



**Raymond
Management Company**

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**Deborah Hennessey
Workforce Transition Unit
Michigan Department of Career Development
Workforce Programs
Victor Office Center - 5th Floor
201 North Washington Square
Lansing, Michigan 48913**

RE: Notice of Mass Layoff

Dear Ms. Hennessey:

This letter concerns the Hilton Garden Inn Hotel located at 1401 Briarwood Circle, Ann Arbor, MI. The Hotel is managed by Raymond Management Company, Inc. ("RMC") and owned by Ann Arbor Lodging Properties, LLC. The employees affected by the actions noted in this letter are employees of RMC.

Beginning in March of 2020, RMC notified 45 employees of the Hotel that they were being temporarily laid off due to an unprecedented drop in occupancy on account of the Covid-19 Pandemic. At the time, we believed that we would be able to recall the employees back to work within 6 months of the above date. We continued to provide health care benefits to the employees during this period of time.

We recently concluded that due to continuing issues and concerns with the Pandemic, occupancy at the Hotel has not returned to the degree needed to bring employees back to their previous positions and we have reluctantly notified them and are notifying you that layoffs will become permanent as of June 30, 2020. The Hotel remains in operation with a reduced staff.

The total number of employees affected by this action is 39. The employees are not represented by a union. The employees do not have bumping rights.

Please note that we have on file all additional information required by the WARN Act and will provide it on request. If you need additional information, please contact Mindy Statz at 608-662-8332.

**Thank you,
Mindy Statz
HR Manager
Raymond Management Company
statz@raymondteam.com**