

Michigan SPF SIG Evaluation Quarterly Report
Reporting Period November 1 – December 31, 2007
January 10, 2008

Evaluation Category and Evaluation Question	Planned Evaluation Activities (as stated in Year 4 Workplan)	Anticipated Date	This Quarter's Activities/Progress	Plans for Next Quarter
1. State-Level Process Evaluation				
1.1. How has MI implemented the SPF SIG at the state level?	Minimal - During the current project year, State will largely rely on Westat implementation interviews	None.	Not applicable this quarter.	Not applicable this quarter.
	1.1.1. PIRE will attend state level workgroup SPF SIG meetings (e.g., SAC, IG, SEW, and trainings).	Monthly for Grabarek; 2x per year for 1 staff person from Chapel Hill	Meetings attended: <ul style="list-style-type: none"> • Nov IG, SAC (Grabarek) • Dec IG, SAC (Grabarek) 	Meetings to attend: <ul style="list-style-type: none"> • Jan IG, SAC • Feb IG, SAC • Feb Learning Community with CA's • March IG, SAC
2. State-Level Outcome Evaluation				
2.1 Has ATOD prevention capacity at the state level increased as a result of the SPF?	None - During the current project year, State will rely on Westat infrastructure interviews	None.	Not applicable this quarter.	Not applicable this quarter.
2.2 Have alcohol-related traffic deaths in MI been reduced as a result of the SPF?	None - During the current project year, State will gather and organize data	None.	Not applicable this quarter.	Not applicable this quarter.
2.3. Have substance use and related problems (including NOMs) been reduced as a result of the SPF?	None - During the current project year, State will gather and organize data	None.	Not applicable this quarter.	Not applicable this quarter.
3. Community-Level Process Evaluation				
3.1. How has the SPF SIG been implemented at the community level?	3.1.1. PIRE will collaborate with ODCP to develop a CA-level key informant interview protocol to document activities concerning each SPF step, track capacity enhancement efforts for each SPF step, and discuss program fidelity issues.	Nov & Dec 2007	<ul style="list-style-type: none"> • PIRE developed draft key informant interview protocol. • PIRE submitted draft to ODCP for review. (Review pending) • PIRE submitted draft to PIRE's IRB. 	Key informant interview protocol will be finalized.
	3.1.2. PIRE will collaborate with CA's to develop a tool to assess <u>program</u> level fidelity. (CA's will be expected to collect program level fidelity data, quarterly, for each intervention within their regions. PIRE will provide them with a protocol for entering data and transferring data to PIRE.)	Nov & Dec 2007	With approval of ODCP, there was no activity because most CA's have not yet submitted their strategic plans.	PIRE will collaborate with CA's prior to and during the planned February Learning Community.

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	3.1.3. After obtaining IRB clearance, PIRE will conduct quarterly phone interviews with each CA contact to document activities concerning each SPF step, track capacity enhancement efforts for each SPF step, and discuss program fidelity issues.	Jan 2008 Apr 2008 July 2008	Not applicable this quarter.	PIRE will conduct the quarterly interviews with CA's in late January (following PIRE IRB approval and ODCP approval).
	3.1.4. PIRE will generate a quarterly report that summarizes results of (a) the phone interviews with CA's and (b) program level fidelity data collected by CA's	Feb 28, 2008 May 31, 2008 August 31, 2008	Not applicable this quarter.	PIRE will generate a quarterly report that summarizes results of the phone interviews with CA's by February 28.
	3.1.5. PIRE will use the fidelity tool developed by Westat et al. to assess overall quality of fidelity to the SPF steps; assessment will be based on quarterly interviews (above), other contact between evaluators and CAs, program-level fidelity data, and review of documents.	Sept 30, 2008	Not applicable this quarter.	Not applicable this quarter.
	3.1.6. PIRE will prepare a section on Community Level Process Evaluation for the Annual Evaluation Report.	Sept 30, 2008	Not applicable this quarter.	Not applicable this quarter.
4. Community-Level Outcome Evaluation				
4.1. Has ATOD prevention capacity at the community level increased as a result of the SPF?	4.1.1. Data captured through quarterly interviews (3.1.4.).	Jan 2008 Apr 2008 July 2008	Not applicable this quarter.	PIRE will begin to collect data on prevention capacity through the quarterly interviews, beginning in late January.
4.2. Have alcohol-related traffic deaths in SPF SIG communities been reduced as a result of the SPF?	4.2.1. PIRE will develop an analysis plan for evaluating changes in alcohol-related traffic deaths in the SPF communities.	March 2008	Not applicable this quarter.	PIRE will develop an analysis plan for evaluating changes in alcohol-related traffic deaths in the SPF communities.
	4.2.2. PIRE will obtain archival data on community-level alcohol-related traffic deaths.	June 2008	Not applicable this quarter.	Not applicable this quarter.
	4.2.3. PIRE will prepare a section for the Annual Evaluation Report summarizing the methods that will be used to assess changes in community-level alcohol-related traffic deaths. PIRE will include baseline data in this report, with the expectation that data on changes will not be available until 2009.	Sept 30, 2008	Not applicable this quarter.	Not applicable this quarter.

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4.3. Have substance use and related problems (including NOMs) been reduced in SPF communities as the result of the SPF?	4.3.1. PIRE will collaborate with CA's to develop a protocol for the collection of data on intervening variables identified by the CA's in their strategic plans.	Feb 2008	Not applicable this quarter.	As CA's become ready, PIRE will collaborate with them to develop a protocol for the collection of data on intervening variables identified by the CA's in their strategic plans.
	4.3.2. PIRE will develop an analysis plan for evaluating changes in the intervening variables in the SPF communities.	March 2008	Not applicable this quarter.	PIRE will develop an analysis plan for evaluating changes in the intervening variables in the SPF communities
	4.3.3. PIRE will obtain data on the intervening variables from the CA's.	Aug 2008	Not applicable this quarter.	Not applicable this quarter.
	4.3.4. PIRE will prepare a section for the Annual Evaluation Report summarizing the methods that will be used to assess changes in community-level intervening variables.	Sept 30, 2008	Not applicable this quarter.	Not applicable this quarter.
5. Technical Assistance				
n/a	5.1. PIRE will provide TA by phone and email to CA's and communities regarding evaluation issues. (The budget is limited to no more than 80 hrs. by M. Grabarek and 20 hrs. for each of the Chapel Hill staff.)	Ongoing	Not applicable this quarter.	PIRE will be available to provide TA by phone and email to CA's and communities regarding evaluation issues.
	5.2 PIRE will provide assistance to the IG Workgroup, the SAC, and ODCP concerning the development of instruments and protocols for environmental scans at the state and community levels. (The budget is limited to no more than 80 hrs. by M. Grabarek and 20 hrs. for each of the Chapel Hill staff.) M. Grabarek will plan to attend the monthly IG meetings that concern this issue and will facilitate these meetings if requested (coverage for meeting time is included in Evaluation Activity 6.1).	Ongoing	<ul style="list-style-type: none"> • PIRE staff (Grabarek) facilitated Dec IG core group meeting regarding the environmental scan. • PIRE provided staff support to IG Workgroup and IG core group in the development of the state-level environmental scan and developed draft and revisions based on input from meetings. 	PIRE will continue to provide staff support to IG Workgroup and IG core group in the development of the state-level environmental scan.

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6. Management and Administration				
n/a	6.1. PIRE will respond to requests from CSAP and their contractors concerning evaluation activities and data (e.g., preparing and forwarding community level outcome data, participating in interviews)	Ongoing	No requests were made from CSAP or their contractors.	<ul style="list-style-type: none"> • PIRE staff will participate in an interview with the national cross-site evaluator. • PIRE staff will prepare a table of community-level outcome data (pre-SPF SIG) at the request of the cross-site evaluator.
	6.2. PIRE will prepare quarterly evaluation progress reports for ODCP and MPHI including information for the evaluation section of the CSAP quarterly reports.	Jan 10, 2008 Apr 10, 2008 July 10, 2008	This report meets the stated deliverable.	PIRE will prepare a quarterly report for the period Jan – March, 2008.
	6.3. PIRE will attend CSAP grantee/evaluator meetings.	One time, with date TBD.	PIRE staff attended a CSAP-sponsored meeting about logic models in New Mexico (October, 2007).	No meetings planned.
	6.4. PIRE will participate in monthly project calls with ODCP staff for mutual updates on project and evaluation progress and ongoing discussion of the evaluation workplan in the current and future years of the project.	Monthly	PIRE staff participated in several phone calls with ODCP staff.	PIRE will participate in monthly project calls with ODCP staff for mutual updates on project and evaluation progress and ongoing discussion of the evaluation workplan in the current and future years of the project.

Evaluation-Related Actions to be taken by ODCP

Review and comment on the CA Quarterly Interviews.

Evaluation-Related Barriers

The task of developing the program-level fidelity instrument is on hold until more CA's are ready to collaborate on its development (i.e., until more CA's complete their strategic plans). We anticipate working on this product this quarter.

Budget Issues

None. Evaluation budget is on track.

Key Personnel

Al Stein-Seroussi, Ph.D., Co-Evaluation Director
 Dave Currey, Ph.D., Co-Evaluation Director
 Marguerite Grabarek, M.S.W., M.A., Research Associate (located in Ann Arbor)
 Jessica Edwards, Ph.D., Associate Research Scientist (on maternity leave during the quarter).