

HAPPY HOLIDAYS TO ALL OF YOU

Interim Superintendent Sheila Alles and the State Aid and School Finance Unit of the Office of Financial Management (Jeff, Brian, John, Chris, Chad, Jessica, Carri, and Phil) wish each of you a Happy Holiday Season! Also, we wish you the best for the upcoming New Year. As always, we encourage you to feel free to contact us with questions or concerns that we may be able to help with. In addition, we would like to thank you for the support and encouragement that you express to us when we talk on the phone or meet occasionally in person at meetings and other functions.

JANUARY 11, 2019 REVENUE ESTIMATING CONFERENCE

A revenue estimating conference will be held on January 11, 2019 to update revenue projections for fiscal year (FY) 2019 and FY 2020, and to make initial projections for FY 2021. The results of that conference will be reported in the January UPDATE, and will have an effect on school aid for those years. For detailed information on the January revenue estimating conference, go to the [House of Representative Fiscal Agency website](http://www.house.michigan.gov/hfa) or [Senate Fiscal Agency website](http://www.senate.michigan.gov/sfa) following the conference by visiting the following links: <http://www.house.michigan.gov/hfa> or <http://www.senate.michigan.gov/sfa>.

DECEMBER PAYMENT INFORMATION

The December state school aid payment is the third regular payment of the 2019 fiscal year. The payment will be electronically transferred to the districts' accounts on Thursday, December 20, 2018.

Pupil membership – October 2018 unaudited pupil count data reported to the Center for Educational Performance and Information (CEPI) via the Michigan Student Data System (MSDS) were used in the calculation of the blended membership count for the December payment.

Updated categoricals - The following categoricals were updated in the December payment although the updates may not have affected the allocation amounts for all districts. If the allocation amount for your district has changed and you have questions concerning that change, contact the consultants identified below:

- High School Pupil Supports - Section 22n
(Brian Ciloski – Office of Financial Management, 517-241-2209,
CiloskiB@Michigan.gov)
- Bilingual Education
(Kelly Alvarez – Office of Educational Supports, 517-241-6974,
AlvarezK@michigan.gov)

BUDGET TRANSPARENCY REMINDER

On December 1, we began reviewing budget transparency websites for compliance. Section 18 of the State School Aid Act includes penalty language for noncompliance. Districts have 30 days from the date of our correspondence to make the necessary updates. If compliance is not met after 30 days, state school aid will be withheld from your next payment.

You do not have to wait for our review. When your transparency page is ready for review, please let Chad Urchike know and your page will be given priority.

Budget transparency guidance may be found on our website. It contains information on all of the required data elements, the prescribed form and manner, and examples of the required transparency reports. Please direct budget transparency questions to Chad Urchike at UrchikeC1@Michigan.gov or 517-335-1261.

CALL TO UPDATE EEM BUSINESS MANAGER CONTACT

Help us reach you with important financial information by adding your district's Business Manager contact information to the [EEM](#). By adding a Business Manager contact, you help ensure timely receipt of communications regarding matters like indirect costs, Section 23a membership and Section 25g categorical adjustments.

The district's EEM authorized user has access to add additional contacts. To identify the current authorized user, you have two options:

1. Send a message to the district authorized user by searching for your school in the [EEM](#)-Search window, then click the link for your district, and then click the "Contact Authorized User" button near the top-left of the window.
2. Email CEPI Customer Support at cepi@michigan.gov or call 517-335-0505 x3.

Additional documentation: [How to Add, Remove or Edit a Contact Type in the Educational Entity Master](#).

GENERAL INFORMATION

- The proration factor for the Section 31a - At Risk funds is 78.0987747%.
- The Section 22d(4) funds are paid at \$49.7457174755 per pupil.
- The Headlee Obligation for Data Collection funds are paid at \$25.6268897096 per pupil.

*Do you have questions about the information appearing in this UPDATE? Call the consultants identified above or **Phil Boone, Assistant Director, Financial Management, MDE**, phone: **517-335-4059**, fax: **517-241-0196**, e-mail: BooneP2@Michigan.gov