

Spotlight

on Student Assessment and Accountability

January 24, 2019

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Early Literacy and Mathematics Benchmark Assessments and Passage-based Writing Field Test Testing Windows Closing

The Test Administration Windows close on **Friday, February 1, 2019** for the Winter 2019 Early Literacy and Mathematics Benchmark Assessments and the M-STEP Passage-based Writing Field Test. All testing must be completed by the end of the instructional day. Schools with online testers should remind their Technology Director to clear the TSM(s) after all testing has completed for the day. This will ensure all responses are sent to DRC for scoring. For information on viewing and sending unsubmitted responses, refer to the **Technology User Guide**, which is available on [eDIRECT](#) (<https://mi.drcedirect.com>) under **All Applications** → **General Information** → **Documents**.

Michigan's Updated Parent Dashboard for School Transparency—Available Now


Michigan's **Parent Dashboard for School Transparency** has been enhanced with updated data and new types of information. The online Parent Dashboard, available to the public on [MI School Data](#) (www.MISchoolData.org/ParentDashboard), received more than 1,000,000 views in its first year and can be accessed on any computer or mobile device.

What's new?

Phase II of the Dashboard, publicly released January 24, 2019, offers families and others an even more complete picture of how their child's school is providing services to students. It includes:

- updated data, from the most recent school year

(Continued on next page)

Key:  Reminder (previously run article)

- new metrics for students and staff
- school Services and Offerings—describing some of a school’s unique “points of pride”
- enhanced school search and mapping functions
- ability to view the schools included in peer average calculations for each metric (by distance or characteristic)

Engage, Share, and Post Parent Dashboard Information and Materials

The Michigan Department of Education (MDE) has developed a set of [communications tools](http://www.michigan.gov/mde-parentdashboard) (<http://www.michigan.gov/mde-parentdashboard>) to help schools, districts, and organizations discuss and share the Dashboard with parents and the community.

- Invite parents and constituents to view a [PowerPoint presentation](#) you customize from the provided template.
- Customize a parent email, blog, or newsletter article using information provided in this [set of templates](#).
- Post the flyer near school offices, public computers, or distribute it to parents.
- Display the [Parent Dashboard badge](#) on your school webpage and link to your school’s Dashboard overview page.

We appreciate your help in sharing the news and reminding parents regularly about this convenient and informative way to look at schools.

Where does the data come from?

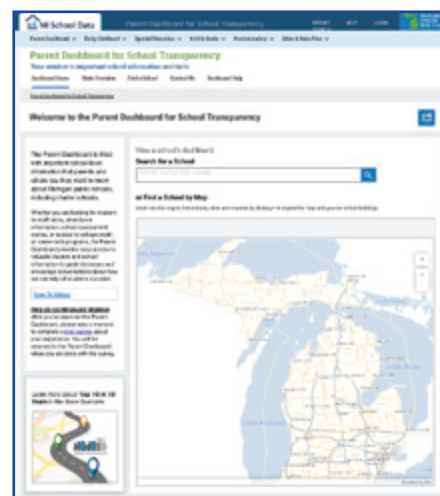
Information in the Dashboard comes primarily from facts and data schools have already provided to the state, through data sets collected by MDE or CEPI (for MISchoolData.org). Information in the new School Services and Offerings feature, available from the school overview page, comes from two sources:

- Michigan Student Data System (MSDS) (data previously submitted)
- Education Entity Master (EEM) (data voluntarily submitted by schools)

Schools with missing or out-of-date information can update their EEM records at any time. New or corrected information will appear after the next regular Dashboard update (scheduled three times per year).

Feedback Welcome

Feedback on the Parent Dashboard is welcome. You can complete a brief survey while visiting the Parent Dashboard, or email feedback to mde-ParentDashboard@michigan.gov.



Important Reminders

2019 Michigan School Testing Conference

The 2019 Michigan School Testing Conference (MSTC) will be held **February 12-14, 2019** at the Sheraton Ann Arbor Hotel in Ann Arbor, MI. The mission of MSTC is to provide educators with professional learning opportunities about assessment, as well as information on national, state, and local assessment programs and trends. The conference is unique in its match to the needs of Michigan educators, featuring examples of outstanding practices from local educators, as well as state- and nationally-renowned experts in the field.

Conference workshops are offered on Tuesday, **February 12, 2019** from **8:30 – 11:45 AM** and **12:45 – 4:00 PM**, with registration beginning at 7:30 AM. A continental breakfast and light lunch will be offered to all conference workshop attendees.

The regular conference takes place on **Wednesday, February 13, 2019** and continues through **Thursday, February 14, 2019**. Keynote presenters include Nell Duke (University of Michigan), Andy Middlestead (MDE), Guadalupe Valdes (Stanford), and Dean Elizabeth Moje (University of Michigan). Registration includes continental breakfast and lunch on both days.

For conference program information and registration, go to the [MSTC online registration site](http://gomasa.org/events/mstc2019/1549958400/1550160900/) (<http://gomasa.org/events/mstc2019/1549958400/1550160900/>).

Click on the icon below to access the New **Assessment Coordinator Training Guide** or go to any assessment web page and look for the icon.



Formative

Interim

Summative

Focus on Assessment Literacy

Assessment Literacy: Ready to up your game?

The Office of Educational Assessment and Accountability (OEAA) is excited to introduce a new Spotlight feature, **Focus on Assessment Literacy**. Starting in February, this feature will highlight important areas of assessment literacy for educators on the topics such as validity, reliability, fairness, and score reporting across the differing assessment types (formative, interim, summative, etc.). In collaboration with the Michigan Assessment Consortium (MAC) we hope to enhance Michigan educators' knowledge base to help inform the important decision-making that is based on assessment data. All information will align to Michigan's Assessment Literacy Standards, which were developed by the MAC and endorsed by the State Board of Education in May 2016.

These regular features will provide educators with introductory information on a single topic, along with additional resources to share with colleagues or use to deepen their learning. Additionally, educators will also be encouraged to take some form of learning action to further support the use of this assessment literacy knowledge.

Watch for the first Focus on Assessment Literacy feature in February, and share in our efforts to help Michigan K-12 educators gain expertise about assessment purposes and uses. Meanwhile, explore [Michigan's Assessment Literacy Standards](http://www.michiganassessmentconsortium.org/assessment-literacy-standards) (www.michiganassessmentconsortium.org/assessment-literacy-standards).

Resources

- [Michigan's Assessment Literacy Standards](http://www.michiganassessmentconsortium.org/assessment-literacy-standards)
(www.michiganassessmentconsortium.org/assessment-literacy-standards)
The standards, developed by the MAC and endorsed by the Michigan State Board of Education in 2016, provide a common framework to assist K-12 educators, students, families, and policymakers in becoming more knowledgeable about assessment purposes and uses.
- [About the Michigan Assessment Consortium](https://www.michiganassessmentconsortium.org/about)
(https://www.michiganassessmentconsortium.org/about)
Learn more about the MDE's collaborator on this project.

Put Into Practice

1. Watch for the "Focus on Assessment Literacy" features in upcoming issues of Spotlight.
2. Think about who else in your professional circle could benefit by becoming more "assessment literate" and plan to share these features with them.
3. Reflect on the learning and support that has prepared you for your role in educating students. How much of that learning focused on student assessment?

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

College Board Corner

Information on SAT™, PSAT 8/9™, and PSAT10™ provided by the College Board

Questions about Spring PSAT 8/9, PSAT 10, or SAT?

- call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- email michiganadministratorsupport@collegeboard.org

Pre-ID Window Open

Test materials and Pre-ID labels for the SAT with Essay, PSAT 10, and PSAT 8/9 will be based on the number of students pre-identified in the OEAA Secure Site by **February 13, 2019 at 5:00 PM**. For information on the Pre-ID process, refer to the [December 13, 2018 Spotlight Newsletter](#) (www.michigan.gov/mde-spotlight).

State-Allowed Accommodations Window Open

Requests for state-allowed accommodations (recommended for 8th graders) can now be entered in the Services for Students with Disabilities (SSD) online system. Once logged into [SSD Online](https://www.collegeboard.org/students-with-disabilities/ssd-online) (<https://www.collegeboard.org/students-with-disabilities/ssd-online>), SSD coordinators should click the link that says, “Go

to State-Allowed Accommodations Dashboard” and enter student information. Requests will be approved automatically, and no documentation will be required. The deadline for entering requests is **February 19, 2019**.

English Learners Extended Time

The window to request 50% extended time for English Learners is **now open**. SSD coordinators will now see a link on their SSD Dashboard that says, “Go to English Learner Supports Dashboard”. Once this link is selected, enter student demographic information and submit for automatic approval. Refer to the [Implementation Handbook](https://collegereadiness.collegeboard.org/pdf/mi-coordinator-implementation-handbook.pdf) (<https://collegereadiness.collegeboard.org/pdf/mi-coordinator-implementation-handbook.pdf>) for more information on the available English Learner supports.

Michigan Testing Manuals

Michigan-specific testing manuals will soon be available for the SAT with Essay, PSAT 10, and PSAT 8/9. There are three SAT manuals, one PSAT 10 manual, and one PSAT 8/9 manual. Descriptions and links to the manuals are in the table on the following page.

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Manual Title	What's Inside
<u>SAT School Day Coordinator Manual*</u>	Used by the SAT test coordinator, gives complete instructions for preparing your school and staff for SAT with Essay testing
<u>SAT School Day Standard Testing Manual*</u>	Used by the proctor, gives instructions for testing students using purple test books who are testing without accommodations, and students testing with accommodations who are required to test on the initial test day
<u>SAT School Day Accommodated Testing Manual*</u>	Used by the proctor, gives instructions for testing students using blue books who are eligible to test in the accommodated testing window
PSAT 10 Coordinator** Manual	Used by the PSAT 10 test coordinator and proctor, gives complete instructions for preparing your school and staff for PSAT 10 testing, including for proctors testing students with or without accommodations
PSAT 8/9 Coordinator Manual**	Used by PSAT 8/9 for grades 8 and 9 test coordinators and proctors, gives complete instructions for preparing your school and staff for PSAT 8/9 testing, including for proctors testing students with or without accommodations

* Currently posted on the [MME web page](http://www.michigan.gov/mme) (www.michigan.gov/mme).

** Available in early February on the [MME web page](http://www.michigan.gov/mme) (www.michigan.gov/mme).

Coming Soon

- Coordinator planning kits will arrive the week of **February 18, 2019**
- Mandatory coordinator training will be available the week of **February 25, 2019**
- PSAT manuals will be posted by early February

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Important Dates

Approaching Deadlines!

Now – January 25, 2019:

- Window for **WIDA** Test Exceptions and False EL Applications **CLOSES**

Thursday, January 31, 2019

- Winter 2019 Pre-ID window **CLOSES** for the **Early Literacy and Mathematics Benchmark Assessments** and **M-STEP Passage-based Writing Field Test**

Friday, February 1, 2019:

- **Early Literacy and Mathematics Benchmark Assessments** and **M-STEP Passage-based Writing Field Test** – Test Administration Windows **CLOSE**

Coming Next Week . . .

Tuesday, January 29, 2019:

- **WIDA** test materials arrive in districts

January 2019

Early Literacy and Mathematics, M-STEP, and MI-Access

Now – February 25, 2019:

- Pre-ID and Online Test Sessions in the OEAA Secure Site for **M-STEP** and **MI-Access**

Now – March 7, 2019:

- Alternate INSIGHT Availability requests for schools with regular instructional hours after 4:00 PM that plan to schedule **M-STEP** or **MI-Access** test sessions to extend beyond 4:00 PM. [Submit request](https://baameap.wufoo.com/forms/alternate-insight-availability-request-zsjan7c11a3h2/) (https://baameap.wufoo.com/forms/alternate-insight-availability-request-zsjan7c11a3h2/).

Now – May 24, 2019:

- Off-Site Test Administration request window for individual students, such as homebound or students expelled with services, for **M-STEP**, **MI-Access**, and **Early Literacy and Mathematics Benchmark Assessments**

WIDA

Now – March 22, 2019:

- Off-Site Test Administration request window for individual students, such as homebound or students expelled with services, for **WIDA**

Now – March 22, 2019:

- Window for Test Setup in **WIDA** AMS

M-STEP, SAT, PSAT, ACT WorkKeys, and MI-Access

Now – February 13, 2019:

- Pre-ID for barcode labels and Materials Order window for **M-STEP**, **SAT**, **PSAT**, **ACT WorkKeys**, and **MI-Access**

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SAT and PSAT

Now – February 19, 2019:

- Window to apply for state-allowed accommodations for **SAT with Essay**, **PSAT 10**, **PSAT 8/9**

January 25, 2019 – February 19, 2019:

- Window to identify English Learners for 50% extended time for **SAT with Essay**, **PSAT 10**, and **PSAT 8/9**

ACT WorkKeys

Now – January 25, 2019:

- Receive **ACT WorkKeys** training packet

Now – April 19, 2019:

- Off-Site Test Administration request window for individual students, such as homebound or students expelled with services, for **ACT WorkKeys**

February 2019

Early Literacy and Mathematics

February 4 – February 25, 2019:

- Pre-ID and Online Test Sessions in the OEAA Secure Site for **Spring Early Literacy and Mathematics Benchmark Assessments**

WIDA

February 4 – March 22, 2019:

- **WIDA ACCESS for ELLs** and **WIDA Alternate ACCESS for ELLs** Test Administration Window

ACT WorkKeys

Tuesday, February 5, 2019, 10:00–11:00 AM:

- **ACT WorkKeys Q&A Session** – [Register](https://event.on24.com/wcc/r/1865112/04230801349FDEAB24CD65D4FB2104BD) (https://event.on24.com/wcc/r/1865112/04230801349FDEAB24CD65D4FB2104BD)

SAT and PSAT

February 19, 2019:

- Deadline to apply for College Board-approved accommodations and state-allowed accommodations for **SAT with Essay**, **PSAT 10**, and **PSAT 8/9**

February 26, 2019:

- Mandatory coordinator training is available for **SAT with Essay**, **PSAT 10**, and **PSAT 8/9**

March 2019

ACT WorkKeys

Tuesday, March 19, 2019, 3:30–4:30 PM:

- **ACT WorkKeys Q&A Session** – [Register](https://event.on24.com/wcc/r/1865113/9AB75EE59E7C30D14F6B8B094D9374CF) (https://event.on24.com/wcc/r/1865113/9AB75EE59E7C30D14F6B8B094D9374CF)

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Contacts

For assistance with assessment or accountability issues:

Assessment and Accountability Call Center

877-560-8378 (select appropriate option)

Options	Topics
1	to report cheating and unethical behavior by a district/school in regards to state assessments
2	for support of Central Office Services (COS), Test Management System (TSM), eDIRECT, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2)
3	for support of the OEAA Secure Site for <u>all</u> state assessments, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting
4	for questions about the College Entrance and Workskills assessments <ol style="list-style-type: none"> 1. Eligibility, MDE policies, and OEAA Secure Site Support 2. SAT, PSAT 8/9, and PSAT 10 – College Board 3. WorkKeys – ACT
5	for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, and support for WIDA AMS, INSIGHT, Central Office Services (COS), and Test Management System (TSM)
8	for all other questions

Email

For assessment questions:

mde-oeaa@michigan.gov

For accountability questions:

MDE-Accountability@michigan.gov

For assistance with WIDA Screener, W-APT, and the WIDA Secure Portal questions:

(for questions not covered in options 3 and 5 in the table above)

WIDA Client Services

866-276-7735

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues