



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

BRIAN J. WHISTON
STATE SUPERINTENDENT

MEMORANDUM

DATE: September 14, 2017

TO: Local and Intermediate School District Superintendents
Public School Academy Directors and Authorizers
Career and Technical Education Administrators

FROM: Susan Broman
Deputy Superintendent of P-20 System and Student Transitions SB

SUBJECT: Grant Funding Available to Hire Career and Technical Education Counselors

Section 61a5 of the State School Aid Act, P.A. 94 of 1979, as amended, provides \$1,000,000 for Intermediate School Districts to hire career and technical education counselors.

To be eligible for funding under this section, you must be an Intermediate School District and shall do all of the following:

- Catalog all available K-12 and other workforce development programs and services, including job search, job training, pre-employment certifications, career awareness programs, career and technical education programs, and other related programs and services offered by districts or intermediate districts, postsecondary institutions, and other private or public service organizations.
- Develop an outreach program that educates students about career and technical education options and connects students to the services cataloged.
- Track student placement and report on student placement to the house and senate appropriations subcommittees on school aid no later than June 30, 2018 in the form and manner prescribed by the department.

The department will award grants to no more than three Intermediate School Districts, giving priority to the Intermediate School District that has the greatest number of pupils enrolled in its constituent districts, and ensuring equitable distribution to geographic areas of the state and to urban and rural areas. Use this link to access the application and instructions: www.michigan.gov/documents/mde/61a5_Grant_Application_600534_7.docx

Bidders questions regarding the grant application are due, **by email only**, no later than **September 18, 2017, by 5:00 p.m.** In the subject line put "Bidders Questions 61a5." Email your questions to Jackie Martinez at martinezj9@michigan.gov.

cc: Michigan Education Alliance

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