

**DRAFT –Fluctuation in Earnings Implementation Plan
Section 3.1.6**

Unmet Requirement	Current Status	Overall Target Completion Date	Steps/Activities	Activity Start Date	Activity End Date	Responsible Agency and Partners
Goal tied to requirement (e.g. implement policies, develop website, etc.)	For example, not yet started In progress	Date for overall goal	List each step out	Identify start date for each step	Identify start date for each step	Identify agency responsible for each step
Draft Policy to reflect changes.	In progress	September 30, 2016	<ol style="list-style-type: none"> 1. Research other state policies 2. Draft policy completed. 3. Final policy developed. 4. FDR 5. Finalize policy based on feedback 	<ol style="list-style-type: none"> 1. 7/1/15 2. 9/1/15 3. 1/1/16 4. 1/1/16 5. 1/1/16 	<ol style="list-style-type: none"> 1. 9/1/15 2. 12/31/15 3. 9/30/16 4. 9/30/16 5. 9/30/16 	<ol style="list-style-type: none"> 1. MDE 2. MDE 3. MDE 4. MDE/MDHHS/partners 5. MDE
Work Request to make appropriate system/policy changes.	Completed	December 9, 2015	<ol style="list-style-type: none"> 1. WR submitted to DHHS for release approval. 2. Request prioritization of WR 	<ol style="list-style-type: none"> 1. 9/29/15 2. 1/1/16 	<ol style="list-style-type: none"> 1. 9/29/15 2. 3/1/16 	<ol style="list-style-type: none"> 1. MDE/MDHHS 2. MDE/MDHHS
Technology JADs for system change.	Not started	September 30, 2016	<ol style="list-style-type: none"> 1. MDE policy staff and DHHS staff attend technical JADs 2. Review website Review handbook	<ol style="list-style-type: none"> 1. 1/1/16 	<ol style="list-style-type: none"> 1. 9/30/16 	<ol style="list-style-type: none"> 1. MDE/MDHHS
Update training modules for DHHS eligibility staff.	Not started	September 30, 2016	<ol style="list-style-type: none"> 1. Communicate training needs to the OWTD at DHHS. 2. Review modules. 3. Approve content of modules for release to staff. 4. Review release notes for DHHS eligibility staff. 	<ol style="list-style-type: none"> 1. 1/1/16 2. 1/1/16 3. 1/1/16 4. 1/1/16 	<ol style="list-style-type: none"> 1. 9/30/16 2. 9/30/16 3. 9/30/16 4. 9/30/16 	<ol style="list-style-type: none"> 1. MDE/MDHHS OWTD 2. MDE/MDHHS 3. MDE 4. MDE
Testing of System Changes	Not started	September 30, 2016	<ol style="list-style-type: none"> 1. Development of scenarios for testing. 2. Testing of scenarios. 3. Approval for release. 	<ol style="list-style-type: none"> 1. 1/1/16 2. 1/1/16 3. 1/1/16 	<ol style="list-style-type: none"> 1. 9/30/16 2. 9/30/16 3. 9/30/16 	<ol style="list-style-type: none"> 1. MDHHS 2. MDHHS/MDE 3. MDHHS/MDE

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Implementation and Training	Not started	September 30, 2016	<ol style="list-style-type: none"> 1. Bridges release to DHHS eligibility staff. 2. Release of updated training modules for CDC. 	<ol style="list-style-type: none"> 1. 1/1/16 2. 1/1/16 	<ol style="list-style-type: none"> 1. 9/30/16 2. 9/30/16 	<ol style="list-style-type: none"> 1. MDHHS 2. MDHHS
Communication to providers and partners	Not started	September 30, 2016	<ol style="list-style-type: none"> 1. Review website content. 2. Update website content. 3. Review handbook content. 4. Update handbook content. 5. Notify providers and partners of updated handbook. 	<ol style="list-style-type: none"> 1. 1/1/16 2. 1/1/16 3. 1/1/16 4. 1/1/16 5. 1/1/16 	<ol style="list-style-type: none"> 1. 9/30/16 2. 9/30/16 3. 9/30/16 4. 9/30/16 5. 9/30/16 	<ol style="list-style-type: none"> 1. MDE 2. MDE 3. MDE 4. MDE 5. MDE