

U.S. Department of Labor

Employment and Training Administration
200 Constitution Avenue, N.W.
Washington, D.C. 20210



January 31, 2019

SUBJECT: Office of Management and Budget Increases to the Micro-purchase and Simplified Acquisition Thresholds

Dear Grantee:

The Office of Management and Budget (OMB) issued Memorandum (M-18-18), on June 20, 2018, to increase the threshold for micro-purchases under Federal financial assistance awards from \$3,500 to \$10,000 and the threshold for simplified acquisitions under Federal financial assistance awards from \$100,000 to \$250,000. Grant recipients and awardees of Federal financial assistance from the Employment and Training Administration (ETA) may apply these new thresholds to any procurement action initiated on or after October 1, 2018.

All ETA grantees are encouraged to review the above-referenced memorandum and make any necessary updates to their financial policies, purchasing procedures, and systems as a result of these new threshold increases. Memorandum (M-18-18) can be found here: <https://www.whitehouse.gov/wp-content/uploads/2018/06/M-18-18.pdf>.

Please direct any questions regarding the threshold increases to your Federal Project Officer identified in the grant agreement.

Sincerely,

A handwritten signature in cursive script that reads "Laura P. Watson".

Laura P. Watson
Chief Grant Officer