided that the examinee is not assigned to a test in a room where you are working. You must not have access to the examinee's answer document or test materials.

Relatives and wards include children, stepchildren, grandchildren, nieces, nephews, siblings, in-laws, spouses, and persons under your guardianship. Scores for an examinee will be cancelled if any of these policies are violated.

The ACT WorkKeys Test Coordinator

The ACT WorkKeys test coordinator ensures that examinees testing at your site test under the same conditions as examinees at every other site. The test coordinator can serve at only one school.

(Continued on next page)

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Specific responsibilities of the ACT WorkKeys test coordinator include:

Category	Responsibility
Facilities and Staffing	<ul style="list-style-type: none"> • Selecting and reserving test rooms, and preparing them for test day according to ACT guidelines. • Selecting and training qualified testing staff.
Before Testing	<ul style="list-style-type: none"> • Reading this manual and following its policies and procedures. • Viewing and participating in training provided by ACT. • Ordering standard time materials for the initial test date. • Determining and documenting ACT WorkKeys accommodations. • Ordering alternate test formats for examinees, as needed. • Receiving, checking in, and securely storing test materials. • Arranging for testing staff to apply barcode labels on the answer documents. • Arranging for examinees to complete the non-test portions of their answer documents. • Preparing rosters and organizing test materials. • Notifying examinees of the test date(s), location, and materials needed.
On Test Day	<ul style="list-style-type: none"> • Conducting a briefing session for testing staff. • Counting and distributing test materials to staff. • Supervising and assisting staff during testing. • Arranging for transfer of test responses to answer documents for examinees approved for alternate response modes. • Serving as room supervisor as needed. • Ensuring that tests are administered in strict compliance with all policies and procedures as documented in the manual(s) and any supplements provided.
After Testing	<ul style="list-style-type: none"> • Collecting and accounting for all test materials. • Ensuring completeness and accuracy of all forms. • Returning answer documents, forms, and test materials used for testing to ACT immediately after each test date. • Setting aside answer documents and manuals to use for makeup testing, if applicable. • Ordering standard time makeup testing materials, if applicable. • Cooperating with ACT and the state or district in resolving irregularities.

(Continued on next page)

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The ACT WorkKeys Back-up Test Coordinator

The ACT WorkKeys test coordinator should select a back-up test coordinator. If the ACT WorkKeys test coordinator becomes ill or is otherwise unable to be present on test day, the back-up ACT WorkKeys test coordinator serves as the ACT WorkKeys test coordinator. The back-up ACT WorkKeys test coordinator is encouraged to assist the ACT WorkKeys test coordinator prior to, during, and after test day. He or she is also expected to participate in training provided by ACT prior to the ACT WorkKeys test date.

If the ACT WorkKeys test coordinator is not able to supervise the ACT WorkKeys test administration, the back-up test coordinator must complete and submit a profile change form located on the [Michigan ACT site](http://www.act.org/content/act/en/products-and-services/state-and-district-solutions/michigan.html) (<http://www.act.org/content/act/en/products-and-services/state-and-district-solutions/michigan.html>) under **ACT WorkKeys: Michigan – Forms and Related Links**.

The ACT WorkKeys Test Accommodations Coordinator

The ACT WorkKeys test coordinator may select an ACT WorkKeys test accommodations coordinator. The ACT WorkKeys test accommodations coordinator is responsible for the following:

- Reading the ACT WorkKeys Test Administration Manual and following its policies and procedures.
- Assisting the ACT WorkKeys test coordinator in his or her responsibilities, as needed.
- Assisting the ACT WorkKeys test coordinator to determine and document ACT WorkKeys accommodations as needed.

- Viewing and participating in accommodations training provided by ACT.

The ACT WorkKeys Room Supervisor

Each room is required to have a room supervisor who must serve for the entire session. The test coordinator may serve as room supervisor if only one room is used.

Specific responsibilities of the ACT WorkKeys Room Supervisor include:

- Reading the ACT WorkKeys Test Administration Manual and following its policies and procedures.*
- Attending the training and briefing sessions conducted by the test coordinator.*
- Admitting examinees into the test room and directing them to seats.*
- Ensuring that all examinees admitted to the test room as assigned to the same test timing or timing code.
- Taking responsibility for the test room and providing an environment conducive to testing.
- Counting test booklets upon receipt from test coordinator.
- Distributing test materials, keeping test booklets in sequential serial number order.*
- Reading verbal instructions to examinees verbatim.
- Properly timing tests and recording the start, five-minutes-remaining, and stop times on the Timing Report.
- Completing all information on the ACT WorkKeys Forms Folder.

(Continued on next page)

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- Monitoring examinees and materials at all times.*
- Walking around the test room during testing to replace defective materials and to be sure examinees are working on the correct sections of the test booklet and answer document.*
- Monitoring examinees during the entire test session to discourage and detect prohibited behavior.*
- Collecting and accounting for all answer documents and test booklets before dismissing examinees.*
- Recording detailed documentation of any irregularities and, as required, voiding examinees' tests.
- Returning all test materials and forms to the test coordinator after testing.

* Proctors assist with these activities.

The ACT WorkKeys Proctor

Proctor requirements:

Standard Time Test Room:		Accommodations Test Room:	
Examinees	Proctors Needed	Examinees	Proctors Needed
1-25	0	1-10	0
26-50	1	11-20	1
51-100	2	21-30	2
101-150	3	31-40	3
151-200	4	41-50	4

Accommodations Test Room:

A proctor's responsibilities include:

- Assisting the room supervisor with all responsibilities marked with an asterisk above.
- Verifying the timing of the tests using a different timepiece than the room supervisor.
- Walking around the room during testing to replace defective materials, to be sure all examinees are working on the correct sections of the test booklet and answer document, and to discourage and detect prohibited behavior.
- Reporting any irregularities to the room supervisor.
- Accompanying examinees to the restroom if more than one is allowed to leave during the timed tests.
- Helping collect and account for all answer documents and test booklets.

The ACT WorkKeys Roving Proctor

Schools that use four or more rooms are encouraged to appoint a roving proctor to assist the ACT WorkKeys test coordinator. This proctor may be used to:

- Help the test coordinator prepare test materials for rooms.
- Assist with check-in and/or directing examinees to rooms and seats.
- Give room supervisors a break during testing.
- Serve as a hall monitor, keeping the hallways quiet during the break if other rooms are testing.

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- At the conclusion of testing, assist the test coordinator with counting and preparing all test materials for return.

ACT WorkKeys Rotating Proctors

Proctors are normally expected to serve in their assigned room for the entire test session. However, if schedules require, proctors may be “rotated” or replaced at the mid-morning break, provided no room is ever left unattended.

Training ACT WorkKeys Testing Staff

For standardized testing to occur successfully, it is critical that the same procedures are followed at every school. To achieve this, staff members must understand their responsibilities.

Training

ACT WorkKeys Test coordinators are required to hold a training session before test day to prepare staff for test day activities. In addition, on each test day morning, ACT WorkKeys test coordinators are required to hold a briefing session to discuss any site-specific information, last-minute issues that arise, or concerns staff members may have.

Administration Manual

ACT provides the ACT WorkKeys Test Administration Manual to communicate its expectations. The Manual is proprietary information and is copyrighted by ACT. It is to be used only for the purpose of administering ACT WorkKeys tests and is not to be copied or shared for any other purpose.

Be sure to provide each testing staff member an ACT WorkKeys Test Administration manual before the training session. It is especially important that room supervisors read and understand the policies, procedures, and directions.

Supplements

Supplements or notices may be sent to test coordinators before the test day via email, or included with test materials shipments. These supplements contain the most up-to-date information on policies and procedures. They should be distributed to all staff and are intended to augment and improve on the policies and procedures contained in the ACT WorkKeys Test Administration Manual.

Contacting ACT

If you have questions, you may:

1. contact ACT via the [Contact Us web page](http://www.act.org/aap/state/contact.html) (www.act.org/aap/state/contact.html)
2. call ACT at 800-553-6244
 - ♦ standard time: ext. 2800
 - ♦ accommodations: ext. 1788
3. email accommodations questions to ACTStateAccoms@act.org

Important Dates

Coming Next Week . . .

Paper/Pencil Testing

March 14, 2017 at 3:00 PM EST:

- **SAT and PSAT Administrative Testing Tips webinar** – Focused on reviewing the manuals, test day strategies such as the distribution and collection of calculators, procedures for conducting a preadministration session, etc.

[Register](http://www.tinyurl.com/MITestingTips) (www.tinyurl.com/MITestingTips)

March 2017

Paper/Pencil Testing

Now – March 17, 2017:

- **WIDA Additional Materials Order Window** in WIDAAMS

March 21, 2017 at 3:30 PM:

- **ACT WorkKeys Q & A Session 2:** Registration will need to be completed 48 hours prior to the session date:
[Session 2](https://act.ilinc.com/register/tywwmbx) (https://act.ilinc.com/register/tywwmbx)

March 28, 2017 at 3:00 PM EST:

- **Using Rosters for Administering the SAT webinar** – How to use the online attendance roster and NAR to help finalize room assignments.

[Register](http://www.tinyurl.com/MIRosters) (www.tinyurl.com/MIRosters)

Online Testing

Now – May 5, 2017:

- **FAME Project Accepting New Coach Applications** through May 5, 2017. Information is available on the [MDE Formative Assessment Process page](http://www.michigan.gov/formativeassessment) (www.michigan.gov/formativeassessment) under **What's New** (see the article on [page 4](#)).

Now – May 26, 2017:

- Pre-ID of students for online testing for **M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments, and Michigan Science Pilot Assessment.**

Online and Paper/Pencil Testing

Now – March 24, 2017:

- **WIDA ACCESS** for ELLs 2.0 and **WIDA Alternate ACCESS** for ELLs testing window

Now – May 26, 2017:

- Off-site Test Administration request window (for individual students such as homebound or expelled with service students) for **M-STEP** and **MI-Access**. Submit request [here](https://baameap.wufoo.com/forms/offsite-test-administration-request-spring-2017/) (https://baameap.wufoo.com/forms/offsite-test-administration-request-spring-2017/)

March 7 – May 26, 2017:

- eDIRECT available for online test administrative tasks for **M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments.**

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Important Dates

March 17 – May 26, 2017:

- eDIRECT available for online test administrative tasks for the **Science Pilot**

April 2017

Online and Paper/Pencil Testing

April 27 and 28, 2017 from 8:00 AM – 4:00 PM:

- **WIDA Workshop for School Leaders**
REGISTRATION IS CLOSED

April 10 – May 26, 2017:

- **MI-Access** Test Window: All Grades

Online Testing

April 10 – May 5, 2017:

- **M-STEP** Test Window: Grades 5, 8, and 11

April 10 – May 26, 2017:

- **Early Literacy and Mathematics Benchmark Assessment** Test Window: Grades K–2
- **Michigan Science Standards Pilot Test** Window: Grades 5, 8, and 11

Paper/Pencil Testing

April 11 – 28, 2017:

- **M-STEP** Test Window: Grades 5, 8, and 11 (Please see the [Paper/Pencil Summative Testing Schedule for content specific dates](#) located on the [M-STEP web page](#) (www.michigan.gov/mstep) under **Current Assessment Administration**.

April 11, 2017 (Initial) and April 25, 2017 (Makeup):

- **SAT**: Grade 11

April 12, 2017 (Initial) and April 26, 2017 (Makeup):

- **ACT WorkKeys**: Grade 11

April 11–12, 2017 (Initial) and April 25–26, 2017 (Makeup):

- **PSAT 8/9**: Grade 9
- **PSAT 10**: Grade 10

May 2017

Online Testing

May 1–26, 2017:

- **M-STEP** Test Window: Grades 3, 4, 6, and 7

May 31, 2017 from 8:00 – 4:00 PM:

- **WIDA Workshop for Online Screener**
REGISTRATION IS CLOSED

Paper/Pencil Testing

May 2–19, 2017:

- **M-STEP** Test Window: Grades 3, 4, 6, and 7 (Please see the [Paper/Pencil Summative Testing Schedule for content specific dates](#) located on the [M-STEP web page](#) (www.michigan.gov/mstep) under **Current Assessment Administration**.

Have Questions?

Email BAA@michigan.gov for assessment questions.

Email MDE-Accountability@michigan.gov for accountability questions.

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues