

Michigan SPF SIG Evaluation Quarterly Report
Reporting Period January 1 – March 31, 2008
April 10, 2008

Evaluation Category and Evaluation Question	Planned Evaluation Activities (as stated in Year 4 Workplan)	Planned Activity/Deliverable Date	This Quarter's Activities/Progress	Plans for Next Quarter
1. State-Level Process Evaluation				
1.1. How has MI implemented the SPF SIG at the state level?	1.1.1. During the current project year, State will largely rely on Westat implementation interviews.	None.	Not applicable this quarter.	Not applicable this quarter.
	1.1.2. PIRE will attend state level workgroup SPF SIG meetings (e.g., SAC, IG, SEW, and trainings).	Monthly for Grabarek, 2x per year for 1 staff person from Chapel Hill; PIRE will provide ODCP with notes on meeting observations.	Meetings attended: <ul style="list-style-type: none"> • Jan IG, SAC (Grabarek) • Feb Leadership Group, SAC, and Learning Community with CAs (Grabarek, Stein-Seroussi) • March IG, SAC (Grabarek) 	Meetings to attend: <ul style="list-style-type: none"> • Apr IG, SAC • May IG, SAC • June IG, SAC
2. State-Level Outcome Evaluation				
2.1 Has ATOD prevention capacity at the state level increased as a result of the SPF?	2.1.1. During the current project year, State will rely on Westat infrastructure interviews.	None.	Not applicable this quarter.	Not applicable this quarter.
2.2 Have alcohol-related traffic deaths in MI been reduced as a result of the SPF?	2.2.1. During the current project year, State will gather and organize data.	None.	Not applicable this quarter.	Not applicable this quarter.
2.3. Have substance use and related problems (including NOMs) been reduced as a result of the SPF?	2.3.1. During the current project year, State will gather and organize data.	None.	Not applicable this quarter.	Not applicable this quarter.
3. Community-Level Process Evaluation				
3.1. How has the SPF SIG been implemented at the community level?	3.1.1. PIRE will collaborate with ODCP to develop a CA-level key informant interview protocol to document activities concerning each SPF step, track capacity enhancement efforts for each SPF step, and discuss program fidelity issues.	Nov & Dec 2007	PIRE finalized key informant interview protocol (January 2007).	Not applicable this quarter.
	3.1.2. PIRE will collaborate with CA's to develop a tool to assess program level fidelity. (CA's will be expected to collect program level fidelity data, quarterly, for each intervention within their regions. PIRE will provide them with a protocol for entering data and transferring data to PIRE.)	Nov & Dec 2007	PIRE collaborated with CA's during and after the February Learning Community and developed a program-level fidelity tool. (See Attachment 1.) PIRE will distribute the tool after ODCP reviews and approves it.	Not applicable this quarter.

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	3.1.3. After obtaining IRB clearance, PIRE will conduct quarterly phone interviews with each CA contact to document activities concerning each SPF step, track capacity enhancement efforts for each SPF step, and discuss program fidelity issues.	Jan 2008 Apr 2008 July 2008	PIRE conducted telephone interviews with all 16 CAs for the period covering May through December 2007.	PIRE will complete the next round of quarterly interviews.
	3.1.4. PIRE will generate a quarterly report that summarizes results of (a) the phone interviews with CA's and (b) program level fidelity data collected by CA's	Feb 28, 2008 May 31, 2008 August 31, 2008	PIRE completed the first interview summary. Because of start-up delays—and with approval by ODCP—the summary report is being submitted with this quarterly report. (See Attachment 2.)	PIRE will generate a report that summarizes results of the next round of phone interviews with CA's by May 31.
	3.1.5. PIRE will use the fidelity tool developed by Westat et al. to assess overall quality of fidelity to the SPF steps; assessment will be based on quarterly interviews (above), other contact between evaluators and CAs, program-level fidelity data, and review of documents.	Sept 30, 2008	Not applicable this quarter.	Not applicable this quarter.
	3.1.6. PIRE will prepare a section on Community Level Process Evaluation for the Annual Evaluation Report.	Sept 30, 2008	Not applicable this quarter.	Not applicable this quarter.
4. Community-Level Outcome Evaluation				
4.1. Has ATOD prevention capacity at the community level increased as a result of the SPF?	4.1.1. Data captured through quarterly interviews (3.1.4.).	Jan 2008 Apr 2008 July 2008	PIRE collected data on ATOD prevention capacity through the quarterly phone interviews with 16 CAs.	PIRE will continue to collect data on prevention capacity through the quarterly interviews.
4.2. Have alcohol-related traffic deaths in SPF SIG communities been reduced as a result of the SPF?	4.2.1. PIRE will develop an analysis plan for evaluating changes in alcohol-related traffic deaths in the SPF communities.	March 2008	PIRE developed a preliminary analysis plan for evaluating changes in alcohol-related traffic deaths in the SPF communities. (See Attachment 3.)	PIRE will continue to refine the analysis plan, as needed.
	4.2.2. PIRE will obtain archival data on community-level alcohol-related traffic deaths.	June 2008	Not applicable this quarter.	PIRE will work with the MI Office of Highway Safety Planning (State Police) to obtain data on community-level alcohol-related traffic deaths.
	4.2.3. PIRE will prepare a section for the Annual Evaluation Report summarizing the methods that will be used to assess changes in community-level alcohol-related traffic deaths. The report will include baseline data, with the expectation that data on changes will not be available until 2009.	Sept 30, 2008	Not applicable this quarter.	Not applicable this quarter.

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4.3. Have substance use and related problems (including NOMs) been reduced in SPF communities as the result of the SPF?	4.3.1. PIRE will collaborate with CA's to develop a protocol for the collection of data on intervening variables identified by the CA's in their strategic plans.	Feb 2008	PIRE conducted quarterly telephone interviews with CAs and reviewed available implementation plans to learn about the strategies and interventions that will be implemented in each SPF community. It is apparent that the precise strategies (and, therefore, intervening variables) will not be determined until the CAs solicit applications from local providers. Thus, we were unable to develop a protocol for the collection of intervening variables, but will do so as more details are conveyed by the CAs.	As CA's become ready, PIRE will collaborate with them to develop a protocol for the collection of data on intervening variables identified by the CA's in their strategic plans and implementation plans and their contractual arrangements with community providers.
	4.3.2. PIRE will develop an analysis plan for evaluating changes in the intervening variables in the SPF communities.	March 2008	PIRE collected information from CAs, but was unable to develop an analysis plan because CAs have not yet provided enough detail about their local implementations. See 4.3.1 above.	As more information becomes available from CAs, PIRE will begin to develop an analysis plan for evaluating changes in the intervening variables in the SPF communities
	4.3.3. PIRE will obtain data on the intervening variables from the CA's.	Aug 2008	Not applicable this quarter.	Not applicable this quarter.
	4.3.4. PIRE will prepare a section for the Annual Evaluation Report summarizing the methods that will be used to assess changes in community-level intervening variables.	Sept 30, 2008	Not applicable this quarter.	Not applicable this quarter.
5. Technical Assistance				
n/a	5.1. PIRE will provide TA by phone and email to CA's and communities regarding evaluation issues. (The budget is limited to no more than 80 hrs. by M. Grabarek and 20 hrs. for each of the Chapel Hill staff.)	Jan 10, 2008 Apr 10, 2008 July 10, 2008	<ul style="list-style-type: none"> PIRE provided TA by phone (during quarterly interviews, as well as in response to specific requests for TA) and in-person to CAs on evaluation issues (including leading the Learning Community in February on local evaluation). PIRE (Grabarek) attended CLI training by phone in February. 	PIRE will be available to provide TA by phone and email to CA's and communities regarding evaluation issues.

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	5.2 PIRE will provide assistance to the IG Workgroup, the SAC, and ODCP concerning the development of instruments and protocols for environmental scans at the state and community levels. (The budget is limited to no more than 80 hrs. by M. Grabarek and 20 hrs. for each of the Chapel Hill staff.) M. Grabarek will plan to attend the monthly IG meetings that concern this issue and will facilitate these meetings if requested (coverage for meeting time is included in Evaluation Activity 6.1).	Jan 10, 2008 Apr 10, 2008 July 10, 2008	PIRE staff provided feedback to IG Workgroup about the environmental scan at the state-level.	PIRE will continue to provide staff support to IG Workgroup and IG core group in the use of the state-level environmental scan.
6. Management and Administration				
n/a	6.1. PIRE will respond to requests from CSAP and their contractors concerning evaluation activities and data (e.g., preparing and forwarding community level outcome data, participating in interviews)	Ongoing	<ul style="list-style-type: none"> • PIRE staff participated in an interview with the national cross-site evaluator. • PIRE staff prepared a table of community-level outcome data (pre-SPF SIG) at the request of the cross-site evaluator. 	<ul style="list-style-type: none"> • PIRE staff will respond to any requests that are made.
	6.2. PIRE will prepare quarterly evaluation progress reports for ODCP and MPHI including information for the evaluation section of the CSAP quarterly reports.	Jan 10, 2008 Apr 10, 2008 July 10, 2008	This report meets the April 10 deliverable.	PIRE will prepare a quarterly report for the period April – June, 2008.
	6.3. PIRE will attend CSAP grantee/evaluator meetings.	One time, with date TBD.	No meetings held.	No meetings planned.
	6.4. PIRE will participate in monthly project calls with ODCP staff for mutual updates on project and evaluation progress and ongoing discussion of the evaluation workplan in the current and future years of the project.	Monthly	PIRE staff participated in several phone calls with ODCP staff.	PIRE will participate in monthly project calls with ODCP staff for mutual updates on project and evaluation progress and ongoing discussion of the evaluation workplan in the current and future years of the project.

Evaluation-Related Actions to be taken by ODCP

Review and approve the program-level fidelity tool.

Evaluation-Related Issues/Barriers

1. Under task 1.1.2, we indicate that PIRE will provide notes to ODCP on meeting observations. To date, Marguerite Grabarek has attended all post-meeting debriefings, and has provided her observations verbally. With ODCP's permission, we would like to continue this practice of providing observations verbally, rather than in written form.
2. The tasks of developing (1) a protocol for the collection of data on intervening variables and (2) an analysis plan for said variables, are on hold until CAs are able specify with more detail the particular strategies and interventions that will be implemented in their communities. Based on our quarterly interviews with CAs and on our review of the available implementation plans, we may not be able to accomplish these tasks until the end of the contract year.

Budget Issues

None. Evaluation budget is on track.

Attachments

1. Program-Level Fidelity Tool and Guidance Document (includes a tool for curriculum-based prevention programs and a tool for environmentally-based prevention strategies).
2. Quarterly Interview Summary
3. Preliminary Analysis Plan for Evaluating Changes in Alcohol-Related Traffic Deaths in the SPF communities

Key Personnel

Al Stein-Seroussi, Ph.D., Co-Evaluation Director

Dave Currey, Ph.D., Co-Evaluation Director

Marguerite Grabarek, M.A., MSW, Research Associate (located in Ann Arbor)

Jessica Edwards, Ph.D., Associate Research Scientist