

**Official Michigan Highly Qualified Elementary Special Education Teacher Report**  
Revised February 2016

Full Name (as it appears on Michigan teaching certificate)		Core Academic Subject Area (one report for each subject)	
Place of Employment (District)	Building	Telephone Number	

**Note:** All teachers must hold at least a bachelor's degree and full state certification (and be assigned within the subject and grade level validity of the Michigan certificate).

Elementary level Special Education teacher:

**If you provide direct instruction in core content to elementary special education students OR exclusively to secondary special education students who are assessed to alternate standards, choose from the following:**

\_\_\_\_\_ Passed a comprehensive elementary content exam,

OR completed one of the following HOUSSE options:

- \_\_\_\_\_ Have completed, after receiving the Michigan Provisional teaching certificate, a minimum of 18 semester hours in a core academic subject program of study or towards a master's or higher degree that supports the teaching of the core academic subject. (HOUSSE Option 1)
- \_\_\_\_\_ Have completed (in the last five years) an individual professional development plan of 90 clock hours of professional development or 6 semester hours of coursework in the content area. (HOUSSE Option 2)
- \_\_\_\_\_ Demonstrated competence, as outlined in a local performance assessment of my employing district (portfolio or classroom observation). (HOUSSE Option 3)

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**I hereby certify that I have successfully met the option, as noted above, of the Michigan definition of Highly Qualified teacher for the content area stated above and thereby deemed to be a Highly Qualified teacher as defined in the federal law, ESEA/No Child Left Behind, Section 1119 and Section 9101.**

Signature of Teacher	Date
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**MISREPRESENTATION OR FALSIFICATION OF INFORMATION MAY RESULT IN SUSPENSION OR REVOCATION OF THE TEACHING CERTIFICATE.**

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Please submit this report to your local district, ISD, or PSA superintendent or chief administrator upon demonstrating competence and before being assigned to this core academic area.

Mandated by Federal No Child Left Behind Act

Districts are responsible for placing a copy of this report in the teacher's personnel file and providing the teacher with a copy of the completed report for the individual's records.